



## **Children Centre Area Schedule**

**Hampden Way / Brunswick Park Relocation**

**DRAFT**

Draft	Date	Amendment
1	28/7/09	
2	4/8/09	With Early Years comments

Room Reference	Room Type	Description and details
<b>Teaching and Learning Areas</b>		
<b>General Teaching</b>		
1.0	2- 3 years old playroom for 12 children (TBC)	2.5sqm per child with rest area
2.0	3- 5 years old playroom for 50 children	2.3sqm per child
3.0	Home / quiet area	Attached to the 3-5 years room an area for home play
4.0	Sensory and therapy room	
<b>Non Teaching Areas</b>		
<b>Central Resources+Community Use</b>		
5.0	Community / training room	To provide for 20 adults for drop in and training. Breakfast bar required with sink for washing up, fridge space, tea making facilities.
6.0	Toy Library	To provide walk in, dedicated storage space within the community room
7.0	Crèche	To provide for 20 children 0 – 4 years; can be linked with community / training room to create larger space.
<b>Staff Support</b>		
8.0	Reception/waiting area/entrance/tea and coffee area	Can be shared with PCT / Library
9.0	Staff room	Staff rest area for 20 staff
10.0	Staff work room	Staff work room can be linked to staff rest room to create larger space
11.0	Admin/general office	Separate to reception for 2 staff
12.0	Reprographics room	Adjoined to the general office for photocopiers / binders / laminators
13.0	Heads Office	Office for Centre manager
14.0	Deputy / Childcare manager	Office space for Centre Deputy and Childcare manager, space for 2 staff
15.0	Laundry Room	
16.0	Kitchen	To provide for 20 hot meals at any 1 time this could be breakfast, lunch or tea
17.0	Interview Room	1 dedicated interview room for CC to seat 6 people, can be accommodated in reception area
18.0	ICT Server room	Can be shared with PCT / Library

Room Reference	Room Type	Description and details
<b>Storage</b>		
<b>19.0</b>	Playroom Storage	Needed for coats and spare clothes. Remainder for toys etc. walk in cupboards preferred.
<b>20.0</b>	Specialist Storage	Include storage of stationary
<b>21.0</b>	Cleaners store	
<b>22.0</b>	Pupil Toilets incl showers	Pupil toilets to be easily accessible off main playrooms; changing area needed for 2 year olds
<b>23.0</b>	Staff + Visitor Toilets+Showers	To comply with workplace regulations and British Standards: one WC and hand basin for up to five staff, two for 6-25 staff and three for 26 to 50 staff. Visitor toilets-1WC and hand basin for each 20 persons, a minimum of 2 female, 1 male. Changing areas required for toilets serving crèche and community room. Could share accessible toilet provision. Staff shower with changing area required.
<b>24.0</b>	Accessible Toilets	
<b>External areas</b>		
	Buggy Park	Covered secure storage of buggies near main entrance
	External areas to be mixture of hard play, grassed play and soft (safety surfacing) play. Areas should also feature elements of differing levels.	Play area for 2-3's and 3-5's can be 1 space but needs to be divided via small fencing / gated areas. Play area for crèche needs to be separate.
	Fixed play equipment	Can be relocated from Hampden Way site, need for both sand and water play.
	Covered Play	Needed for all outdoor play areas.