

**From:** [section40(2) – FOIA]

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**To:** [section40(2) – FOIA]

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**Subject:** Libraries Stakeholder2 notes

Parking - 2 or 3 spaces for staffing, a few for clients.

Meeting Room situation okay

Café discussion

Boundary between waiting and library:

Reception is an open desk Book Start and Stock Room/work room

Workroom downstairs.

Osidge bookstart storage room - 20sqm-ish? Can be separate

Stock room/work room same thing

Book start doesn't have to be IN the library but needs to be on the ground floor and near a door.

If had to make 32 sqm work they could.

Book/stock security -

Range of the security scanner gates is 90 cm.

High handle on door to garden - concern of children's area to external door.

Business

Library being able to manage entire waiting area out of hours - need to raise point as part of shared management of facility, security at door (no clear views from library reception).

Shut out of hours access to waiting room?????

Mostly weekend and one night for a couple of hours is an issue when healtcentre and cc is closed.

Nearer the front door the better. Customer issue (older customer going down a corridor)

If outdoor café not fenced security is an issue.

Libraries get paid a percent of profits. Libraries manage contract. Estimate 80K turnover but a much bigger staff.

Trolley with shutters.

Hendon = 20K a week footfall

Footfall for Osidge =

Footfall for PCT

Footfall for CS part -

Hamden way footfall and approx demand for coffee??

1 or 2 banks/central PC.

Glazing is fine as long as you have a solid wall for shelves - a half/half could work and there is an issue of it getting to hot.

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