



**achieving
for children**

Champions for children and families

42 York Street
Twickenham
TW1 3BW

Enquiries to: Suzanne Payne
Email: foi.sar@achievingforchildren.org.uk

Ms Claire Griffin
By email

2 October 2020

Dear Ms Griffin,

Re: Freedom of Information Request: Ref AfC 63/2021 -Internal Review Outcome

I am writing to inform you of the outcome of the internal review that has been carried out into AfC's handling of your recent Freedom of Information request (AfC 63/2021-Griffin).

To ensure impartiality, the internal review was overseen by Suzanne Payne, Associate Director for Strategy and Transformation who has had no previous involvement in this matter.

Scope of the Internal Review Process

A process should be used where an applicant wishes a review to be conducted about the way AfC has responded to a request for information made under the Freedom of Information Act (FOIA).

Initial Freedom of Information Request Received on 22 July 2020

Please provide the annual reports/statistical returns from the following commissioned services

Mediation Services provided by [kids.org.uk](https://www.kids.org.uk)

Richmond and Kingston SENDIASS provided by [kids.org.uk](https://www.kids.org.uk)

Please provide these annual returns for each year from 2014 onward.

Summary of AfC's Response to Freedom of Information Request (AfC 63/2021-Griffin)

A final response email was sent on 19 August 2020. The response provided Mediation Services reports from 2017 and SENDIASS reports from 2016. You were advised that this was the only information held by Achieving for Children.

You emailed AfC on 15 September 2020 to request an internal of the handling of your request as follows:

Please pass this on to the person who conducts Freedom of Information reviews.

I am writing to request an internal review of Achieving for Children's handling of my FOI request 'Annual reports from commissioned services SENDIASS and mediation services'.

You have not supplied the data as requested. Please supply the data and your justification for failing to provide the data within the required timeframe.

A full history of my FOI request and all correspondence is available on the Internet at this address: https://www.whatdotheyknow.com/request/annual_reports_from_commissioned

Review

As part of the review, I have looked at what information held by AfC within the remit of your original request was disclosed to you. I have established that the following information was provided to you:

- Kingston Mediation Reports for the periods 2017/18, 2018/19 and 2019/20
- Richmond Mediation Reports for the periods 2017/18, 2018/19 and 2019/20
- SENDIASS summary reports for both boroughs for periods 2016/17, 2017/18, 2018/19 and 2019/20

Under the FOIA 2000, public authorities are not required to create new information in order to comply with a request. We only need to consider information already in existence at the time of the request. AfC consulted Kids SENDIASS and they provided all the information they had available within the remit of your original request and no information has been withheld by AfC.

Conclusion

I hope you are satisfied with the outcome of the internal review, however, if you remain dissatisfied, you may refer the matter to the Information Commissioner's Office at:

Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
www.ico.org.uk

Yours sincerely

Suzanne Payne
Associate Director for Strategy and Transformation