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If calling, please ask for:

Lisa Etchell

3 March 2016

### **Environmental and Community Services Select Committee**

A meeting of the Committee will be held at **10.30am** on **11 March 2016** at **County Hall, Chichester**.

**Tony Kershaw**  
Director of Law, Assurance and Strategy

### **Agenda**

#### **Indicative Timetable**

Item 1	10.30 – 10.40am	Declarations of Interests
Item 2		Minutes of the 10 February Meeting
Item 3		Urgent Matters
Item 4	10.40am – 11.25am	Highways Improvement Schemes Process
Item 5	11.25am – 11.55am	IWP 2016/17 Proposed Schemes
Item 6	11.55am – 12.55pm	Operation Watershed
Item 7	12.55pm – 1.25pm	Draft Minerals Local Plan
Item 8	1.25pm – 1.35pm	Business Planning Group Report
Item 9	1.35pm – 1.45pm	Requests for call-ins
Item 10		Forward Plan of Key Decisions
Item 11		Possible Items for Future Scrutiny
Item 12		Date of Next Meeting
Lunch will be provided at the close of the meeting		

#### **1. Declarations of Interests**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the

interest warrants it. If in doubt, contact Democratic Services before the meeting.

**2. Minutes of the 10 February meeting**

The Committee is asked to agree the minutes of the meeting of Committee held on 10 February 2016 – [attached](#)

**3. Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

**4. Highways Improvement Schemes Process**

Report by the Director of Highways and Transport and Highway Improvements Manager – [attached](#)

This report outlines a new process for Highways Improvement Scheme prioritisation, following on from the recommendations of the Executive Task and Finish Group, set up by the Cabinet Member for Highways and Transport; to review how Highways Improvement Schemes are identified, prioritised and delivered.

The Committee is asked to consider the proposal for a new process for the prioritisation of Highway Improvement Schemes and agree any comments to raise with the Cabinet Member for Highways and Transport.

**5. IWP 2016/17 Proposed Schemes**

Report by the Interim Executive Director Residents' Services and Interim Director Highways and Transport – [attached](#)

This report identifies Highways and Transport Capital Improvement Schemes planned for implementation during the coming financial year.

The Committee is asked to support approval of the IWP 2016/17 as presented.

**6. Operation Watershed**

Report by the Interim Executive Director of Residents' Services and Interim Director of Highways and Transport – [attached](#)

This report outlines the progress to date and expenditure summary of the Operation Watershed Scheme established in 2013, including progress of the Active Communities Fund.

The Committee is asked to consider the outcomes arising from the scheme to date, and recommend any learning which should be taken into account as plans are made for the scheme in 2016/17.

**7. Draft Minerals Local Plan**

In May 2011 the County Council agreed to prepare a new Minerals Local Plan (MLP) in partnership with the South Downs National Park Authority. The report outlines the draft Plan which has been prepared for publication ahead of public consultation between April and June 2016 – [attached](#)

The Committee is asked to consider the draft West Sussex Joint Minerals Local Plan and inform the Cabinet Member for Highways and Transport about its views on its contents before it is approved for informal public consultation purposes.

**8. Business Planning Group Report**

The report provides an update to the Committee of the Business Planning Group meeting held on 4 February 2016 setting out the key issues discussed – [attached](#).

The Committee is asked to endorse the contents of this report and the Committee's Work Programme for 2016/17, revised to reflect the Business Planning Group's discussions.

**9. Requests for Call-in**

The Environmental & Community Services Select Committee Business Planning Group received a request to call-in the proposed decision by the Leader concerning the Strategic Economic Plan reserve allocation: Beautiful Outdoors – decision published on the Executive Decision Database on 17 February 2016 and in the Members' Information Service on 24 February 2016, LDR 19 (15/16). The BPG accepted the request and the call-in will be heard at a meeting of the Committee, scheduled for 14:00 on Thursday 17 March 2016, at County Hall.

**10. Forward Plan of Key Decisions**

Extract from the Forward Plan April to July 2016 – [attached](#).

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**11. Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

## 12. Date of the Next Meeting

The next meeting of the Committee is on 17 March 2016 at 2pm at County Hall, Chichester. Any Member wishing to place an item on the agenda for this must notify the Director of Law, Assurance and Strategy by 7 March 2016.

Items likely to be on the agenda include:

- Call – In Request for Proposed Decision: Strategic Economic Plan reserve allocation: Beautiful outdoors – LDR 19 (15/16)
- Review of services, Opening Hours and Charges at Household Waste and Recycling Sites

The next scheduled meeting of the Committee is on 11 May 2016 at 10.30 a.m. at County Hall, Chichester. Any Member wishing to place an item on the agenda for this must notify the Director of Law, Assurance and Strategy by **29 April 2016**.

Items likely to be on the agenda include:

- Road Safety Strategy
- Your Energy Sussex
- Community Support Teams
- Community Highways Volunteers
- Effectiveness of the Better Roads Programme
- 3in1 Card

**To all members of the Environmental and Community Services Select Committee**