

Department for Environment, Food and Rural Affairs  
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Our ref: RFI 4391

17 November 2011

Dear Mr Henderson

**REQUEST FOR INFORMATION: copies of the minutes of the meetings of the  
Programme Board concerned with air quality, noise and the local  
environment since that of 15th June 2011**

Thank you for your request for information about minutes of the meetings of the Programme Board, which we received on 17 November 2011. We are handling your request under the Environmental Information Regulations 2004 (EIRs).

As required by the legislation, we aim to answer your request within 20 working days from the date we received it (ie by 15 December 2011). If for any reason we are unable to meet this deadline we will keep you fully informed of the reasons for this.

If you have any queries about this letter please contact me.

Yours sincerely

Joanna Long

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