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**Place Directorate**  
**Environment & Transport**  
Paul Castle, Service Director

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Tom Oliver  
What Do They Know  
By email: request-622642-  
e3936f98@whatdotheyknow.com

My Ref: FOIA4621  
Your Ref:  
Date: 12 December 2019  
Enquiries to: Cathryn Copley  
Direct Dial: 01226 787743  
E-Mail: [Informationrequests@barnsley.gov.uk](mailto:Informationrequests@barnsley.gov.uk)

Reference: FOIA4621

Dear Tom,

**Re: Request for Information – Freedom of Information Act 2000**

I wish to confirm that the Place Directorate has now completed its search for the information which you requested by e-mail on 22 November 2019.

Your questions and my findings are below:-

**Can you provide a structure chart of your Bereavement Services Team that includes: job titles and numbers of FTEs per role.**

Please find attached to the covering email a structure chart of the Bereavement Service as requested.

If you have any queries about this letter, please contact Cathryn Copley on (01226) 787743. Please remember to quote the reference number above in any future communications.

If you are unhappy with the way the Directorate has handled your request, you may ask for an internal review. Please clearly mark your correspondence 'Complaint' and address it to:

Barnsley MBC  
Customer Feedback, Information & Improvement Team  
PO Box 634  
Barnsley  
S70 9GG  
email: [informationrequests@barnsley.gov.uk](mailto:informationrequests@barnsley.gov.uk)

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:-

Customer Services Team  
Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

website address: <http://www.ico.org.uk>

Yours sincerely

A handwritten signature in black ink, appearing to read 'Paul Castle', with a large, stylized initial 'P'.

Paul Castle  
Service Director – Environment & Transport

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