

## Annex A: NHS Scotland Board Operational Readiness Checklist

Health Board:

NHS Shetland

Completed by:

Working Group

Date:

13 September 2018

<p>(1) How ready is your Board to deal with the potential operational impacts of EU withdrawal?;</p>	<p>We have established a short life working group to carry out the forward planning required to consider the implication of Brexit in detail. This Group will report to the Board through the Risk Management Group.</p> <p>We are waiting national guidance on the 'Once for Scotland' approach, particularly around procurement and medicines.</p> <p>We consider that we will be able to deal with any operational matters at a local level that are within our control to manage.</p>
<p>(2) Is your Board already seeing impacts of EU withdrawal and, if so, what are you doing to mitigate these impacts?;</p>	<p>There is no direct evidence yet on any adverse impact on workforce or supplies.</p> <p>However, there is anecdotal information that the non-UK workforce are unsettled and not making long term plans.</p>
<p>(3) What risks is your Board identifying as a result of EU withdrawal, how are these being recorded and what sorts of mitigating actions are being identified to deal with them?;</p>	<p>The risk of Brexit is recorded on our Corporate Risk Register as an over-riding theme, covering a range of issues. The main categories of risk are:</p> <ul style="list-style-type: none"><li>- Workforce</li><li>- Procurement and the Supply Chain</li><li>- Medicines</li><li>- Public Health</li><li>- Access to Treatment</li><li>- Non-Direct Impacts</li></ul> <p>The Risks are recorded in a Risk Register.</p> <p>At the moment, the main mitigating actions are at a national level and we are placing significant reliance on the 'Once for Scotland' approach to support forward planning for workforce, supplies and medicines.</p>

## Annex A: NHS Scotland Board Operational Readiness Checklist

<p>(4) What more needs to be done now to ensure operational readiness in your Board?;</p>	<p>As mentioned, we are relying significantly on the 'Once for Scotland' approach with regard to workforce, procurement and medicines.</p> <p>The Short Life Working Group will be expanded and will meet more regularly as the deadline approaches and more guidance becomes available.</p>
<p>(5) What is your Board doing to ensure it has the data it needs to (a) plan for the impact of EU withdrawal on your workforce and the local services you provide; and (b) consider the future immigration status of non-UK EEA staff?;</p>	<p>This will form part of the Risk Register evidence base.</p>
<p>(6) What is your Board currently doing to communicate with and support EU27 staff?</p>	<p>Briefings and workshops with affected staff.</p> <p>National guidance has been made available and is kept up to date on the Intranet site.</p> <p>Our Human Resources Director is contributing to the development of the proposed staff questionnaire.</p>
<p>(7) Have you assessed the potential financial implications for your organisation arising from EU withdrawal. If so, what measures have you put in place to address these?</p>	<p>The Risk Register highlights Procurement and Medicines to be the areas where potential increased costs may occur.</p> <p>Any knowledge gained as the 'Once for Scotland' guidance develops will be incorporate into the Board's 2019/20 financial plans. There is no cost projection currently incorporated; any National guidance on a consistent approach to this would be beneficial</p>

**Return to [James.Ho@nhs.uk](mailto:James.Ho@nhs.uk) by 14 September 2018**