



Ministry  
of Defence

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Mr Kevin Davis  
[request-461841-  
6d4113db@whatdotheyknow.com](mailto:request-461841-6d4113db@whatdotheyknow.com)

26 February 2018

Dear Mr Davis,

Thank you for your email of 1 February in which you requested the following information:

*"Can you tell me how to go about changing the way I was discharged from the Army?  
..... Please provide information so I know the process and the paperwork to carry this  
out".*

I am treating your correspondence as a request for information under the Freedom of Information Act (FOIA) 2000.

A search for the information has now been completed within the Ministry of Defence, and I can confirm that information in scope of your request is held and is attached.

Paragraphs 1211 – 1212 of PULHEEMS Administrative Pamphlet 2017 edition, version 1.0, states the following:

*"Directorate of Manning (Army) (DM(A)) will not authorise a retrospective medical discharge for any individual where the injury / illness was not apparent to the medical chain or recognised in medical policy at the time of leaving the Service. In all of these cases the individual can still apply through Veterans UK for a War Disablement Pension and (if applicable) to the Armed Forces Compensation Scheme.*

*The time limit for all appeals for retrospective medical discharge is 12 months from the discharge or retirement date, this timeframe applies ex post facto to all appeals. The decision of DM(A) will be final, there is no subsequent right to appeal a DM(A) decision for retrospective medical discharge."*

Under Section 16 (Advice & Assistance) I can advise that in exceptional circumstances a case could still be considered if approved by the Chair of the Retrospective Medical Discharge Board. If you feel your case is exceptional, you should write to the address below. You will need to ensure that your appeal letter states clearly why you feel your case is exceptional, along with good reasoning for the delay in appealing, in order for your case to be considered:

E1 Discharge  
Retrospective Medical Discharges  
Department of Manning (Army), IDL 27

Army Headquarters  
Blenheim Building  
Monxton Road  
Andover  
SP11 8HJ

If you have any queries regarding the content of this letter, please contact this office in the first instance. Following this, if you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.uk](mailto:CIO-FOI-IR@mod.uk)). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

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Army Secretariat.