

Business Assurance
Information Compliance

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Tel: 020 7848 7816
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J Singh

By email only to: request-666117-549e2e3c@whatdotheyknow.com

8th June 2020

Dear J Singh,

Request for information under the Freedom of Information Act 2000 (“the Act”)

Further to your recent request for information held by King’s College London, I am writing to confirm that the requested information is held by the university.

Your request

We received your information request on 20th May 2020 and have treated it as a request for information made under section 1(1) of the Act.

You requested the following information:

I am writing to you regarding your BA History (V100) course.

Could you please provide myself with an Excel spreadsheet with the following data/information from the last 2 admission cycles:

- 1) A Level grades (predicted)*
- 2) A Level grades (achieved)*
- 3) Whether an offer was made*

Also, what was the lowest GCSE grade combination for those given an offer?

Our response

Please find a spreadsheet attached containing the following information -

- Applicants to V100 in the 2018 and 2019 cycle who had GCSEs and/or A Levels attached to their application
Whether they received an offer
- Their A Level and GCSE grades and predictions

Please note the following information –

- Data has been taken for the following UCAS cycles: 2018 and 2019.
- Applicants could have applied for deferred entry.
- The university has a variety of ways in which grades are stored -
 - SQE – UCAS provide the grades if an applicant was studying the qualification at the time of application. UCAS verify these grades so they are the most reliable.
 - SQE data is stored by applicant and not by application. This means that if an applicant has applied for a course in two separate years at King's, there could be duplications in the qualifications (i.e. not all of the qualifications will be relevant to the course applied for). To assist in identifying where these cases may apply, the SQE import date has been included in the data. The import date should correspond to the month and year of when the qualifications were achieved and should match up to the UCAS cycle.
 - SQF – if an applicant has already achieved their qualification, they would input this onto their application themselves. If the qualification were a condition of their offer, the university would ask for proof issuing an unconditional offer. These grades are not necessarily accurate.
 - SQF predicted grades: usually manually entered from the nominated staff from the applicant's school
 - It is worth noting that the data is given as it is stored.
 - Resits/remarks may be included in the data.
 - Where there is SQE and SQF records for the same qualification, SQE is the most reliable.
- The qualifications data is provided as it is stored in the system. Therefore, there are often multiple lines of data per application, dependent on the number of qualifications.
- Applicants could have had other qualifications on their application.

This completes the university's response to your information request.

Your right to complain

If you are unhappy with the service you have received in relation to your information request or feel that it has not been properly handled you have the right to complain or request a review of our decision by contacting the Assistant Director of Business Assurance (Information Compliance) within 60 days of the date of this letter.

Further information about our internal complaints procedure is available at the link below:

http://www.kcl.ac.uk/college/policyzone/assets/files/governance_and_legal/Freedom_of_Information_Policy_updated_Oct_%202011.pdf

In the event that you are not content with the outcome of your complaint you may apply to the Information Commissioner for a decision. Generally the Information Commissioner cannot make a decision unless you have exhausted the internal complaints procedure provided by King's College London.

The Information Commissioner can be contacted at the following address:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Yours sincerely

Katie Poole

Information Compliance