

5th Floor  
F Mill  
Dean Clough  
Halifax  
HX3 5AX  
Tel: 01422 307400  
[calccg.foi.calderdale@nhs.net](mailto:calccg.foi.calderdale@nhs.net)

**FOI Ref: 2021012**  
**Date: 11<sup>th</sup> June 2020**  
**Date response due: 19<sup>th</sup> June 2020**

**Inzamam Rashid**  
[request-666564-ca586f7d@whatdotheyknow.com](mailto:request-666564-ca586f7d@whatdotheyknow.com)

Dear Inzamam

**Freedom of Information Act 2000 – Request for Information**

We are pleased to respond to your request for information.

- 1. Simon Stevens and Amanda Pritchard wrote to all NHS trusts and CCG Chief Executives on the 29th of April to advise that employers, on a precautionary basis, should conduct risk assessments for staff at greater risk during the COVID-19 pandemic and to act accordingly. Has your organisation completed risk assessments on all Black Asian and Minority Ethnic (BAME) staff?**

Please note all NHS Calderdale CCG staff are currently working from home, and have been since 23<sup>rd</sup> March 2020.

The CCG has acted on the request and has identified all BAME staff within the organisation. All BAME staff are in receipt of a letter outlining the concerns regarding the emerging evidence of the greater impact of COVID-19 on BAME staff. It also explains the work the organisation is undertaking to ensure staff feel safe and supported at work and able to discuss any concerns they have with their line manager. In addition to this, all risk assessments have been undertaken as a priority and all line managers have been briefed on the greater risk of the COVID-19 pandemic.

**AND**

- 2. What precautions, if any, have you put in place to protect BAME staff once they've been risk assessed?"**

We are ensuring that line managers are carrying out regular check-ins with BAME colleagues to enable concerns to be raised and addressed together with all the potential adjustments referenced in the risk assessment template.

I trust that this information answers your request. However if you are not happy with our response or the service you have received in relation to your request and wish to make a complaint or request an internal review of our decision you should write to the Chief

Officer, NHS Calderdale CCG, 5<sup>th</sup> Floor, F Mill, Dean Clough, Halifax, HX3 5AX, quoting the reference number above.

If you are not content with the outcome of the complaint or internal review with regards to this Freedom of Information request, you have the right to appeal to the Information Commissioner under Section 50 of the Freedom of Information Act. The Information Commissioner will not investigate your case unless you have exhausted our complaints procedure. The Information Commissioner can be contacted at: The Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

### **Re-Use of Public Sector Information**

If you wish to re-use the information you have requested, in whole or in part, please write to myself at NHS Calderdale CCG, 5<sup>th</sup> Floor, F Mill, Dean Clough, Halifax, HX3 5AX, quoting the reference number above stating the purpose(s) you wish to re-use the information for. You will receive a response within 20 working days of receiving your request with any conditions and charges that relate to the re-use of the information. These will be determined in line with the 'Re-use of Public Sector Information Regulations 2015 (SI 2015 No. 1415).

Yours sincerely

Neil Smurthwaite  
Interim Accountable Officer