

Colin Yeo  
request-274385-7909023a@whatdotheyknow.com

23 June 2015  
Our Reference: 35715

Dear Colin

Thank you for your email of 15 June, in which you ask for all EEA 'Process Information Notices' (PINS) relating to Freedom of Movement issues within a specific timeframe. Your request has been handled as a request for information under the Freedom of Information Act 2000.

You have requested the following information;

*I would be grateful for release of all "Process Instruction Notices" relating to immigration and EU free movement issues for the years 2014 and 2015. I recently came across PIN 86 of 2014 in this earlier Freedom of Information request and had not previously heard of this series of instructions to caseworkers:*

Under section 12(1) of the Act, the Home Office is not obliged to comply with an information request where to do so would exceed the designated cost limit. We believe that to provide the information you are seeking would breach this cost limit and as such we are unable to supply it to you.

The Home Office is not obliged to comply with any information request where the prescribed cost of supplying you with the information exceeds £600. The £600 limit applies to all central government departments and is based on work being carried out at a rate of £25 per hour, which equates to 24 hours work per request. Prescribed costs include those which cover the cost of locating, retrieving and extracting information. They do not include considering whether any information is exempt from disclosure, overheads such as heating or lighting, or disbursements such as photocopying or postage.

In the years 2014/2015 there have been 169 Process Information Notices issued. It would require someone of at least junior management grade (with the necessary case working experience) to go through each of these notices individually to determine what information we are able to disclose and then to individually redact every one of them.

If you are dissatisfied with this response you may request an independent internal review of our handling of your request by submitting a complaint within two months to the address below, quoting reference number **35715**. If you ask for an internal review, it would be helpful if you could say why you are dissatisfied with the response.

Information Rights Team  
Home Office  
Third Floor, Peel Building  
2 Marsham Street  
London SW1P 4DF  
e-mail: [info.access@homeoffice.gsi.gov.uk](mailto:info.access@homeoffice.gsi.gov.uk)

As part of any internal review the Department's handling of your information request will be reassessed by staff who were not involved in providing you with this response. If you remain dissatisfied after this internal review, you would have a right of complaint to the Information Commissioner as established by section 50 of the Freedom of Information Act.

We also value your feedback, please use the link below to access a brief anonymous survey to help us improve our service to you”:

<http://www.homeofficesurveys.homeoffice.gov.uk/s/108105TAZNG>

Yours sincerely

Cliff Walls  
Customer Service Operations