

A J Dean  
request-680351-f3a1b5fb@whatdotheyknow.com

24 August 2020

Our ref: FOI 2020/169

Dear A J Dean,

### **Request for Information under Freedom of Information (Scotland) Act 2002**

Thank you for your email which was received by the University on 28 July 2020 requesting the following information:

**Please can the University indicate whether each of their catering, cleaning, security, waste management, proactive and reactive estate management services are contracted out, or delivered in-house. If any of your services are contracted out, please provide the following details for each outsourced contract (in excel format):**

- **Contract name**
- **Contract start date**
- **Contract end date**
- **If there is the potential to extend the contract beyond the end date, and if so, by how many years**
- **Annual contract value**
- **Name of the current contractor**
- **The contact details of the person responsible for procuring the services**

### **University's response**

The University operates in-house catering, cleaning, security, facilities management and estate management services.

The University maintains a register of contracts in line with the Procurement Reform (Scotland) Act 2014. Details of any contracts relating to the supply of catering and cleaning materials, provision of specialist estates and facilities operations (for example, pest control, office moves, waste management) are available on the University's contracts register at this address:  
<https://www.strath.ac.uk/procurement/informationforvisitorsandsuppliers/contractsregister/>

Details published on the contracts register include: Contract Type, Supplier, Contract Start Date, Contract End Date, Extension period, and estimated value of contract.

Contact details for the University's Procurement Team are available here:  
<https://www.strath.ac.uk/procurement/ourteam/>

Therefore, although the University of Strathclyde does hold the information that you have requested, the information is exempt under section 25 of the Freedom of Information (Scotland) Act 2002, as it is otherwise accessible.

Please note that new opportunities to tender are listed on the Public Contracts Scotland Portal, which can be accessed here:  
<https://www.strath.ac.uk/procurement/informationforvisitorsandsuppliers/contractsregister/>

#### Copyright:

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#### **Freedom of Information Review Procedure:**

If you are unhappy with the University's response, please contact the Information Governance Unit by post or email to request a review of our actions.

***Please note that due to the COVID-19 pandemic, University staff are working remotely. The best way to contact the Information Governance Unit is by email. There may be significant delays if you choose to correspond by post.***

Information Governance Unit  
University of Strathclyde  
Room 2.74  
McCance Building  
16 Richmond Street  
Glasgow G1 1XQ

E-mail: [foi@strath.ac.uk](mailto:foi@strath.ac.uk)

The University will then undertake an internal review and inform you of the result of that review.

All such requests for review should be made in writing, setting out in full the nature of the enquiry to which it pertains, and stating why you are dissatisfied with the response. A request for review should be submitted within 40 working days of either the date on which you received a response from the University or the date by which you should have received a response under the terms of the Freedom of Information (Scotland) Act 2002, whichever is the later.

Please note that links provided to information available elsewhere are intended to assist Freedom of Information access. Requests for information held by other public authorities and any complaints regarding access to such information should be addressed to that authority. These review procedures relate only to information which is directly under the control of the University of Strathclyde.

If the University is unable to resolve any complaint, you can contact the Scottish Information Commissioner, the independent body which oversees the Freedom of Information (Scotland) Act 2002. A complaint to the Commissioner must be made within 6 months from the date of the University's response.

The Commissioner has an online appeal service which can be accessed via [www.itspublicknowledge.info/Appeal](http://www.itspublicknowledge.info/Appeal).

Alternatively, you can contact the Scottish Information Commissioner via the following methods:

Scottish Information Commissioner  
Kinburn Castle  
Doubledykes Road  
St Andrews  
Fife  
KY16 9DS

Tel: 01334 464610  
Website: [www.itspublicknowledge.info](http://www.itspublicknowledge.info)  
E-mail: [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

Yours sincerely,

Information Governance Unit  
University of Strathclyde