

FOI Request – 1920-19

I refer to your Freedom of Information request received on the 3 July 2020.

Your Request

You asked:

1. Can the college detail the number of Multi-Functional Devices/Desktop Printers it has?
2. Does the college use a Follow Me Print workflow solution?
3. Does the college have a Central Reprographics Department and if so, what printers are used in this department ?
4. When did the current contract start on for the MFD's / Reprographics Printers and when does it expire and who is the current supplier?
5. What was the annual spend on print (excluding rental costs) across the MFD Fleet and the Reprographics Devices (if applicable) in the last financial year?
6. What was the annual print volumes on the MFD's / Reprographics Printers in the last financial year?
7. What is the value of the MFD/ Reprographics contract over the term of the agreement?
8. Who has responsibility for managing the MFD Fleet/ Reprographics Devices within the college?

Our Response

We confirm that the information requested under Section 1 of the Freedom of Information Act 2000 (the "Act") is held by NCG and is provided below.

1. Can the college detail the number of Multi-Functional Devices/Desktop Printers it has?
- 252 machines.
2. Does the college use a Follow Me Print workflow solution?
- Yes
3. Does the college have a Central Reprographics Department and if so, what printers are used in this department?
- Yes / Xerox
4. When did the current contract start on for the MFD's/Reprographics Printers and when does it expire and who is the current supplier?
- MFD: 2017 - 5 Years - Xerox
- REPRO: 2016 - 5 Years - Xerox
5. What was the annual spend on print (excluding rental costs) across the MFD Fleet and the Reprographics Devices (if applicable) in the last financial year?
- £95,570.11

6. What was the annual print volumes on the MFD's/ Reprographics Printers in the last financial year?
 - MFD: 27,024,794
 - Reprographic staff are currently furloughed and without their engagement we are unable to access this information.
7. What is the value of the MFD/ Reprographics contract over the term of the agreement?
 - £1,627,040.44 - 5-year contract for all rental/software charges, no click charges
8. Who has responsibility for managing the MFD Fleet/ Reprographics Devices within the college
 - Head of IT (Colleges)

If you have any further enquiries about this matter, please do not hesitate to contact.
Kind regards,

David Balme

Executive Director of Governance, Assurance and Risk