



James Smith  
via whatdotheyknow.com

10<sup>th</sup> May 2021

Dear James

**FREEDOM OF INFORMATION REQUEST – OUR REFERENCE FOI-2021-0201**

I am responding to your request for an internal review of your Freedom of Information request in reference to Agency Spend 2020/21.

Having completed my review, I can confirm that your request was received at our hello@ email address on 18<sup>th</sup> February 2021, via the whatdotheyknow.com website. This was at a time when the majority of the College was closed and working remotely. The request was forwarded for action but not through our process for receipt of FOI requests and unfortunately was not actioned or tracked appropriately.

We will be reminding all staff of the need to action FOI requests in accordance with our process at the next available staff meeting.

In the meantime, I have obtained answers to your request of 18<sup>th</sup> February which can be found in bold print below.

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Please can you provide me with your total agency spend so far in the 2020/2021 Academic Year along with a breakdown of which agencies that have been used and how much has been spent per agency, also providing a breakdown by subject and department.

**Total agency fees thus far in the 2020/21 academic year amount to £12,325.40. All of this expenditure has been incurred with Teaching Personnel Ltd in provision of temporary Learning Support Assistant's in our SEND (Special Educational Needs) area.**

**Although not agency spend, for completeness in responding to your request we have also incurred costs of £4,116 with Watchword Security in the provision of temporary security support since students have returned to the College in March 2021.**

Please also provide the total spend for permanent recruitment at the college, including the split between advertising, agency fees (including which agencies) and transfer fees.

**Total permanent recruitment costs thus far in the 2020/21 academic year amount to £1,680. All of this expenditure has been incurred in the area of advertising costs. No agencies have been involved in the recruitment of permanent staff.**

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**This completes your request for information.**

**YOUR RIGHT TO COMPLAIN**

I trust we have now answered your request to your satisfaction. If we have misinterpreted any aspects of your request, please let me know and I will address this as quickly as possible.

If however you remain dissatisfied with the outcome of this internal review you can write to the Information Commissioner's Office (ICO) for a decision on whether the request for information has been dealt with in accordance with the requirements of the Act.

Generally, the ICO will only review cases that have exhausted the College's internal review procedures. More information can be found on the ICO's website at [www.ico.gov.uk](http://www.ico.gov.uk)

Yours sincerely,

Neil McMonagle  
Vice Principal, College Services and Information