

FOI Response
Information provided under the Freedom of Information Act

Title of Request: Briefing Session for Cambridge and South Cambridgeshire Councillors - 16 July 2020

FOI Reference: FOI/OPCC/20-019

Date of Request: 17/07/2020

Date of Response/Release: 13/08/2020

1. **Request:** Any recordings (audio and/or video) of the event, including any live chat logs.

OPCC response: The event was not recorded so therefore no recording held.

A conversation/question log from the Teams call is provided at Appendix 1.

2. **Request:** A copy of any materials used during, or prepared for, the event eg. Presentation slides, briefing papers, speeches etc.

OPCC response: Briefing documents are provided at Appendices 2 to 5.

‘Briefing document’ – Appendix 2

‘Briefing’ – Appendix 3

‘Briefing for South Cambs/Cambs City Councillors – 16th July 2020 virtual meeting’ – Appendix 4

‘Cambridgeshire and Peterborough Against Scams Partnership (CAPASP) – Appendix 5

3. **Request:** A copy of any agenda and papers for the event, and any plans for the event

OPCC response: A copy of the agenda for the event is provided at Appendix 6.

4. **Request:** Any notes/minutes relating to the event

OPCC response: A copy of the draft notes from the meeting are provided at Appendix 7.

5. **Request:** A copy of any invitation sent to councillors, or councils

OPCC response: The invitations to the event is provided at Appendices 8.1 and 8.2

6. **Request:** Correspondence from councillors or councils directly in response to any invitation/notice of the event, or relating directly to the event, including any matters raised directly in lieu of attendance during the event, apologies for absence etc.

OPCC response: Information is provided at Appendix 9.

7. **Request:** Information relating to any further similar event planned for Cambridge City councillors

OPCC response: At the request of Cambridge City councillors who were unable to attend the Parish Council briefing held on 16th July and wanted to ask questions about the proposal to build a new police station in Milton, a further meeting was arranged for Tuesday 28th July.