



City of Westminster

Ms Anastasia Aldridge Corporate Services - Strategic and Commercial Procurement  
Westminster City Council  
Westminster City Hall  
10th Floor East  
64 Victoria Street  
London  
SW1E 6QP  
Telephone 0207 641 3921  
Email xxx@xxxxxxxxxxxxx.xxx.xx

Our ref: 2192133

Your ref:

Date: 24 June 2016

Dear Ms Aldridge

## Freedom of Information Act 2000

Thank you for your recent Freedom of Information request. You asked to be provided with the following information:

*1) What is the value of spend on temporary staff from recruitment agencies by Westminster City Council in 2015 - 2016?*

*Please ensure a gross spend value is detailed and include all spend associated to any contract let for the management/provision of temporary staff by a contracted provider (whether Vendor neutral or Master vendor)*

*2) If you have a Framework in place for the provision of temporary staff, please tell me:*

*a. The titles and content of the relevant frameworks*

*b. Who is on the current frameworks*

*c. The start and end dates of the frameworks*

*d. Any possible extension periods to the frameworks*

*e. The name and contact email of person responsible for the frameworks.*

*f. The current performance of suppliers that are on the framework against their agreed KPIs.*

*3) Please can you attach a copy of the framework agreement of the supply of agency/temporary staff between Westminster City Council and the parties/organisations it was let to.*

*4) If you have a managed service provider (MSP) in place for the provision of*

*temporary agency staff, please provide the following;*

*a. How was the contract to manage/provide the supply of agency/temporary staff let?*

*b. Who was the contract to manage/provide the supply of agency/temporary staff let to?*

*c. When was the contract to manage/provide the supply of temporary/agency staff to Westminster City Council let?*

*d. When did the contract to manage / provide the supply of temporary / agency staff commence, how long does it run for and what is the end date?*

*5) If you have an MSP in place, Please can you attach a copy of the contract for the management/provision of the supply of agency/temporary staff between Westminster City Council and the party/organisation the contract was let to*

### **In Response**

I can confirm that the information requested is held by Westminster City Council. I have detailed below the information that is being released to you.

1) What is the value of spend on temporary staff from recruitment agencies by Westminster City Council in 2015 - 2016?

[£14,149,807.64](#)

2) If you have a Framework in place for the provision of temporary staff, please tell me:

- a. The titles and content of the relevant frameworks
- b. Who is on the current frameworks
- c. The start and end dates of the frameworks
- d. Any possible extension periods to the frameworks
- e. The name and contact email of person responsible for the frameworks.
- f. The current performance of suppliers that are on the framework against their agreed KPIs.

[The Council does not have a framework in place.](#)

3) Please can you attach a copy of the framework agreement of the supply of agency/temporary staff between Westminster City Council and the parties/organisations it was let to.

[N/A](#)

4) If you have a managed service provider (MSP) in place for the provision of temporary agency staff, please provide the following;

a. How was the contract to manage/provide the supply of agency/temporary staff let?  
[ESPO Managed Temporary Resources Framework Agreement has been used to conduct a mini competition to appoint the provider.](#)

b. Who was the contract to manage/provide the supply of agency/temporary staff let to?

Comensura Ltd

c. When was the contract to manage/provide the supply of temporary/agency staff to Westminster City Council let?

The mini competition was conducted in 2012.

d. When did the contract to manage / provide the supply of temporary / agency staff commence, how long does it run for and what is the end date?

The contract commenced on 3<sup>rd</sup> June 2013 and was let for three years with options to extend for an aggregate 24 months. The contract has been extended to 2<sup>nd</sup> June 2017.

5) If you have an MSP in place, please can you attach a copy of the contract for the management/provision of the supply of agency/temporary staff between Westminster City Council and the party/organisation the contract was let to

The framework agreement and the call-off terms and conditions can be obtained from the framework owner – ESPO ([https://www.espo.org/Frameworks/Professional-services/Managed-Services-for-Temporary-Agency-Resource-\(MS\)](https://www.espo.org/Frameworks/Professional-services/Managed-Services-for-Temporary-Agency-Resource-(MS)))

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Knowledge and Information Management Team  
Westminster City Hall  
10th Floor East  
64 Victoria Street  
London  
SW1E 6QP  
xxxx@xxxxxxxxxxxxx.xxx.xx

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Further information is also available from the Information Commissioner at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Tel: 0303 123 1113 or 01625 54 57 45

Fax: 01625 524510

Web: [www.ico.org.uk](http://www.ico.org.uk)

I will now close your request as of this date.

Yours sincerely

Knowledge and Information Management Team