

Ref No: 4390
Date: 11/12/2020
Subject: CHARGES FOR SERVICES /
MEALS

REQUEST

We are aware that you have been supplying meal boxes at £17.95, have directed students to use a £7 laundry service that offers pick up and delivery, and have fines of up to £1000 for students breaking social distancing rules. We have heard varying reports of these being done at cost and some saying that the university is making a profit on these.

Would you please provide the breakdown of costs for the meal boxes, displaying the cost of goods and labour, and any profit if any (gross profit margins), and for the laundry facility, if the university is taking a cut on the £7. Regarding the fines, where is this money going - are they being placed in a hardship fund or are fines financing the university's activities.

It would be appreciated if this could be provided in an Excel document with accompanying notes to explain the details and breakdown.

RESPONSE

Please see the attached spreadsheet for the requested information on food boxes. The University offered the food boxes between 14th September 2020 and 5th October 2020.

Please note the University does not receive any income from the laundry service advertised to students.

In line with the University's Student Discipline Regulations, Colleges can issue fines of up to a maximum of £300 to any student who breaches those Regulations, and this includes breaches of guidance relating to COVID-19 (self-isolation, social distancing etc.). Any fine monies received go directly to the College funds that issued the fine, to support that College's activities including its hardship funds. It is not clear where you have been informed that there are fine levels of £1000 as this isn't within the scope of Regulations. This may be something issued by the Police, not by the University.

Your request i.d. is: 4390. Please quote this in all enquiries.

The University aims to comply fully with its obligations under the Freedom of Information Act 2000 and to ensure that the service it provides for those wishing to gain access to information is helpful and effective.

The personal information you have supplied will be used only to process your request; some details will be retained for our records after the request has been answered. This information will not be passed on to other parties unrelated to the University unless we are required to do so by law, or where it would be necessary to answer the request in full (in which case we would seek your consent for any transfer).

Process for Making a Complaint

If you feel the service you have received does not meet our aims or your expectations, please write to:

Head of Governance Services
University House
Lancaster University
Bailrigg
Lancaster
LA1 4YW

Email: information-governance@lancaster.ac.uk

If, following our internal review, you are dissatisfied with the response provided, you may write to the Information Commissioner's Office, for details visit www.ico.org.uk.