



19 June 2020

By email to: request-666220-ac059f33@whatdotheyknow.com

Dear Alastair Neil,

I refer to your Freedom of Information request received on 20 May 2020 about Agency Staffing.

Details of any exemptions applied are below. Where any information is “not held”, this is explained below. Those parts of the University’s response (together with the details of how to ask the University to review the management of your request, or thereafter to seek a review by the Scottish Information Commissioner, should you wish to do so – please see below) constitutes the notice in writing that the information specified is not held by the University which is required under section 17 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

Your enquiry and the University's response.

Dear Abertay University,

Please can you provide the following information?

N.B. The information below relates to the agency spend in the last full financial year (1 August 2018 to 31 July 2019)

1 - Please advise the total spend on recruitment agencies in the last 12 months?

£128,600

2 - Please advise what the temporary agency spend for admin, call centre, data processing and clerical roles in the last 12 months?

£10,429

3 - Please advise what the temporary agency spend for roles such as warehouse, catering and cleaners in the last 12 months?

£108,555

4 - Please advise what the permanent agency spend has been in the last 12 months?

£11,485

5 - Which recruitment agencies have you used in the last 12 months for admin, call centre, data processing , clerical, warehouse, catering and cleaners, waste operatives etc?

Search, Pertemps, Adecco

6 - Which framework agreements do you use for agencies? ie Scottish Government, APUK, Crown Commercial Services?

Any of these may be used, according to the particular requirement.

7 - What process do recruitment agencies have to follow to be given jobs to work on?

The process specified by the framework/contract.

8 - Who is responsible for engaging new recruitment agencies?

The University's People Services department in conjunction with Procurement

This concludes the University's response.

Your right to seek a review of how your information request was managed

If you are not satisfied with our response or our reasoning set out above, you have 40 working days in which to require a review of our decision. Any such request should be put in writing and should be sent to the University Secretary, Abertay University, at the address provided below. The request should:

- (a) detail your request for a review of our decision to be undertaken
- (b) describe the nature of your original request
- (c) explain the reasons why you are dissatisfied with our response

University Secretary
Abertay University
Bell Street
Dundee
DD1 1HD
Tel (01382) 308016

E-mail: S.Stewart@abertay.ac.uk

If you remain dissatisfied with how your request for information has been dealt with, you also have the right, in terms of section 47 of FOISA, and within 6 months, to apply to the Scottish Information Commissioner for a decision as to whether we have handled your request properly.

Information relating to your right to seek review is available from the Scottish Information Commissioner's website:

<http://www.itspublicknowledge.info>

or by contacting the Scottish Information Commissioner's Office at the following address:

Scottish Information Commissioner,
Kinburn Castle,

Doubledykes Road, St Andrews,
Fife KY16 9DS

Telephone: 01334 464610

Fax: 01334 464611

E-mail: <mailto:enquiries@spsa.gov.scot>

Website: <http://www.itspublicknowledge.info>

Or via the SIC's online appeals service:

<http://www.itspublicknowledge.info/YourRights/Unhappywiththeresponse/AppealingtoCommissioner.aspx>

If you are unhappy with the Commissioner's decision, you also have the right to appeal further to the Court of Session, on a point of law only, under section 56 of FOISA. Please refer to the Commissioner's website (details above) for further information about your right of appeal to the Court of Session.

Yours sincerely,

FOI Processing

Academic Registry
Abertay University

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