

Response to Request for Information

Bereavement Leave Policy

I can confirm that the information requested is held by City of Wolverhampton Council. I list below the information that is being released to you.

In your request you asked the following:

Please could you provide information on your policy with regards to bereavement leave entitlements.

Is there a standard policy of 'x' number of days (paid or otherwise) or is there a different approach (i.e. use of compassionate leave, annual leave etc).

An employee will be entitled to take up to 5 days paid bereavement leave during their personal leave year, as the result of the death of a dependent, including the attending and arranging of a funeral of a dependent or close relative.

Additionally, if an employee's child dies under the age of 18 or if they have a still born, they will have the right to have time off for dependents for a period of two weeks.

Also, does any leave policy include further considerations when an employee returns to work in terms of support offered?

Managers are encouraged to be as flexible as possible in supporting an employee back to the workplace.

If the policy has changed between 2015 - 2020, could you also highlight what these changes have been.


Yes, as above, due to the new legislation that came into force in April 2020 relating to 'Jack's Law' – relating to the death of a child aged under 18 years of age or a still born.

Please quote the reference number 2136714 in any future communications.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Information Governance Team
Governance
City of Wolverhampton Council
Civic Centre
St. Peter's Square

City of Wolverhampton Council
Civic Centre, St. Peter's Square,
Wolverhampton,
WV1 1SH

 wolverhampton.gov.uk

 @WolvesCouncil

 WolverhamptonToday


Wolverhampton WV1 1SH

Email: foi@wolverhampton.gov.uk

If you are still dissatisfied with the Council's response after the internal review you have a right of appeal to the Information Commissioner, contact details can be found on their website: www.ico.org.uk

I will now close your request as of this date.

City of Wolverhampton Council
Civic Centre, St. Peter's Square,
Wolverhampton,
WV1 1SH

 wolverhampton.gov.uk

 [@WolvesCouncil](https://twitter.com/WolvesCouncil)

 [WolverhamptonToday](https://www.facebook.com/WolverhamptonToday)