

Sharon Lilleywhite

From: Joe Russell-Wells
Sent: 29 November 2017 17:56
To: [REDACTED]
Cc: Jasmine Ede
Subject: West Park - Event August Bank Hol 2018
Attachments: West Park Aug Bank Hol 2018 - Lights Gala.pdf

Dear [REDACTED]

Please find attached a letter regarding the Council's decision for use of West Park next August Bank Holiday. If the BRSFL do intend running the event from West Park on that week end ADC requests that an event application is submitted as soon as possible.

Kind regards, Joe

Joe Russell-Wells | Group Head of Neighbourhood Services, [Arun District Council](#) | Location: Bognor Regis Town Hall, Clarence Road, Bognor Regis, PO21 1LD
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28 November 2017

Please ask for
Joe Russell-Wells
Extension: 37914

Dear [REDACTED]

Bognor Regis Seafront Lights.

As you are aware for the 2017 August Bank Holiday the Bognor Regis Seafront Lights (BRSFL) and Bognor Kite Festival (BRKF) were allocated areas of West Park for their events. This resulted in a larger event for the Bognor Regis community.

The Kite Festival predominately used the site for the duration of the Bank Holiday weekend. The BRSFL made use of Silverton Avenue to roster the parade, and extra parking was accommodated at the rear area of West Park. Overall the feedback received was positive and both groups confirmed that the events this year benefitted from being on the same weekend.

After further review by ADC however the decision has been made that going forward the BRSFL will have sole use of West Park on 27 August 2018. Therefore the BRKF will not be able to operate on the August Bank Holiday weekend and the event would need to be accommodated on an alternative weekend.

I can confirm that I will be writing to the BRKF to advise them of the decision that has been made and both groups will need to follow the normal events application approval process when submitting their application and documentation.

Yours sincerely,

[REDACTED]
Joe Russell-Wells
Group Head of Neighbourhood Services.