

Sameera Omar  
Email: request-245577-  
2d78c1f8@whatdotheyknow.com

Our Ref : JDJ/FOI/608/14  
Your Ref :  
Date : 24 December 2014  
Ask For : Joan Jones  
Ext : 1601  
Email : [joan.jones@ambervalley.gov.uk](mailto:joan.jones@ambervalley.gov.uk)

Dear Sameera Omar

**Freedom of Information Act 2000 - Request for Information**

Thank you for your email received 24 December 2014 requesting the following information:-

- “(a) List all non-domestic properties and their addresses
- (b) The names of the Rate payers referred to above for each property (excluding personal information)
- (c) The billing authority reference number for each property
- (e) The date the rateable occupier first became liable for the business rates.”

Your request is being considered and will be processed as soon as possible and certainly within the statutory timescale of 20 working-days as defined by the Freedom of Information Act 2000 (FOI) and the Environmental Information Regulations 2004 (EIR) unless the information requested is subject to an exemption or contains a reference to a third party. Please note that under EIR the deadline can be extended to 40 working days for large or complicated requests.

The Act defines a number of exemptions, which may prevent release of the information you have requested. There will be an assessment and if any of the exemption categories apply then the information will not be released. You will be informed if this is the case, including your rights of appeal.

If the information you requested contains a reference to a third party, then they may need to be consulted before a decision is taken on whether the information can be released to you. You will be informed if this is the case.

There may be a fee payable for the information you have requested. This will be considered and you will be informed accordingly. In the event of a fee having to be paid,

the 20 working-day time limit for your response will be suspended until receipt of the payment.

If you have any further queries, please contact me either in writing at the above address or by telephone on 01773 841601 and quote your ID No 608/14.

Yours sincerely

Joan D Jones (Mrs)  
Civic Links and FOI Officer