



Brent Civic Centre
Engineers Way
Wembley
Middlesex HA9 0FJ
Tel : 0208 937 5312
Email : dorothy.watson@xxxxx.xxx.xx
Web : www.brent.gov.uk

Ms. Claire Birchall

By Email: request-692901-75c059d4@whatdotheyknow.com

13 October 2020

Ref: 15538473

Dear Ms. Birchall

Environmental Information Regulations 2004

Thank you for your information request which was received on 22 September 2020.

I can confirm that the information requested is held by Brent Council. I have detailed below the information that is being released to you.

You requested the following information:

Q. How many buildings do you occupy which have air conditioning. Provide addresses?

Our response:

4 FM managed buildings.

Brent Civic Centre, Engineers Way, Wembley Park, Wembley HA9 0FJ

Willesden Green Cultural Centre,

95 High Rd, Willesden, London NW10 2SF

John Billam Centre ,

Woodcock Hill,

Kenton HA3 0PQ

Ade Adepitan Short Break Centre,

Grove Park, Kingsbury NW9 0JY

Q. Who is the responsible person for ensuring that your buildings are legally compliant on the TM44 requirement? Provide the name, position, address, email address and direct telephone number of the responsible person.

Our response:

Facilities Portfolio Manager

Brent Civic Centre, Engineers Way, Wembley, HA9 0FJ

07976 404065

Nick Ljustina, Operational Director – Property and Assets

Brent Civic Centre, Engineers Way, Wembley, HA9 0FJ

Nick.ljustina@brent.gov.uk, 0208 937 5025

Q. All reports are mandatorily lodged on the MHCLG database. No reports are currently lodged or are out of date, you are therefore non-compliant. When do you intend to rectify the situation?

Our response:

We are currently assessing which units are above the 12kw threshold and plan to address any units that fall within the requirements within 6 months.

Q. Air conditioning and air handling systems can cause increased risk of Covid-19 spread, have you included the TM44 into your return to work risk assessments?

Our response: No

Q. If you use a Facilities Management Company to manage compliance, who are they?

Our response: Apleona HSG Facilities Management

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Brent Civic Centre
Engineers Way
Wembley HA9 0FJ
xxx@xxxxxx.xxx.xx

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:
The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow,

Cheshire, SK9 5AF.
Phone: 0303 123 1113
Website: www.ico.org.uk

I will now close your request as of this date.

Yours sincerely

Dorothy Watson
Freedom of Information and Complaints Investigation Officer