



Mr. Hurrell

Information Officer  
Hastings Borough Council  
Muriel Matters House  
Breeds Place  
Hastings  
TN34 3UY

Dear Mr. Hurrell

I refer to your recent request for information from this authority. Our response to your request is below.  
You have the right to request an internal review if you are not satisfied with any aspect of the way we have handled your request for information or its content.

Once an internal review has been conducted and you still remain dissatisfied you may complain to the Information Commissioner who will decide whether the request has been handled properly.

Please note: The Information Commissioner cannot generally make a decision unless our internal review process has first been exhausted. The Information Commissioner can be contacted at:

The Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 AF

[www.ico.org.uk](http://www.ico.org.uk)

Yours sincerely

Lisa Greathead  
Information Officer  
Muriel Matters House  
Breeds Place  
Hastings  
TN34 3UY  
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Subject: Caravan Site Licences and Plans - Caravan sites in Hastings

Details of Request:

Could you please supply me with the latest site licences and conditions for the following caravan sites:

- Spindle Wood Caravan Park Rock Lane
- Shearbarn Caravan Park Barley Lane
- Combe Haven Caravan Park Harley Shute Road
- Stalkhurst Caravan Park, Ivy House Lane

Back in December 2015 / January 2016 you supplied me with the following versions of the site licence and conditions (request 15/671) :

- Spindle Wood dated 15/03/2012
- Shearbarn dated 12/04/2013
- Combe Haven dated 15/03/2012
- Stalkhurst dated 21/03/2012

Following the RH environment audit reports from January 2015 and the site audit recommendations that new licences

be issued I would like to ensure that I have the latest versions of the site licences ,site conditions and site plans.

In January 2017 I was informed by EIR (FOI204300) that the versions listed above remained the latest versions available. It was stated that all licences/conditions were being amended with the intention of issuing later in the year.

Please supply me with the latest versions of the site licences, site conditions and site plans issued by HBC. This is a formal request under EIR regulations.

### **This information is held**

Response:

The licences, condition and plans for Stalkhurst, Combe Haven and Shearburn Caravan Parks are the same as issued before and therefore not included.

A updated plan for Shearburn Caravan Park is attached.

A new licence, conditions and plan for Spindlewood Carvan Park is also attached.

The licences for Stalkhurst, Combe Haven and Shearburn Caravan Park have all been amended since last issued and are subject to on going consultation with the operators and are being refused.

### **NOTICE OF REFUSAL**

Under Environmental Information Regulations the information requested in relation to the licence for Stalkhurst, Combe Haven and Sherabran are exempt under Exception 12(4)(d) 'Information in the course of completion, unfinished documents and incomplete data.

Exception 12(4)(d) is subject to a public interest test. This means that a public authority can refuse to disclose information under these exceptions if in all the circumstances of the case the public interest in maintaining the exception outweighs the public interest in disclosing the information.

Factors for disclosure:

- Transparency and accountability

Factors against disclosure:

- An authority will argue that it needs 'safe space' in which to do discuss material away from public scrutiny and that disclosing this material would harm that safe space.
- Should the information be disclosed it would give a misleading or inaccurate impression.
- The licences for these caravan parks will be in the public domain once issued.
- The public interest in maintaining the exception outweighs the public interest in disclosing the information.

Please note that names/addresses/telephone numbers and e mail addresses have been redacted as these fall under Section 40 (2) of the Freedom of Information Act: Personal data. This is an absolute exemption and will not be provided.

### **End of Request**

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