



Information Rights

bbc.co.uk/foi bbc.co.uk/privacy

Ian Stewart

request-610390-6d99c998@whatdotheyknow.com

06 November 2019

Dear Mr Stewart

Request for Information – RFI20191629

Thank you for your request to the BBC of 9th October 2019 under the Freedom of Information Act 2000 ('the Act') seeking the following information:

“Can you confirm whether it is a one off registration process for a qualifying care home or sheltered housing unit, or whether it needs to be done on an annual basis”

Please note that “TV Licensing” is a trade mark used by companies contracted by the BBC to administer the collection of television licence fees and enforcement of the television licensing system. The majority of the administration of TV Licensing is contracted to Capita Business Services Ltd ('Capita'). Over-the-counter services are provided by PayPoint plc ('PayPoint') in the UK, and by the Post Office in the Isle of Man and Channel Islands. Target Group ('Target') is the supplier for the Simple Payment Plan trial. Marketing and printing services are contracted to Proximity London Ltd. Media services are contracted to Havas Media Limited. The BBC is a public authority in respect of its television licensing functions and retains overall responsibility.

Firstly, I should explain that the Act gives a general right of access to all types of recorded information held by public authorities. We are not required to create new information to respond to a request, or give a judgement or opinion that is not already recorded.

Whilst this is a query rather than a request for recorded information, I am happy to tell you outside the scope of the Act that residential care homes, supported housing or sheltered accommodation only have to have to make one application for the concessionary TV Licence. TV Licensing will issue a renewal reminder before the current licence expires and a new licence will be issued, provided the home/accommodation unit remains eligible for the concession.

Further information about licences for residential care homes and sheltered accommodation is available on the TV Licensing website at the following web-link:

https://www.tvlicensing.co.uk/check-if-you-need-one/business-and-organisations/residential-care-homes-aud14?WT.ac=reducedfee_residential

If you are not satisfied that we have complied with the Act in responding to your request, you have the right to an internal review by a BBC senior manager or legal adviser. Please contact us at the address above, explaining what you would like us to review and including your reference number. A request for an internal review must be made within 40 working days of receiving the BBC's response to your original request.

If you are not satisfied with the internal review, you can appeal to the Information Commissioner. The contact details are: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, Tel: 0303 123 1113 or see <https://ico.org.uk/>.

Yours sincerely

Rupinder Panesar

Freedom of Information Advisor, TV Licensing Management Team

