



Minutes of Board Meeting

Friday 26^h March 2010
10.00m – 12.00 noon

John Carroll Suite, Royal Centre

Present

Councillor Jon Collins, Leader of Nottingham City Council and Chair of One Nottingham **JC**
 Julia Hodson, Chief Constable, Nottinghamshire Police **JH**
 Francesca Fowler, Director of Organisational Development & Business Improvement, NTU **FF**
 Nigel Cooke, Acting Chief Executive, One Nottingham **NC**
 Peter Hill, Archdeacon of Nottingham, Diocese of Southwell & Nottingham **PH**
 Mark Bowyer, Broxtowe Partnership Trust **MB**
 Andrew Campbell, Afro-Caribbean & Asian Forum **AC**
 Councillor David Mellen, Portfolio Holder for Children's Services **DM**
 Derek Brewer, Chief Executive, Nottinghamshire County Cricket Club **DB**
 Jane Todd, Chief Executive, Nottingham City Council **JT**
 Mike Bent, Corporate Director for Care Standards, Pathway Care Solutions **MB**
 Ron Buchanan, Chairman, NHS Nottingham City **RB**

In Attendance

Penny Wakefield, Director – Strategic Partnerships, NCC
 David Coope, One Nottingham/Nottingham City Council
 Dave Tantum, Government Office for the East Midlands (GOEM)
 Liz Jones, Strategic Partnerships, NCC
 Nicki Jenkins, Head of Economic Development, NCC
 Jo Dean, Partnerships Manager, Nottingham CVS
 Richard Wood, Planning Policy, NCC
 Jackie Butters (minutes)

| Item | Agenda Item | Action By/When |
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| 1.0 | <u>Welcome</u> | |
| | JC welcomed everyone to the meeting and introduced new Board Members, Mike Bent, Andrew Campbell, Peter Hill, Mark Bowyer and Francesca Fowler to the Board. NC talked through the ON Board Members Induction Pack folder which was issued to all Board members. JB to circulate proposed dates for the Induction Event. | JB |
| 2.0 | <u>Apologies for absence</u> | |
| | Apologies were received from James Russell, Experian | |
| 3.0 | <u>Declarations of Interest for any items on the agenda</u> | |
| | <ul style="list-style-type: none"> Mike Bent declared an interest in Item 8 (WNF), as he has a financial interest in the Neighbourhood Nottingham sector. Andrew Campbell declared an interest in Item 8, as he has a personal interest in an organisation who may receive funding through the Neighbourhood Nottingham section of the report. | |

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| | <ul style="list-style-type: none"> Nigel Cooke declared an interest in Item 12 (ON Infrastructure Review), as he is employed through the ON Infrastructure Budget. <p>A formal Register of Interest is to be drawn up by NC.</p> | NC |
| 4.0 | <u>Minutes of the Board Meeting held on 29th January 2010</u> | |
| | The minutes were adopted as a true and accurate record | |
| 5.0 | <u>Action and Matters arising from the Board meeting on 29th January 2010</u> | |
| | <p><u>Item 10.0 – Early Intervention</u></p> <p>DM reported that the SOVA project is aiming for 120 secondary school children being mentored – in December there were 36 but now, due to parental consent being given, there are 60.</p> | |
| 6.0 | <u>Greater Nottingham Aligned Core Strategies/LDF - Presentation</u> | |
| | <p>Richard Wood, NCC, gave a presentation and circulated a summary consultation leaflet regarding the Greater Nottingham Aligned Core Strategy “Option for Consultation” which is being developed in line with Government’s statutory planning requirements. The Core Strategy is the spatial expression of the Nottingham Plan to 2020 and is being developed in conjunction with neighbouring authorities in the conurbation. The Strategy looks forward to 2026 and includes policies in 19 areas under 4 themes. It went out to consultation at the “Issues and Options” stage last Summer. The current consultation for the Option for Consultation runs until 12 April 2010. The intension is to produce the next stage “Submission Draft” document by November 2010 with the Core Strategy adopted, following Hearing Sessions by the end of 2011. The Local Transport Plan 2 preparation and consultation is running largely in parallel.</p> <p>The final document will include an Infrastructure Delivery Plan which will set out infrastructure and funding requirements to deliver the elements of the Core Strategy such as schools, transport and housing.</p> <p>DB offered input on sports issues/facilities.</p> <p>The Board gave its views in response to the consultation:</p> <ul style="list-style-type: none"> It is important that the City maximises mixed housing supply to meet future demand, including accommodation for large families. New housing layout design should discourage crime – the CDP have already had an input on this during the consultation stage. The Core Strategy will provide opportunities for people to access new and affordable housing. It will reflect structural issues on estates and encourage sustainable communities to be developed in their widest sense. The City need to grow to have sufficient affordable homes. Additional homes will impact on primary/secondary health care (hospitals) and it is important that partners continue to work together to ensure appropriate infrastructure is in place to meet the demands from new development. Cllr Collins thanked the City Council’s Planning Policy team for managing the process of progressing the document to its current stage. <p>Richard invited partners to comment directly to NCC or via NC who is attending a further Core Strategy Consultation event on the 1st April at Nottingham Arena.</p> <p>The Board thanked Richard for his presentation and agreed that summary views on the Option for Consultation document would be forwarded via NC.</p> | NC |

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| 8.0 | <u>Working Neighbourhoods Fund (WNF)</u> | |
| (i) | <p><u>Q3 Programme Update</u></p> <p>NC introduced the report by each Theme Partnership section of the report. He reported that there is some flexibility around carry forwards and which will enable NJP to profile into 2012 with longer placements and better planning.</p> <p>Nicki Jenkins reported that:</p> <ul style="list-style-type: none"> • FJF – 455 people are now in post with a further 100 awaiting CRB checks. The recent Jobs Fair in the Council House had very high attendance. • NJF is for non-eligible clients to FJF – 90 jobs are ringfenced. • The Awareness Campaign looks at the sustainability of NJF and FJF and will commence after the elections – five community events and a celebratory Jobs Fair will take place. Working with DWP/Jobcentre Plus has been effective and the DWP are using Nottingham as a model of good practice. • The Community Programme now has contracts and volunteers in place • Workshops to encourage self-employment are being arranged and the Social Enterprise Grant Scheme is under consideration. <p><u>Amendment to report: Page 16 – Projects Financial Summaries table</u></p> <p>The line referring to Local Empowerment and Cohesion does not include BME Support which is provided in a separate line of the financial table.</p> <p>The Board noted the report and commented as follows:</p> <ul style="list-style-type: none"> • The programme is making a visible impact and has received good feedback – issues around flexibility have been overcome. • The Awareness Campaign could tap into Construction and Financial sectors. • Equalities and specifically BME analysis is required. • Neighbourhood Nottingham budget areas to be revisited (NCC are currently reviewing ABG) due to the previously agreed savings target. • PH requested information on the Third Sector performance information. <p>The Board agreed:</p> <ul style="list-style-type: none"> • The carry forward of funding as identified in the report and confirmed that there would be no additional carry forward of project funding from 2009/10 into 2010/11 except in exceptional circumstances. • The recommendations to vary the programme as outlined below and detailed in the relevant sections of the paper. <ul style="list-style-type: none"> i. Amendments to schemes within the Nottingham Jobs Plan profiling activity into 2011/12 ii. A carry forward of £16,242 from 2009/10 into 2010/11 for the Making The Gateways scheme iii. A carry forward of £38,800 from 2009/10 into 2010/11 for the Neighbourhood Learning and Employment Co-ordinators scheme iv. A carry forward of £54,625 from 2009/10 into 2010/11 for the Futurestore scheme v. An additional £25,000 for the Working for Health scheme during 2010/11 vi. An allocation of £6,500 for the Vulnerable Workers Exercise during 2010/11 vii. An additional £122,816 to support schemes within the Nottingham Jobs Plan viii. That reduced 2009/10 allocations within the Early Intervention programme are agreed due to underspends in projects. ix. The following amendments to the Children and Families programme: <ul style="list-style-type: none"> • Note the Acting Chief Executive's decision to approve £20,000 to support Take 1 Studios • Changes to the profiling of the Children's Empowerment Contract. | NC |

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| | <p>x. The following amendments to Safer Nottingham:</p> <ul style="list-style-type: none"> A change to the programme to award the Burglary Reduction Team £125,000 in 2010/11 on condition that this is matched by partners and there is an evaluation of the future value of the project. <p>xi. The following regarding Infrastructure and Theme Partnership support:</p> <ul style="list-style-type: none"> that the 2010/11 scheme allocations for Infrastructure and Theme Partnership support have been re profiled all amendments are proposed within the original funding allocated for these activities. <p>The 2010/11 scheme allocations within the Neighbourhood Nottingham were deferred for further consideration.</p> | |
| (ii) | <p><u>Apprenticeship Programme</u></p> <p>NC presented the report. The Apprenticeship Programme has had a good response so far and it is proposed that it is extended across all sectors.</p> <p>The Board commented that:</p> <ul style="list-style-type: none"> Awareness plays a big part – making people employable (not necessarily employed) – NCCC currently has 16 ex-offenders (via the probation service) with NVQ training and community coaching provided – DB offered help and advice to others. Nicki Jenkins to look at the Programme for a broader focus and maybe target people with extra challenges. 16-18 year olds receive funding for FE via the LA and a deployment programme for 14-18 year olds is starting but the needs of 19+ year olds should be addressed - only 18+ year olds impact on employment figures but NSA fund 16-18 year olds. Councillor Collins thanked all of the team who had worked on the NJP and asked for his thanks to be passed on to the staff in Nicki Jenkins' team. <p>The Board agreed:</p> <ul style="list-style-type: none"> to approve up to £700,000 for an extension of the Apprenticeship Programme for a one year fixed period across all sectors. those employers in the public sector are required to make a 25% contribution to the cost of each apprenticeship they host. that at least 25% of the apprenticeship posts are targeted to the 16-18 age group. that a private sector allowance is considered of around £3,000 per placement per year. <p>The Board noted that discussions are taking place on the type of the apprenticeships and that confirmation of the terms of the apprenticeships is required with all sectors and organisations.</p> | <p>Nicki Jenkins</p> <p>NC</p> |
| (iii) | <p><u>Urgent Financial Decisions</u></p> <p>The Board adopted the procedure for making urgent financial decisions.</p> | |
| 7.0 | <p><u>CAA 2009 and Improvement Planning for CAA 2010</u></p> | |
| | <p>Penny Wakefield gave a presentation. Steve Barnett, Audit Commission, will attend the July Board meeting to give an update.</p> <p>Penny highlighted the changes from 2009-2010, the headline timetable and the 2010 approach.</p> <p>The Board commented as follows:</p> <ul style="list-style-type: none"> Information regarding health issues on ethnic and gender groups is required to ensure that targeted groups are achieving. | <p>Penny Wakefield</p> |

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| | <ul style="list-style-type: none"> Where the partnership and partners focus their efforts, we make a difference. Publicity and communications will need to fit in with the new approach. School attendance for children who are looked after is high. <p>JC and JH left the meeting at this point.</p> | |
| 9.0 | <u>LAA – Quarter 3 Performance Report</u> | |
| | <p>Liz Jones presented the report.</p> <p>The Board noted the performance of the LAA to Quarter 3 of 2009-10.</p> <p>The Board requested:</p> <ul style="list-style-type: none"> that Theme Partnerships and LAA lead officers focus their improvement planning on those indicators identified in Section 4.5 to ensure that planned improvements in performance are delivered and that overall LAA performance is maximised by March 2011. that position statements are prepared by the relevant Theme Partnerships on response to recession in relation to new business registrations (NI 171), worklessness, jobs and skills (NI 163) and progress on health outcomes in relation to alcohol harm (NI 39) for the May One Nottingham Board. Specifically requested an additional position statement on NI 40, covering how drug treatment services were being tailored to meet the changing drug use picture highlighted in the Q3 report that whenever possible papers be sent out earlier for consideration by Board members. | <p>Theme Partnerships/ Liz Jones</p> <p>Theme Partnerships/ Liz Jones</p> <p>CDP</p> <p>LJ</p> |
| 10.0 | <u>People Exchange Programme</u> | |
| | NC presented an update on the Nottingham Partners' PEP for information only. | |
| 11.0 | <u>Theme Partnership Governance</u> | |
| | The Board noted the report on the Theme Partnerships. There will be an update on the new Fairness Commission at the next meeting after discussion at NCC Executive Board. | NC |
| 12.0 | <u>Infrastructure Review</u> | |
| | All those present who are paid by One Nottingham left the meeting for this item. The Board noted the changes to the infrastructure support and the need to consider the end of the WNF in March 2011. | |
| 13.0 | <u>Any Other Business</u> | |
| | No discussion took place. | |
| 14.0 | <u>Dates of Next Board Meeting</u> | |
| | The next meeting will be held on Friday 21st May 2010, 10.00 am – 12.00 noon. | |