

# THE COMMON PARISH COUNCIL OF SUTTON & BARLAVINGTON

## APPROVED MINUTES OF A MEETING OF THE COMMON PARISH COUNCIL OF SUTTON & BARLAVINGTON HELD ON WEDNESDAY 16<sup>th</sup> NOVEMBER 2011 AT 7.30PM VILLAGE HALL, SUTTON

<b><u>Present:</u></b>	<b><u>ACTION</u></b>
Cllrs. Terry Johnson, Martin Shepherd, John Cross, Doug Rogers and Yvette Parkes.	
<b><u>In Attendance:-</u></b>	
C.Cllr Michael Brown and Louise Collis (Clerk to the Common Parish Council of Sutton & Barlavington).	
<b><u>78.11 Agenda item No. 1 –APOLOGIES FOR ABSENCE</u></b>	
D.Cllr John Elliott & Joy Mayes,	
<b><u>79.11 AGENDA ITEM 2 - CODE OF CONDUCT -Declaration of Members' Personal Interests on items included on the Agenda.</u></b>	
None received	
<b><u>80.11 Agenda item No.3 MINUTES OF THE MEETING HELD ON 7<sup>th</sup> SEPTEMBER 2011</u></b>	
The Minutes of the meeting held on 7 <sup>th</sup> September 2011 were declared correct and accepted as a true record, and Council <b>AGREED</b> that they should be signed following completion of the meeting. Cllr Doug Rogers <b>PROPOSED</b> and Cllr. Norman Young <b>SECONDED</b> the motion.	
<b><u>81.11 Agenda item No.3 MATTERS ARISING</u></b>	
a) <b>Broadband</b> - At the last Parish council meeting it was agreed that The Parish Council would write a letter the CDC supremo for broadband, to set out our wishes; Cllr Johnson agreed to do this. Cllr Johnson reported that he has established that Mike Wright and Kenrick Garraway at the contacts at CDC who are looking at rural broadband. Anna Gillam, Bignor Parish meeting Chairman, has updated Cllr Johnson on the needs of Bignor. As Bignor is quite a distance from the exchange they require ADS2 (24MB speed). Cllr Johnson will draft a letter to CDC. This will be circulated to the parish councillors before the clerk submits the letter to CDC.	<b>T.Johnson/ Clerk</b>
b) <b>Queen's Diamond Jubilee –</b> i) At the last meeting Cllr Johnson had obtained a quote for 250 jubilee mugs. They would cost £2.50 per unit. Cllr Johnson agreed to obtain further quotes from Amberley and Slindon. Cllr Johnson has not yet obtained quotes. Cllr Shepherd has reservations about finding good quality mugs for £2.50 per unit. Cllr Johnson will obtain some samples and give to the Jubilee Committee.	<b>T.Johnson</b>
The Parish council will co-ordinate the Jubilee Party through the Jubilee Committee. Members of the sutton Village Hall Committee and other village groups will be invited to join the Jubilee committee. Parish Councillors to be on the Jubilee Committee are Cllr Rogers, Johnson and Shepherd.	<b>Jubilee Committee</b>
c) <b>Telephone Kiosk update –</b> It was agreed that no further action would be taken on the BT Kiosk. The Parish Council will maintain the BT Kiosk and set up a reserve. It will be added to the Parish Council maintenance schedule and reviewed annually, and repainted every 5 years. Next review date November 2012, repaint Summer 2015.	<b>November 2012</b>  <b>Summer 2015</b>

<p>d) <b>Burton Mill Pond update</b> – The road is now open. Cllr Parkes raised concerns about the wooden decking becoming slippery. Cllr Johnson will raise concerns with WSCC.</p> <p>e) <b>Bus shelter grant application update</b> – The clerk has received confirmation that CDC have awarded a grant of £1500, being 50% of the cost of the bus shelter roof work, and an application has been submitted to WSCC, CLC Committee, for a further 25% of the cost. This will be decided in January 2012. No work can start until the grant decision has been made. The Mid Sussex Roofing quote of £2609 plus Vat of £521.80 was <b>APPROVED</b> by the Parish council. Cllr Cross will ask the builders to begin work Mid February 2012 once a decision has been made by WSCC.</p>	<p>T.Johnson</p> <p>J.Cross</p>
<p><b>82.11 <u>Agenda item No. 5 - COUNTY COUNCILLOR'S REPORT</u></b></p> <p>a) <b>Burton Mill Pond Road</b> – The work is nearly finished with the decking nearing completion. It is due to be finished on Friday 18 November.</p> <p>b) <b>Heath End Sand pit</b> – A year ago the ownership changed from Tarmac to Dudmans. 130,000 tonnes of sand still be extracted, therefore the licence has been extended. However some of the planning conditions have not been met, including their obligation to convene the local Liaison Committee. A meeting between WSCC and the Chairman of Dudmans is taking place at the end of November.</p> <p>c) <b>Highways Work</b> – A meeting with Fiona Baker with the Parish is taking place later in the week. Both the work in folly Lane and Sutton Hollow has been put on the works Schedule at the request of Mr Brown.</p> <p>d) <b>Youth centre and Libraries</b> – There will be no further closures. The £79m savings programme over 3 years is going well. This has allowed WSCC to avoid further closures.</p> <p>e) <b>Youth unemployment</b> – This is very high in west Sussex. WSCC have decided to £15m investment fund, partly aimed at broadband improvements and local infrastructure projects in West Sussex, will be released to encourage local economic activity.</p>	
<p><b>83.11 <u>Agenda item No. 6 - DISTRICT COUNCILLOR'S REPORT</u></b></p> <p>Not present – no report submitted</p>	
<p><b>84.11 <u>Agenda item No. 7 – DECENTRALISATION AND LOCALISM BILL 2010</u></b> –</p> <p>The Bill received Royal Assent on 15 November 2011.</p>	
<p><b>85.11 <u>Agenda item No. 8 SOUTH DOWNS NATIONAL PARK AUTHORITY</u></b></p> <p>The clerk has emailed the parish councillors correspondence in respect of the upcoming consultation by the SDNPA on the Settlement Hierarchy Study. The South Downs National Park wants to ensure that the Parishes are involved from an early stage in informing how the settlements within them develop in the future.</p> <p><i>“As part of the early evidence base gathering work for the South Downs National Park Local Development Framework (LDF) officers from the National Park Authority are carrying out a settlement hierarchy study looking at the facilities and services that are available in the various settlements situated within the National Park.</i></p> <p><i>We are currently carrying out a desk-top exercise, in liaison with the SDNPA area managers (rangers) to establish a data base for all the settlements within the National Park. The initial desk-top exercise should be complete by mid-October, and I am hoping that all Parish Councils will then be able to verify the information for us. Because we need to make early progress on this work, and because the information is purely factual (that is, whether there is a post office, school, pub, shop, number of houses, etc in each settlement) we are hoping you will be able to provide comments within a four week period. I would like to emphasise that we are only concerned with factual information at this stage – there are no policy implications for your parish. When the information has been compiled and verified we will then be proceeding to</i></p>	

*develop a settlement hierarchy for the National Park, as part of our work on the Core Strategy (or Local Plan) for the National Park. At that stage we will be engaging with you to ensure your views are taken into account, and we will provide a full eight-week consultation period, (as set out in the SDNPA's draft Statement of Community Involvement, shortly to be subject to consultation with you). Some of you may of already have been contacted in regard to this work by the SDNPA rangers which cover your area."*

The information will be sent out by SDNPA next week. Cllr Johnson will review and comment.

**T.Johnson**

**86.11 AGENDA ITEM No. 9- VILLAGE ACTIVITIES** – At the last meeting it was agreed that the Boules, Village archive and village book ideas would be pursued.

**J.Cross**

**T.Johnson**

- Book project on hold
- Archive – On 1 November 2011 John Cross met willing residents. The group will reconvene in January. Cllr Cross to update at the January Parish Council meeting.
- Boules – A parishioner is keen to pursue the idea. The idea will be discussed with the Village Hall Committee.
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**87.11 Agenda item No. 10 - HIGHWAYS AND FOOTPATHS –**

a) **Roads and Ditches Committee** - Cllr Cross to report

i) **WSCC Highways Annual inspection** – Cllrs Johnson and Cross will be meeting with Fiona Baker on Friday 18<sup>th</sup> November to carryout an annual road inspection. – The following issues will be highlighted to WSCC Highways:-

- Ditches and drains – Bignor Ford
- Sutton Hollow drainage
- Old Poor House flooding

ii) **Bridleway steps at Bignor** – This is the responsibility of Lord Mersey. Nick Scott from WSCC Footpaths to contact the landowner.

iii) **Bridge near the mill** – Nick Scott has contact the owners to replace rotten sleepers

iv) **Reports from The Rights Of Way Team, WSCC:-**

**SUTTON: Public Rights of Way Routine Maintenance**

*Further to our previous email which offered you advance notice of our proposed inspection/maintenance visit to your parish, I now submit a list of the works undertaken by the maintenance team for your attention and information. I hope this is of help to you and in accordance with our current programme of maintenance, we shall be paying a return visit to your parish in 9 months time, when we will be in touch with you again.*

*The following is a summary of the works undertaken in the parish, unfortunately we are unable to provide a more detailed breakdown of the works and their location than that given below:*

16 new waymarkers  
1 repaired waymarker  
1 repaired bridge  
218 metres vegetation clearance

**BARLAVINGTON: Public Rights of Way Routine Maintenance**

*Further to our previous email which offered you advance notice of our proposed inspection/maintenance visit to your parish, I now submit a list of the works undertaken by the maintenance team for your attention and information. I hope this is of help to you and in*

accordance with our current programme of maintenance, we shall be paying a return visit to your parish in 9 months time, when we will be in touch with you again.

The following is a summary of the works undertaken in the parish, unfortunately we are unable to provide a more detailed breakdown of the works and their location than that given below:

3 new waymarkers  
1 repaired waymarker  
155 metres vegetation clearance

**b) Unsafe tree** – At the July Parish Council meeting the following discussions took place re specific tree issues:-

- i) **Beckhall unsafe tree** - Cllr Cross has met with the Mrs Williams who said she would get her tree surgeon Jonathan Rodwell to re-examine the tree as a large branch had fallen down last year and the Parish Council are concerned that this may happen again in the near future. The report prepared by Jonathan Rodwell will be copied to the Parish Council. Mr Williams accepted the fact the parish council was moving the liability onto the owners of Beckhall.
- ii) **Unsafe tree on bank opposite the pub leaning on the electrics** - Southern Electric have visit and deemed it not a pressing issue. The Parish Council disagree with this assessment.
- iii) **Safe Tree village policy** – A note will be put in the Village News to remind landowners to ensure trees are safe over footpaths and roads. If in doubt landowners must take professional advice.

**c) Grit bin – Burton Mill Pond** – The Barlavingotn Estate and WSCC Highways have agreed the position of the new grit bin. The grit bin has been delivered and will be put into position once WSCC Highways have given notice of a delivery date for the grit.

#### **88.11 Agenda item No.11 – NEW PLANNING APPLICATIONS AND NOTIFICATION OF RECENT DECISIONS**

- a) **Planning appendix and discuss SN/11/04590/TCANP** (Mrs Sarah Oldworth, Hopkins The Street Sutton Pulborough - Notification of intention to coppice 1 no. Sycamore tree (T12) and fell 1 no. Willow tree (T13) and reduce height to 3m on 1 no. Conifer hedge (T14).) – The Parish council agreed to no objection to the application.
- b) **Local Development Framework (LDF)** - No updates received since the last meeting.
- c) **Neighbourhood Plans** – It was noted at the last meeting that no action to be taken at present. It was agreed to defer any discussion on this matter until CDC have decided on their strategy re the Localism bill. Item to be added to the Planning item on the Agenda.

#### **89.11 Agenda item No.12 - NORTH EAST PARISHES FORUM & CLC**

The last meeting was Thursday 15 September 2011 at Bury. The topics covered were Neighbourhood plans, and the database on village assets.

#### **90.11 Agenda item No. 13- CONSULTATIONS** - none

#### **91.11 Agenda item 16- CORRESPONDENCE**

- a) **CDC Annual Parishes Meeting** – Cllr Young circulated the following report after attending the meeting in September 2011:-

*'Localism in Action' was the main thrust of the meeting.*

*Doug Rogers and myself attended.*

*There was a cross section of exhibitors, displaying concepts and already actioned local activities, services etc.*

**T.Johnson**

**Clerk**

*There were three very well presented papers [partially ruined by the projectors failing!!].*

*1. Sue Ransley gave a detailed paper on the Kirdford Community Shop from concept 5 years ago to a turnover of £400,000 this last year. It was an excellent example of great enthusiasm and commitment by the leaders and community. We decided our small population could never justify such a development, however the White Horse has the potential to do more re selling/ barter local produce etc. But that is unlikely with present management approach.*

*2. Dick Hammond gave an interesting paper on how Funtington PC achieved a successful development of 12 attractive affordable houses. He explained in some detail how they won over local objectors and ensured only locals were granted the new homes. [All rented from the developer.]*

*3. Gerald Cooke explained the setting up of the 'Tillington Local Care.' [TLC!]. This was again an interesting paper and Doug and myself will be giving some thought to the issues. Terry, could this be an item for discussion at our next PC meeting?*

*There then followed a general discussion on numerous PC issues. I raised the thorny issue of 'Retrospective Planning' applications and the need to have greater enforcement through penalising developers/owners who abuse their planning permit. I suggested that CDC could achieve increased income and save a great deal of wasted effort and costs. If retrospective plans carried a fee of 10 or 20% of the value of the development. Mr Carvell responded that they were tied by central government regs.. I also gained the impression from other comments he made that they were not against retrospective planning applications, his view being that it was better to know about it than it be hidden..... So much for enforcement!! Inspections during development etc etc!!!*

*The meeting was very well attended with around 100 present. Both Doug and I were impressed by the quality of the papers and the achievements by the 3 PC's prior to any 'Localism ' pressures! We were less impressed about the role of CDC Councillors and what their role is, indeed even some of them were uncertain!*

*It was worth attending.*

**b) Email from Burton and Chingford Pond Local Nature Reserve Committee –**

*“West Sussex County Council chair the above meeting which meets 3 - 4 times a year to discuss the management of the Local Nature Reserve. Representatives include WSCC, Natural England, local residents, local landowners, Sussex Wildlife Trust, Petworth Management Company and Duncton Parish Council. Lord Anstruther is one of the local landowner who attends. It was suggested at the last meeting to invite a representative from Sutton and Barlavington Parish Council to attend future meetings. All meetings are held at Duncton Pavillion, in the morning and last about 1 - 2 hours. The next meeting is due to take place in March 2012.*

*If you would like to be represented I will forward you the details of the next meeting. Please could you let me know the name of the propped attendee.”*

*Cllr Parkes to attend.*

**c) The Queen's Diamond Jubilee Beacons - 4th June 2012 –** CDC have also sent an email on this subject:-

*“I believe you have recently received a letter and "Guide to taking Part" from Bruno Peek, Pageantmaster for The Queen's Diamond Jubilee Beacons, encouraging wide participation in the lighting of beacons on 4 June 2012 to celebrate the Queen's Diamond Jubilee.*

**Y.Parkes**

*The District Council will be considering its response. However, since this is very much a celebration by local communities, we would not wish to do anything that would interfere with or duplicate local celebrations.*

*We should be very interested to know whether your Council proposes to organise a beacon or if you know of any other locations in your town or parish where there will be a beacon celebration, even if organised by others.”*

Cllr Johnson will contact Bignor Parish Meeting to suggest Bignor Hill as a suitable location.

**T.Johnson**

**d) Consultation - Draft Statement of Community Involvement (SDNPA)** - SDNPA have now analysed the responses received and used this to inform the draft Statement of Community Involvement for the South Downs National Park Authority and would like to hear from parishes regarding the proposed processes of engagement in the document.

The draft Statement of Community Involvement and a report summarising the responses to the questionnaire can be found on the [\*\*South Downs National Park Authority website\*\*](#).

This consultation period will run for **8 weeks**, from Monday 17th October 2011 until Friday 9th December. Cllr Johnson to review and comment.

**T.Johnson**

e) ***Village SOS - Event 5th December 2011*** – This event is to help rural communities across the South East to hear from business experts and rural specialists to help struggling communities revive their villages. Cllr Johnson is to attend.

f) *Sussex Pathwatch meeting this Thursday, 3rd November*, 5pm, South Downs National Park office, Bepton Road Midhurst, GU29 9QX. Noted

g) **WSCC Volunteer Development Team – Public Rights of Way Volunteers** – Following consultation with user groups, local communities and other Local Authorities over the last 6 months WSCC have developed 2 Rights of Way volunteer roles:-

- Parish Path Inspectors
- Volunteer rangers

Parish Path Inspectors are required for Sutton & Barlavington – Cllr Cross volunteered. Clerk to inform WSCC.

**J.Cross/  
Clerk**

## 92.11 Agenda item No. 15 - FINANCE

a) REVIEW OF SECTION 137 PAYMENTS FOR 2011/2012 AND 2012/13

<u>Organisation</u>	<u>Proposed 2012-13 payment (£)</u>	<u>Proposed 2011-12 payment (£) (AGREED on 8/12/11 meeting)</u>	<u>Actual 2010-11 payment (£)</u>	<u>Actual 2009-10 payment (£)</u>
Sutton PCC	£250	£250	£250	£250
Barlavington PCC	£200	£200	£200	£200
Ebenoe Young Farmers				
Sutton Village Hall	£200	£200	£200	£200
Sutton Youth Club				
Village News				
Citizens Advice Bureau (CAB)	£20	£20	£20	£20
Sussex Air Ambulance	£150	£150	£150	£150
Victim Support				£20
Rural Mobile Youth Trust - Purple Bus				£50
Actual Total	<b>£820</b>	<b>£820</b>	<b>£820</b>	<b>£890</b>
<u>Additional Item for 2011/12</u>				
Sutton Village Magazine	200	£ 200		
Total	£1,020	£1,020		

	<b>Electoral Roll for Sutton (Dec)</b>	<b>Electoral Roll for Barlavington (Dec)</b>	<b>Total for S.137 purposes</b>	<b>Total allowable s.137 payments for the year</b>
<b>Year ended 31 March 2012</b>	172	125	297	£1,912.68
S.137 payment £6.44 per parishoner				
<b>Year ended 31 March 2011</b>	172	128	300	£1,845.00
S.137 payment £6.15 per parishoner				

The Section 137 payments set out above were **AGREED**. The motion was **PROPOSED** by Cllr Johnson and **SECONDED** by Cllr Rogers.

b) PRECEPT and BUDGET FOR 2012/2013

The budget was agreed and the final budget is located at the end of the minutes. The precept for 2012/13 was set at £7200. The motion was **PROPOSED** by Cllr Johnson and **SECONDED** by Cllr Cross.

c) SETTING RESERVES TO CARRY FORWARD TO 2011/2012 and 2012/13

- General Reserve
- Computer Reserve
- Pension reserve
- Election Cost Reserve
- Planning Committee Reserve

	<u>As At 31/3/11</u>	<u>As at 31/3/12</u>	<u>As at 31/3/13</u> BASED ON PROPOSED BUDGET EMAILED TO COUNCILLORS
General Reserve (balancing item)	£1268.27	Approx £2864.56	Approx £2246.47

Computer Reserve	£500	£500.00	£500.00
Pension Reserve	£396.92	Approx £519.75	Approx £647.25
Election Cost Reserve	£1,785.00	£1,123.64	££1,123.64
Planning Committee Reserve	Nil	Nil	Nil
BT Kiosk maintenance Reserve	Nil	£150	£150

The motion was **PROPOSED** by Cllr Johnson and **SECONDED** by Cllr Young.

d) TO APPROVE ACCOUNTS FOR PAYMENT:-

Paid Prior to meeting

Net VAT Total

Post Office Ltd	PAYE Quarter 1			£ 114.00
Glasdon Manufacturing Ltd	Grit bin - Burton Mill Pond	£ 173.89	£ 34.77	£ 208.66

To be Paid at the meeting

Net VAT Total

Sutton Village Hall	Hall hire August to November 2011			£ 39.50
Transfer re Election costs	Transfer from Reserve Account (Election Reserve) to current account			£ 661.36

e) To approve the Clerk's salary, and expenses

Salary for September 2011: Total Net Salary £148.65

Salary for October 2011: Total Net Salary £153.64

Salary for November 2011: Total Net Salary £148.65

Expenses for November 2011

Date	Details	Reason	Cost ex VAT (£)	VAT (£)	Cost Inc VAT (£)
6/7/11	Baby sitting	Parish Council meeting 6/7/11			28.00
7/9/11	Baby sitting	Parish Council meeting 7/9/11			28.00
22/9/11	Staples	Stationery (including ink cartridges £44.99)	105.85	23.60	129.45
9/11/11	Staples	Ink cartridges	69.52	13.90	83.42
24/6/11	BT	Line rental and Broadband to 22 Sept 2011			36.26
					<b>305.13</b>



Cllr. T.Johnson **PROPOSED** and  
Cllr. N.Young **SECONDED** the motion (15 d&e)

**f) TO APPROVE ACCOUNTS, BANK RECONCILIATION, INCOME AND EXPENDITURE REPORTS, AND ACTUAL V BUDGET REPORT AS AT 30 SEPTEMBER 2011.**

The motion to approval the accounts for the period was **PROPOSED** by Cllr Cross and **SECONDED** by Cllr Parkes.

g) **BANK MANDATE UPDATE** – Mandate to include Cllr Parkes to be submitted by Cllr Parkes in November 2011.

h) **OTHER FINANCIAL MATTERS WHICH DO NOT REQUIRE A DECISION**

**93.11 Agenda item No. 16 - DATE OF THE ANNUAL PARISHES MEETING** – set for Wednesday 26 April 2012

**94.11 Agenda item No. 17 - DATE AND TIME OF NEXT PARISH COUNCIL MEETING** - Wednesday 18 January 2012.

**CLOSURE OF MEETING**

The Common Parish Council of Sutton & Barlavington meeting closed at 9.55pm.

Signed:

APPROVED AT MEETING ON 18/01/12 & SIGNED BY THE CHAIRMAN

Cllr T Johnson

Date:18/01/12

Chairman of The Common Parish Council of Sutton & Barlavington

Prepared: 15<sup>th</sup> January 2012, Louise Collis, Clerk to The Common Parish Council of Sutton & Barlavington

Y.Parkes

**THE COMMON PARISH COUNCIL OF SUTTON & BARLAVINGTON - PLANNING APPLICATIONS AND DECISIONS**

**7 September 2011 – 16 November 2011**

<b><u>APPLICATION NO.</u></b>	<b><u>APPLICANT</u></b>	<b><u>WEEKLY LIST</u></b>	<b><u>CLOSING DATE</u></b>	<b><u>S&amp;BPC COMMENTS</u></b>	<b><u>CDC DECISION</u></b>	<b><u>DECISION DATE</u></b>
BV/11/00319/FULNP	The Barlavington Estate Crouch Farm Cottages Crouch Lane Barlavington Petworth Erection of livestock building for over- wintering dairy cattle and re- siting of previously approved silage clamp.	1/6/11	23/6/11	<b>Mixed Objections</b>		
SN/11/02662/DOMNP	Mr And Mrs P Chappatte The Croft Bignor Road Sutton - Alterations to and retention of domestic outbuilding used for stabling, associated storage and ancillary accommodation in connection with the occupation of The Croft.	13/7/11	11/8/11	<b>Mixed support</b>		
SN/11/02924/TCANP	Mrs Avril Southwell Cedar Cottage The Street Sutton - Notification of intention to remove tips of branches by 3 metres (in close proximity to power lines) to give a 2 metres clearance, crown lift (small diameter branches) by up to 3 metres above ground level and reduce 2-3 no. branches length by 2 metres (in the upper crown) on 1	7/9/11	29/9/11	No Objection	No TPO	12/10/11

<u><i>APPLICATION NO.</i></u>	<i>APPLICANT</i>	<i>WEEKLY LIST</i>	<i>CLOSING DATE</i>	<i>S&amp;BPC COMMENTS</i>	<i>CDC DECISION</i>	<i>DECISION DATE</i>
	no. Cedar tree.					
SN/11/03734/TCANP	Mr Jonathan Rodwell Rectory Gate Cottage The Street Sutton -Notification of intention to fell 1 no. Acer platanoides 'Crimson King' (T1) and 1 no. Leyland Cypress hedgerow (18m long) (G1), crown lift to 3 to 4m above ground level (removing small diameter branches) and thin crown by 5% on 1 no. Birch tree (T2) and 1 no. Cherry tree (T3.)	7/9/11	29/9/11	No Objection	No TPO	12/10/11
SN/11/03814/TCANP	Mrs Sarah Oldworth Land North Of Hopkins The Street Sutton - Notification of intention to remove stem at 1.5m (leave branch to south on 1 no. Sumac tree (T1)), coppice 1 no. Hazel (T2), 1 no. Ash tree (T3) 5 no. Sycamore trees (T4, T5, T6, T10 and T11), remove branch extension back by 3m and remove branch to north on 1 no. Plum tree (T7), reduce height down to 5m on 1 no. Hazel (T8), fell 2 no. Plum trees (T9).	14/9/11	5/10/11	No Objection	No TPO	14/10/11
SN/11/03992/TCANP	Mrs Susan Shipway Browns House The Street Sutton Pulborough	5/10/11	27/10/11	No comment	No TPO	28/10/11

<u><i>APPLICATION NO.</i></u>	<i>APPLICANT</i>	<i>WEEKLY <u>LIST</u></i>	<i>CLOSING DATE</i>	<i>S&amp;BPC <u>COMMENTS</u></i>	<i>CDC <u>DECISION</u></i>	<i>DECISION <u>DATE</u></i>
	Notification of intention to repollard down to 4m (remove regrowth) on 1 no. Eucalyptus tree and fell 2 no. Silver Birch trees.					
SN/11/04018/TCANP	Jonathan Rodwell St John Baptist Church The Street Sutton Pulborough Notification of intention to reduce height by 4m and install cobra bracing on 1 no. Lawson Cypress tree (T1).	5/10/11	27/10/11	No comment	No TPO	28/10/11
SN/11/04590/TCANP	Mrs Sarah Oldworth Hopkins The Street Sutton Pulborough Notification of intention to coppice 1 no. Sycamore tree (T12) and fell 1 no. Willow tree (T13) and reduce height to 3m on 1 no. Conifer hedge (T14).	2/11/11	23/11/11			