

31st August 2012

Dear Miss Lloyd

Freedom of Information Request: Reference M242-12

I acknowledge receipt of your Freedom of Information request sent on the 31st August 2012, which we received on the 31st August 2012. A final decision on your request will normally be sent to you within 20 working days of receipt of your request. This means that you can expect to receive a decision by the 28th September 2012.

Please note however that there are some limited situations under the FOI Act which could mean that the period for a final decision may be longer than the normal 20 working days. If this occurs in your request, we will promptly advise you of this in writing.

Yours sincerely

Debs Llewellyn
Records Manager