



16 October 2020

RECORDS MANAGEMENT SECTION

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A J Dean

Sent by email: request-680342-8c37b231@whatdotheyknow.com

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Dear A J Dean

Freedom of information request

Thank you for your email of 28 July 2020 requesting information about facilities management contracts. Please accept our apologies for the delay to our response to your request. The University's working practices are currently affected by the Coronavirus outbreak.

The University of Edinburgh is a global university, rooted in Scotland. We are globally recognised for our research, development and innovation and we have provided world-class teaching to our students for more than 425 years. We are the largest university in Scotland and in 2018/19 our annual revenue was £1.1 billion, of which £286 million was research income. We have over 43,000 students and almost 16,000 staff. We are a founding member of the UK's Russell Group of leading research universities and a member of the League of European Research Universities.

The University aims to meet our needs for goods, services and works in a way that achieves value for money on a whole life basis and generates benefits not only to the University, but also to society, the economy and the environment. Our procurement is transparent, based upon open and fair competition and follows all appropriate regulations and legislation including, the Public Contracts (Scotland) Regulations 2012.

The University Court publishes our [procurement strategy](#) in accordance with the law and the Scottish Government statutory guidance. As a member of Advanced Procurement for Universities and Colleges (APUC), our [regulated procurement contracts register](#) is published on the APUC website. Further information about the University's [procurement strategy, policies and procedures](#) are published on the University website. Opportunities to supply the University with goods and services are advertised on the [Public Contracts Scotland website](#).

Facilities management contracts

You requested information about facilities management contracts, including those relating to catering, cleaning, security, waste management, proactive and reactive estate management services. I have provided the information you have requested for each relevant contract in table 1 in the enclosure.

UNIVERSITY SECRETARY Ms Sarah Smith

The University of Edinburgh is a charitable body, registered in Scotland, with registration number SC005336

With regard to the possibility of extensions at the expiry of a contract, there is no blanket rule. Most contracts are set up with an initial period with the option to extend under the same terms and conditions. When the initial contract expires, if the contract is still fit for purpose, the University might choose to extend. I have indicated on the enclosure when this is the case. There are also situations of genuine and urgent need where extensions are made under the relevant legislative requirements.

Contact details

The contact details of the members of staff listed as contacts are available through the University website. Please enter the names of these individuals into the search box and select 'Phone numbers' and 'Email addresses', where you will find the details listed.

Please note that these staff do not wish to receive unsolicited marketing communications.

Technical exemption

Please note that as contact details are available to you through the University website, it is technically exempt from the University's obligation to answer requests for information under the Freedom of Information (Scotland) Act 2002. The information is exempt under section 25 of this Act, because it is available to you by another route. This exemption is a technical matter only and does not affect your ability to obtain the information on-line.

If you do not have access to the Internet or would prefer to receive information in hard copy please let me know and I will arrange for printouts from the appropriate web pages to be sent to you.

Right to review

If you are dissatisfied with this response, you may ask the University to conduct a review of this decision by contacting the University's Records Management Section in writing (e.g. by letter or email) or in some other recorded form (e.g. audio or video tape). You should describe the original request, explain your grounds for dissatisfaction, and include an address for correspondence. You have 40 working days from receipt of this letter to submit a review request. The contact details for the Records Management Section are at the top of this letter. When the review process has been completed, if you are still dissatisfied, you may use the [Scottish Information Commissioner's guidance on making an appeal](#) to make an appeal to the Commissioner. If you do not have access to the Internet, please let me know and I will provide a copy of the relevant web pages.

Privacy notice for information request applicants

[The University of Edinburgh's request privacy notice](#), which describes how we use the information you have supplied about yourself and your request, is published on the University website.

Yours sincerely

Rob Don
Information Compliance Officer

Enc. Table 1: Facilities management contracts

If you require this letter in an alternative format, such as large print or a coloured background, please contact the Records Management Section on 0131 651 4099 or email recordsmanagement@ed.ac.uk