

**APPROVED MINUTES OF A MEETING OF
THE COMMON PARISH COUNCIL OF SUTTON & BARLAVINGTON HELD ON
WEDNESDAY 19th MARCH 2008 AT 7.30 PM SUTTON VILLAGE HALL**

The Common Parish Council of Sutton & Barlavington - 19th March 2008 *page 1 of 5*

d. CDC – Play Strategy

D.Cllr Weeks has commented on this in her report. It was agreed by the meeting to support the Duncton Proposals as this would be of benefit to the children of Sutton.

e. CDC – Flood Survey

This is in hand, but it was agreed that we are fortunate to be free from floods due to the work of local farmers.

Agenda item No. 5 - DISTRICT COUNCILLOR'S REPORT

D.Cllr S Weeks submitted the following report:-

Congratulations are in order. I have been asked to convey thanks from the District Council to all our residents for their efforts at recycling. We are second in the country for recycling household waste. Well done! The green waste collection service is due to expand, though rural areas may be last in line for the green bins, as all decisions are made on numbers and we are –relatively - rather thin on the ground.

2. Three Olympic sites have been identified so far in Chichester for 2012: Goodwood, Chichester University (for accommodation) and Oaklands Park (for archery) which is very exciting.

3. The Chichester Youth Council has won a prize in a safety first competition: the Youth Council designed a project based around internet safety and won first prize of £1000. Please encourage your under 18s to visit the site at yourcdc.co.uk and to get involved.

4. I am trying to encourage residents to take part in “Surprise Supplies”, sending shoeboxes or parcels of treats to serving soldiers in Iraq and Afghanistan. Sweets, magazines, toiletries, drinks powders, packet soups etc are all very welcome and can be sent free of charge under 2kg. If you would like to take part simply wrap the goods in a shoebox sized parcel and deliver to the Blue Toyota parked at Burton Mill (my postbox!)

5. Help is available from the District Council for those suffering from the cold. If you or anyone you know is having difficulty with fuel payments -prices are now sky high for all of us - please let me know in confidence and I will direct them to help.

6. Funds are available from CDC for any project designed to provide play facilities for children in the Ward. Duncton have advanced plans for a BMX track and can apply directly to CDC for funding. Gemma Finlay is the contact : 01243 785166 Councillor Nick Thomas the portfolio holder has assured me that Duncton will be successful in their application

7. Some of you may have read in the local press that I have been selected to fight the next election in the Northern seat of York Central. It has been my aim for some years to stand for Parliament and I am delighted and honoured to have been selected. It will mean resigning within the next few months from the District Council and I shall let you know as soon as that happens. I hope to ensure that an excellent candidate will stand in my stead.

8. We do have access to wireless broadband in Sutton now via the kijoma network. Speeds are faster than anywhere else I have tried and I can highly recommend the service. At £13.99 a month even the basic service is superior to and a lot faster than that offered by BT, even if we were able to get it. Details can be found in the Village News ad.

Agenda item No. 6 - COUNTY COUNCILLOR'S REPORT

1. **County Local Committee.** The next meeting of the Chichester (North) County Local Committee will be held on Tuesday 20th May 2008 at 1900 at a venue to be determined. A note for your diary.

2. **Grass Cutting.** The Urban and Rural summary for 2008 is attached for your information.

3. **Speed Indicator Device (SID).** Chichester Police District have purchases a number of SIDs and have communicated with Parishes in the District. This is another route that you may wish to explore. From the 1st of April, funding will be restored through the Sussex Safer Roads Partnership and that route will also be an option. Julie.Finn@westsussex.gov.uk is the contact for SSRP SID.

4. **Highways Rangers.** I am delighted to report that Council have agreed this initiative and they will start on 1st April. I am about to issue a press release that will describe how requests can be made.

C.Cllr T Pemberton offered advance apologies for the Annual Parish Meeting on 25th April.

Agenda item No.7 NEW PLANNING APPLICATIONS AND NOTIFICATION OF RECENT DECISIONS

See list circulated

Agenda item No. 8- REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

No representative was able to attend the NE Parishes Forum on 6th March.

Agenda item No. 9 - NEW CORRESPONDENCE

- a) WSCC – Planning Rother Valley Schools for the Future – second phase of consultation – deadline 8th April – It was agreed that Cllr P Nicholls should be asked to respond.
- b) CDC- Community Buildings and Facilities Audit – Annual Update – The form was completed by all Cllrs during the meeting.
- c) Sussex Air Ambulance Fund – request for a donation – It was suggested by the meeting that a donation of £150 be made, as the money is available due to the closure of the Youth Club. Clerk to check with SALC if this is OK.
- d) Action in Rural Sussex – The New West Sussex Village of the year 2008 – It was agreed not to make an application.

P.Nicholls

Clerk/ May meeting

Agenda item No. 10- CIRCULATION FILE – NO.14

Index in order of receipt

<u>DATE RECEIVED</u>	<u>INFORMATION SOURCE</u>	<u>TITLE</u>
01/08	CDC	Agenda for the meeting of the Standards Committee on 18 th February 2008
02/08	CDC	Minutes of the meeting of the Standards Committee on 18 th February 2008.
02/08	South Downs Joint Committee	Annual Review 2006/07
03/08	NALC	LCR March 2008

Agenda item No. 11 - FINANCE**a. To approve accounts for payment**

	South Kensington Estates Ltd	Annual Peppercorn rent for Barlavington Noticeboard		£1.00
	Sussex Association of Local Council	Annual subscription		109.27

May 2008 meeting

There was a query over the amount of rent for the Village Hall. Cheque for £37.50 was not signed. To be recalculated for May 2008 meeting.

b. To approve the Clerk's salary and expensesSalary for March 2008

LCP Scale 20 (per SALC payment Schedule)	£9.242 per Hour
Number of weeks in month (4 weeks and 3 days)	4.43
Total number of hours worked in March	17.71
Total Salary for March 2008	£163.72
Underpayment in January 08 salary (payslip stated £163.72, but only made cheque payable for £153.05)	10.67
Total due in March 08	174.39

Salary for April 2008– Due for payment on 15th April 08 CHEQUE TO BE POST DATED

LCP Scale 20 (per SALC payment Schedule)	£9.242 per Hour
Number of weeks in month (4 weeks and 1 day)	4.14
Total number of hours worked in April	16.56
Total Salary for April 2008	£153.05

Expenses for March 2008

Date	Details	Reason	Cost ex VAT (£)	VAT (£)	Cost Inc VAT (£)
30/1/08	Babysitter	Babysitter for Planning committee meeting & Parish council meeting 30/1/08			24.00
25/2/08	Staples	Stationery	28.54	5.00	33.54
11/3/08	BT	broadband and line rental (1 Mar-31 May) and calls (to 10 March)			42.18
					99.72

Cllr. A.Pratt **PROPOSED** and
Cllr. J.Mayes **SECONDED** the motion (11 a&b)

c. To approve Income & Expenditure Reports for the period ended 29th February 2008**d. To approve the bank reconciliation for the year ended 29th February 2008****e. To approve the Actual v Budget overview for the year ended 29th February 2008****f. Outstanding S.137 payments to be paid £150 pledge for the Youth Club not approved, as Youth Club not running at present.**

Cllr. G.Owen **PROPOSED** and
Cllr. D.Green **SECONDED** motions (11 c - f)

Agenda item No. 13 - DATE AND TIME OF NEXT PARISH COUNCIL MEETING

The Annual Parish meeting will be held on Friday 25th April at 6pm and the Parish Council AGM will be Wednesday 21st May 2008 at 7.00 pm, in Sutton Village Hall.

Cllr Anstruther offered to talk about the Estate's management of trees etc, and to invite questions from the public at the APM.

CLOSURE OF MEETING

The Common Parish Council of Sutton & Barlavington meeting closed at 8.45pm.
Signed:

APPROVED AT MEETING ON 21/05/08 & SIGNED BY THE CHAIRMAN

Cllr. D.Green
Chairman of The Common Parish Council of Sutton & Barlavington

Date: 21/5/08

21st April 2008
Lucinda Wentworth and
Louise Collis, Clerk to The Common Parish Council of Sutton & Barlavington