

**Meeting:** MANAGEMENT BOARD MEETING  
**Date:** Thursday 20 June 2013  
**Time:** 9.00 am to 12 noon  
**Venue:** Room 2, Nuffield Road Medical Centre

**A G E N D A**

1	<b>APOLOGIES AND INTRODUCTIONS</b>	ALL	9.00am
2	<b>DECLARATIONS OF INTEREST</b>	ALL	9.05am
3	<b>MINUTES OF THE MEETING HELD ON 18 APRIL 2013 /ACTION LOG REVIEW</b>	ALL	9.15am
4	<b>PROPOSALS FOR NEW STRUCTURE</b> <i>(papers on structure &amp; job descriptions of chair roles)</i>	ALL	9.25am
5	<b>BOARD TERMS OF REFERENCE FOR APPROVAL BY THE BOARD</b> <i>(paper)</i>		
6	<b>CONSTITUTION FOR APPROVAL BY THE BOARD</b> <i>(paper)</i>		
7	<b>NOMINATIONS &amp; ELECTION OF CHAIR</b>	ALL	9.40am
8	<b>JOINT TRANSFORMATION BOARD</b> - CAMBRIDGE SYSTEM – OLDER PEOPLE PROGRAMME - MSK PROCUREMENT		
9	<b>EXCEPTION REPORTS FROM SUB GROUPS</b> i. Finance & Performance Group (23 May 2013) ii. Health Strategy & Redesign Group (9 May 2013) iii. Prescribing Leads meeting (15 May 2013) iv. Patients Forum (15 May 2013) – <i>including process for electing new lay representative.</i>	PV RHH OMcG AF	10.20am
10	<b>CCG ACCOUNTABILITY</b> <i>(one page summary)</i>	NS	
11	<b>RISK REGISTER REVIEW</b> <i>(paper)</i>	RCH	10.45am
12	<b>ANY OTHER BUSINESS</b>	ALL	11.00
13	<b>DATE OF NEXT MEETING:-</b> 22 August 2013 9.00am – 12noon, Nuffield Road Medical Centre  <b>FUTURE DATES:</b> 22 August 13 9.00am – 12noon, Nuffield Road Medical Centre 24 October 13 9.00am – 12noon, Nuffield Road Medical Centre 19 December 13 9.00am – 12noon, Nuffield Road Medical Centre 20 February 13 9.00am – 12noon, Nuffield Road Medical Centre		