

Our Reference: FOI 1991

By email:  
[request-380289-72939c94@whatdotheyknow.com](mailto:request-380289-72939c94@whatdotheyknow.com)

Date: 12 January 2017

Dear 黄涛

## **FREEDOM OF INFORMATION REQUEST**

Thank you for your email to the Food Standards Agency requesting information under the Freedom of Information Act 2000 (the Act).

Your request for information is as follows:

*Disaster recovery/business continuity plan for each section/department*

I am handling your request for information under the terms of the Act.

As required by the Act, I aim to respond to your request for information within the statutory timeframe of 20 working days from the date it was received. Your request was received on 6<sup>th</sup> January 2017; therefore you should expect to receive a response by 3<sup>rd</sup> February 2017.

If, for reasons permitted under the FOI Act, we are unable to meet this deadline, we will keep you fully informed and let you know when you should expect a full response.

If you have any queries about this letter, please contact me on the details provided in the footer of this letter. Please remember to quote the reference number above in any future communications.

Yours sincerely



Lynn M Thompson  
Business Continuity Manager