

Via email to: request-86790-269e45f9@whatdotheyknow.com

Wednesday, 19 October 2011

Dear Mr Auger

Freedom of Information Act 2000 request – Breakdown of undergraduate admissions statistics

In response to your request for a breakdown of undergraduate admissions statistics, dated 20 September 2011, made under section 1(1) of the Freedom of Information Act 2000 ("the Act"), I am writing to confirm that some of the information you require exists and is included in this letter.

You asked the following:

For each of the last four undergraduate application cycles (for typical entry in 2008 through to 2011), separately for Home (UK) students, 'other' EU students and for International students:

- 1. The number of applications reviewed through UCAS by the standard deadline for equal consideration (15th January for most courses, but 15th October, 24th March, etc where applicable).*
- 2. The number of offers made to applicants (of those in #1).*
- 3. The number of students (of those in #2) who made the college their "firm".*
- 4. The number of students (of those in #2) who made the college their "insurance".*
- 5. The number of those in #3 who enrolled at the college in the Autumn.*
- 6. The number of those in #4 who enrolled at the college in the Autumn.*
- 7. The number of students who enrolled at the college in the Autumn, but are not included in #1. This should include students accepted through "clearing" and "adjustment" and anyone else who did not submit an application by the standard deadline referred to in #1.*

Please include deferred applications in the application cycle they were submitted in, rather than in the following cycle.

For the 2011 cycle, I appreciate definitive numbers for #5, #6 and #7 may not be known, but please can you provide the latest estimates based on available data.

Please find enclosed the College's response to points 1-6 of your request.

You have asked for a significant amount of information in question 7 which we estimate would exceed the 'appropriate limit' of £450.

The 'appropriate limit' has been specified in Statutory Instrument 2004 No. 3244, *The Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004* and for Higher Education Institutes such as King's College London this is currently set at £450.

This represents the estimated cost of one person spending 2½ working days, or 18 hours, in determining whether the College holds the information, locating, retrieving and extracting the information.

As per appendix 2 of our FoI Policy (Information Access Fees), where the cost of responding to a request in full exceeds the £450 limit, the College will not provide the information requested.

I refer you to *Roberts v Information Commissioner*¹ in which the Tribunal held:

- (1) *Only an estimate is required;*
- (2) *The costs estimate must be reasonable and only based on those activities described in Regulation 4(3);*
- (3) *The determination of a reasonable estimate can only be considered on a case by case basis.*

The College does not hold student enrolment and admissions data in the way that you are requesting it and has estimated that the time it would take to retrieve, extract and connect these sets of data, along with the time already spent preparing a response to questions 1-6, would exceed the appropriate limit of 18 hours. It is unclear to us how your requests could be narrowed to one that could be accomplished to within the 'appropriate limit', but we would be willing to consider suggestions from you regarding this.

This completes your request for information.

If you feel your request has not been properly handled or you are otherwise dissatisfied with the outcome of your request, you have the right to complain. Details of how to make a complaint can be found in our FoI Policy, a copy of which is available on our web site at:

<http://www.kcl.ac.uk/college/policyzone/index.php?id=209>.

Further information is also available from the Information Commissioner at:

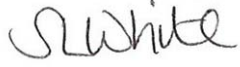
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

¹ *Alasdair Roberts v Information Commissioner* (EA/2008/0050), 4 December 2008.

Tel: 01625 545 700

www.ico.gov.uk

Yours sincerely

A handwritten signature in black ink, appearing to read 'S White'.

Sarah White

Legal Compliance Officer