



Minutes of Board Meeting

Friday 21st May 2010

10.00m – 12.00 noon

John Carroll Suite, Royal Centre

Present

Councillor David Mellen, Portfolio Holder for Children's Services **DM**
 Nigel Cooke, Acting Chief Executive, One Nottingham **NC**
 Francesca Fowler, Director of Organisational Development & Business Improvement, NTU **FF**
 Ron Buchanan, Chairman, NHS Nottingham City **RB**
 Peter Hill, Archdeacon of Nottingham, Diocese of Southwell & Nottingham **PH**
 Mark Bowyer, Broxtowe Partnership Trust **MB**
 Andrew Campbell, African-Caribbean & Asian Forum **AC**
 James Russell, PR Director, Experian
 Jane Todd, Chief Executive, Nottingham City Council **JT**
 Mike Bent, Corporate Director for Care Standards, Pathway Care Solutions **MB**
 David Walker, Deputy Divisional Commander for Nottingham City, Nottinghamshire Police (representing Julia Hodson) - **DW**

In Attendance

Penny Wakefield, Director – Strategic Partnerships, Nottingham City Council
 David Coope, Marketing & Communications Manager - One Nottingham/Nottingham City Council
 Dave Tantum, Government Office for the East Midlands (GOEM)
 Nicki Jenkins, Head of Economic Development, Nottingham City Council
 Jo Dean, Partnerships Manager, Nottingham Community and Voluntary Service (NCVS)
 Bill Tomson, Community Link Officer, Nottingham Community and Voluntary Service (NCVS)
 Mike Durban, LAA Programme Manager, Nottingham City Council
 Patcee Francis, Team Leader Employment Skills, Nottingham City Council

Item	Agenda Item	Action By/When
1.0	<u>Welcome and introductions</u>	
	Councillor David Mellen, Portfolio Holder for Children's Services, had been asked to chair the meeting. He welcomed everyone to the meeting and everyone introduced themselves.	
2.0	<u>Apologies for absence</u>	
	Apologies were received from Councillor Jon Collins, Leader of Nottingham City Council and Chair of One Nottingham; Julia Hodson, Chief Constable, Nottinghamshire Police; Derek Brewer, Chief Executive, Nottinghamshire County Cricket Club.	
3.0	<u>Minutes of the Board Meeting held on 26th March 2010</u>	
	The minutes were agreed as a true and accurate record.	

4.0	<u>Actions and Matters arising from the Board meeting held on 26th March 2010</u>	
	<p><u>Induction for new Board members</u></p> <p>A date has been set for the One Nottingham Board Members Induction Event on the morning of Thursday 24th June 2010.</p> <p><u>Formal Register of Interest</u></p> <p>One form outstanding. NC thanked Board members for returning these.</p> <p><u>Third Sector Performance Information</u></p> <p>AC asked for a copy of this information to be forwarded to him.</p> <p><u>Greater Nottingham Aligned Core Strategies</u></p> <p>NC had put together summary views on the Option for Consultation document on behalf of the Partnership using the Board's comments which he had sent to the City Council.</p> <p><u>Board Papers</u></p> <p>AC commented that a lot of lengthy reports were circulated for this meeting. This is a lot to print out for a small organisation. How paperwork can be minimised to be considered at the Board Induction Event.</p>	<p>NC</p> <p>ALL</p>
5.0	<u>LAA 2008-11 Ministerial Approval of Refresh</u>	
	<p>Penny Wakefield introduced the report which presented the final version of the refreshed Nottingham Local Area Agreement 2008-11. The refreshed LAA had received ministerial sign off on 31st March 2010. This is the final refresh for the Board to note as the LAA is going into it's final year.</p> <p>Dave Tantom noted that the new government means that there is likely to be a review of the LAA and GOEM would want to work through this with partnerships.</p> <p>The Board agreed the recommendations to:</p> <ul style="list-style-type: none"> i) Endorse the final version of the refreshed LAA, set out in Appendix 1 of the report, which received ministerial sign off on 31 March 2010. ii) Note the revised 2010-11 targets for the four economic indicators that have been renegotiated with Government Office for the East Midlands, and the revised 2010-11 target for NI 192 (percentage of household waste sent for reuse, recycling and composting). iii) Note the removal of NI 110 (young people's participation in positive activities) from the LAA, and the new baseline and target figures agreed for NI 150 (adults in contact with secondary mental health services in employment). iv) Note the removal of NI 112 (under 18 conception rate) from the LAA Performance Reward Grant calculation. 	
6.0	<u>LAA – Position Statements from Theme Partnerships</u>	
	<p>Penny Wakefield introduced the report. At the last Board meeting the Board had requested a position statement on a number of LAA indicators which continued to remain extremely challenging and require significantly improved performance if targets are to be achieved. Penny Wakefield explained that with some indicators performance data is always a year behind. This information will be fed into the wider improvement planning for the CAA.</p>	

	<p>the allocation for 2010/11.</p> <p>v. Note the £5,566 overspend against the 2009/10 allocation for the Community Programme; and approve the use of this funding from the allocation for 2010/11.</p> <p>vi. Note the £27,857 underspend against the 2009/10 allocation for Corporate Apprentices; and approve the Carry Forward of this funding into 2010/11.</p> <p>vii. Approve an additional £116,331 for the Future Jobs Fund Programme which will be funded from the remaining underspend against the 2009/10 Working Nottingham theme allocation.</p> <p>viii. Note that the total allocation for the Nottingham Jobs Plan now amounts to £8,846,288.</p> <p>Early Intervention</p> <p>ix. Note the £4,222 overspend against the 2009/10 allocation for the Stronger Families Project; and approve that this be met from the overall underspend against the 2009/10 Early Intervention theme allocation</p> <p>Neighbourhood Nottingham</p> <p>x. Approve the amendments to the 2010/11 allocation, subject to the final confirmation, at the November meeting of the Board, of the funding amounts for the remainder of the financial year.</p> <p>Family Nottingham</p> <p>xi. Note the £118,955 underspend against the 2009/10 allocation for Improving Physical Activity for Children; and approve the Carry Forward of £35,000 of this funding into 2010/11.</p> <p>xii. Note that a report will be brought to a later meeting of the Board on the plans for the ending of the WNF funding.</p> <p>Lianne Taylor & Anne Darby joined the meeting at this point.</p> <p>The Board asked for a paper on government spending initiatives and the implications for One Nottingham. JT informed the Board that she has the Policy office working on this and will circulate the report when it is completed. This will be an agenda item at the next Board Meeting.</p>	JT
	<u>b) Early Intervention Update</u>	
	An update on recent progress within the Early Intervention Programme had been circulated for the Board's information.	
8.0	<u>Getting Nottingham Working - presentation</u>	
	<p>Nicki Jenkins gave a presentation on the 'Getting Nottingham Working' campaign that is jointly led by Nottingham City Council and Job Centre Plus, and funded through the Future Jobs Fund. Nicki asked for the Boards thoughts on how the campaign can be developed further.</p> <p>Getting Nottingham Working is an awareness campaign about getting people into work. The presentation included details of 'aims' and 'target audiences'. There will be a programme of events with a launch on 11th June out in the local community. Other events include an info bus tour and employer visits. The focus is on engaging local people and linking them to real job opportunities. The climax of the campaign will be a jobs convention on the 9th September at Nottingham Castle. A publicity campaign has been planned including sending details with the Nottingham Arrow in June, city dressing and a radio campaign.</p> <p>The Chair thanked Nicki for the presentation.</p> <p>A discussion followed around linking the campaign in with the World Cup. JR suggested adding the celebrity factor and asking a local footballer to contribute; and</p>	

	<p>partnering with local businesses or a successful Nottingham Businessman. He also offered the use of Experian's data. NC to talk to Derek Brewer about linking with Cricket 2010.</p> <p>MB added that his company would be proud to be a sponsor.</p> <p>Nicki Jenkins to follow up with Board members after the meeting.</p>	<p>NC</p> <p>NJ</p>
9.0	<u>Fairness Commission Proposals - presentation</u>	
	<p>Lianne Taylor, Director of Communities Nottingham City Council, and Anne Darby presented the report which provided an update on the operation of the Fairness Commission and outlined the proposed option for the operation of the Fairness Commission. Anne Darby described some of the background to developing the proposal. She is keen that the Fairness Commission looks at Best Practice and Equality Issues.</p> <p>NC added that the concept was introduced as part of the Governance arrangements, though the Governance gave no other instructions. How it works is up to us. Several options have been explored and this is a compromise with the intention that the commission can begin work.</p> <p>The Chair asked for comments.</p> <p>MB and PH both indicated an interest in being part of the Fairness Commission. AC expressed an interest in attending the first meeting.</p> <p>The recommendation was amended as follows. The Board agreed to appoint the Portfolio Holder for Employment and Skills as Chair, and MB as Vice Chair, and that this should be reviewed after 1 year. PH will become a VCS member. The Shadow Commission will be asked to draw together the commission progress.</p> <p>Lianne Taylor & Anne Darby left the meeting.</p>	
10.0	<u>Nottingham Plan to 2020 Priority Implementation</u>	
	<p>NC presented the report that provided summaries of the Nottingham Plan to 2020 Priority Implementation Plans for the Plan's 6 priorities and the Green cross cutting theme. The report was put together after the plans were considered by the One Nottingham Executive Group at a second Challenge Workshop in April. General comments had come out of the workshop around communication, the approach to Total Place, funding, diversity and the use of data/knowledge that we hold.</p> <p>JT added her concern about the variability and progress of the different Theme Partnerships. Some are more established than others. This is being kept an eye on by the Executive Group.</p> <p>The Board noted and commented on the report.</p>	
11.0	<u>Nottingham Plan to 2020 – Managing and Evaluating Performance</u>	
	<p>NC presented the report and went through the recommendations that the Board are asked to approve:</p> <ul style="list-style-type: none"> i. The proposed performance management framework for The Nottingham Plan to 2020 detailed in this report. ii. Note that a short consultation with the Theme Partnerships is currently taking place and delegate authority to the Chair to agree any amendments to the framework resulting from these consultations iii. Agree to amend the One Nottingham Governance Arrangements, as 	

	<p>adopted by the Board on 25 September 2009, as follows:</p> <ol style="list-style-type: none"> Delete the section, 'Lead Officer Group' and following sections, (i) to (iv), pages 20-21. Replace with the following section: 'The Theme Partnerships' Lead Officer Group (ON LOG) – The role and responsibilities of the Theme Partnerships' Lead Officer Group (ON LOG) is: <ol style="list-style-type: none"> serve as a problem solving and challenge function, allowing Theme Partnerships to review their performance distil key messages and communications for the Executive Group/Board discuss and resolve cross-cutting issues receive feedback and communications from the One Nottingham Executive Group and One Nottingham Board the membership is the Chairs and Lead Officers of the Theme Partnerships. <p>NC explained that the introduction of the One Nottingham Lead Officers Group will aim to deal with some of the communications issues. The Board asked for a clause to be added to board reports concerning implications for the Voluntary and Private Sectors.</p>	<p>NC</p> <p>NC</p>
12.0	<u>Any Other Business</u>	
	<ul style="list-style-type: none"> AC asked if Nicki Jenkin's presentation on the 'Getting Nottingham Working' campaign could be circulated to Board members. MB informed the meeting that he is speaking at the NCH Equality and Diversity Awards Ceremony this afternoon. 	NC
13.0	<u>Dates of Future Meetings</u>	
	The next meeting will be held on Friday 23 rd July 2010, 10.00 am – 12.00 noon at the Indian Community Centre Association (ICCA), Hucknall Road.	