



Notification Form

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[Guidance notes](#)

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- Please read the notes overleaf before completing this form
- If completing manually, please use block capitals and black ink. When completed, please return this form to the appropriate authority
- This form may be photocopied for use in subsequent notifications
- The Data Protection Act 1998 requires the Health and Safety Executive (HSE) to inform you that this form may include information about you (this is called 'personal data' in the Act) and that we are a 'data controller' for the purposes of this Act. HSE will process the data for health, safety and environmental purposes. HSE may disclose this data to any person or organisation for the purposes for which it was collected or where the Act allows disclosure. As data subject, you have the right to ask for a copy of the data and to ask for any inaccurate data to be corrected.

The notification period starts once this form is received by the enforcing authority, together with a copy of your licence. Please email this separately to the relevant email address, or send a paper copy. Contact details are available via the link at the top of this page. Please remember to include the site address so that we can link the licence to the ASB5. A plan of work (method statement) should have been prepared prior to the job being notified and should be submitted on request from the enforcing authority.

1 Licence holder details

Name	Licence number	Expiry date	Telephone No
Rainham Industrial Services	051204982	19/06/2015	01375 844485

Address (including postcode)

PO Box 361, Tilbury, Essex, RM17 9AX

Email address

terry.toulson@rainhamis.co.uk

2 Occupier or employer or contractor to whom the licence holder is contracted

Name	Telephone number	Contact person	Mobile telephone number
BGCBC	01495 355 597	Howard Clarke	07968 543 277

3 Other licence holders (eg scaffolders)

Name	Telephone number	Contact person	Mobile telephone number

4 Details of job

Site address (including postcode) where asbestos work is to be carried out		Site telephone number	
Market Hall Cinema, Market Square, Brynmawr, NP23 4AJ		07970 592 326	
Exact work location/description of where on these premises work is to be carried out (see note 2)		Local authority area (see note 1)	
Clock Tower and Back Stage		Cardiff	
Name of the site supervisor	Mobile number	Name of person preparing Plan of Work	Mobile number
Dave Walters	07970 592 326	Keith Redmond	07917 400 703
Actual start date of set up on site (see note 3)	Expected finish date of work	Duration (no of days)	
24/05/2013	27/05/2013	4	
Working hours: start and finish		Night working	
08:00 - 17:00		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
		Weekend working	
		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
ACM Type (please tick all relevant boxes)			
<input type="checkbox"/> Asbestos coating	<input type="checkbox"/> Asbestos insulation	<input checked="" type="checkbox"/> Asbestos insulating board	
Work to be undertaken (please tick all relevant boxes)			
<input type="checkbox"/> Encapsulation	<input checked="" type="checkbox"/> Removal	<input type="checkbox"/> Repair	<input type="checkbox"/> Work on or in proximity to hot surfaces

4 Details of job cont'd

General condition of asbestos materials

☐

Good

☒

Poor

The main type of asbestos

☒

Chrysotile

☐

Crocidolite

☒

Amosite

☐

Other

Please provide brief details of the type of work to be undertaken, general condition and main type of asbestos

Under fully controlled conditions & suitable negative pressure remove the AIB debris followed by a full environmental clean of all the surfaces all within the clock tower. Under locally controlled conditions within a demarcated working area, carry out the safe encapsulation of 2no (6lm) AIB blanking panels that are in good condition and are located to the wall within the back stage area of the building.

5 What combination of control measures will be used to reduce exposure as low as is reasonably practicable

☐

BS8520 controlled wet-strip equipment

☒

Shadow vacuuming

☐

Wrap and cut technique

☒

Enclosure of work under negative pressure

☒

Intact removal of whole AIB panels/tiles, etc

☒

Decontamination procedures using an asbestos decontamination unit

☒

RPE

☐

Other

Please provide a brief overview of how the control measures will be used

All dust and debris will be fully suppressed prior and during removal to minimise fibre release. Operatives working within the enclosure will wear full face respirator and type 5 coveralls. Half mask and type 5 coveralls will be worn to transport the waste from the enclosure to the onsite sealed asbestos waste skip.

How will the work be supervised and monitored? (Tick all issues that apply)

☒

Viewing panels

☒

CCTV

☐

Enclosure entry

☒

Other

Please provide a brief overview of how the work will be supervised

Vision panels and CCTV will be utilised on the enclosure and the work being carried out will be closely monitored by the onsite supervisor. Random site audit/s may be carried out by the project manager or compliance manager. Independent analytical consultant to carry out 4 stage clearance, background, personal and re-assurance air monitoring where applicable on this project.

List the main non-asbestos risks associated with the work and how they will be controlled (see note 4)

Inadequate light - 110v hand held lighting to be used if required
Manual handling - operatives trained in manual handling, traffic routes be kept clear use correct lifting techniques, wear protective boots, take care to avoid trapping hands & fingers, wear gloves, bags to be not overloaded
Work at height - fixed scaffold to be constructed by competent persons only. Works carried out from guage of scaffolding, do not overreach or use hand rails as foot holds, scaffold must be inspected & tagged as fit for purpose by competent person prior to use, ladders to be inspected by competent person prior to use.

Size of job (area or volume) (note 5)

3m3

Maximum number of persons employed per shift

3

6 Authorisation

Signature of person authorised to notify work

Print name

Keith Redmond

Date

03/05/2013

I declare that an ACoP compliant plan of work has been prepared

Keith Redmond

Position

Regional Manager

Notes for guidance on completion of Form FOD ASB 5

- Note 1:** Name of the local government district council (or equivalent) within whose district the operations are to be carried out.
- Note 2:** Give exact location of removal work at the site address (eg boilerhouse, room number, building number, etc)
- Note 3:** If this part is not completed, this notification will not be considered as 14 days notice of the start of the work, ie set up of enclosures on site, etc. This date should be the agreed date for the start of the work. If this date changes, the appropriate enforcing authority **must** be informed as soon as possible.
- Note 4:** Examples of non-asbestos hazards include: work at heights, hot or confined environments, etc
- Note 5:** Estimated square (area) or cubic (volume) metres of asbestos to be removed.

How to identify the appropriate enforcing authority

Type of premises/activity	Local Authority, eg District Council
Shops, offices, separate catering services, launderettes, sport, entertainment and recreational activities, exhibitions, church or religious meetings, hotels, camping and caravan sites, wholesale and retail storage.	District Council (or equivalent)
Factories and factory offices, civil engineering, construction* and demolition sites, hospitals, research and development establishments, local Government services and educational establishments, fairgrounds, radio, television and film broadcasting, sea going ships, docks, transport undertakings, railways, domestic premises, quarries, farms (and associated activities), horticultural premises and forestries (*including premises which fall to Local Authorities).	Field Operations Directorate (FOD) Health and Safety Executive
Mines, Offshore Installations and corresponding division	Hazardous Installation Directorate (HID) Offshore Safety Division Health and Safety Executive
Operating licensed nuclear sites	Field Operations Directorate (FOD) Health and Safety Executive (FOD deal with removal work at these installations)
Licensed asbestos work 1 Project is notifiable under The Construction (Design and Management) Regulations 2007 (CDM); or 2 All or part of the work is on the outside of the building or the external fabric of the building.	Field Operations Directorate (FOD) Health and Safety Executive
Licensed asbestos work 1 Not a notifiable CDM project and all of the work is on the interior of the building.	Local Authority (in LA enforced premises)

Addresses can be found in local telephone directories