

Scoring Methodology

Each response requiring a score will be awarded a mark from zero (0) to five (5)

A mark of zero (0) will be awarded for a response that:

- does not meet any aspects of the requirement
- does not demonstrate any understanding of the requirement
- demonstrates a poor quality service
- does not provide any evidence of ability to meet the service offered

A mark of one (1) will be awarded for a response that:

- meets few aspects of the requirement
- demonstrates a reasonable understanding of the requirement
- demonstrates a reasonable quality service
- provides little evidence of ability to meet the service offered

A mark of two (2) will be awarded for a response that:

- meets some aspects of the requirement
- demonstrates some understanding of the requirement
- demonstrates a reasonable quality service
- provides some evidence of ability to meet the service offered

A mark of three (3) will be awarded for a response that:

- meets most aspects of the requirement
- demonstrates a good understanding of the requirement
- demonstrates a good quality service
- provides adequate and complete evidence of ability to meet the service offered

A mark of four (4) will be awarded for a response that:

- meets most aspects of the requirement
- is comprehensive, unambiguous, and demonstrates a good understanding of the requirement
- demonstrates a high quality service
- provides adequate and complete evidence of ability to meet the service offered

A mark of five (5) will be awarded for a response that:

- meets all aspects of the requirement
- is comprehensive, unambiguous, and demonstrates an excellent understanding of the requirement
- demonstrates an excellent quality service
- provides adequate and complete evidence of ability to meet the service offered

Half marks may be awarded at the discretion of the individual scorer where responses are deemed to not quite meet the full requirements of the higher score, but have demonstrated a higher level than the lower score.

The following formula will then be applied:

(Mark awarded/Marks Available) x Award Criteria

When scoring the Commercial element, the following formula will be used:

(Most competitive Price/Bidder Price) x Award Criteria Weighting

Please note that full marks will be awarded in the Commercial category for the most competitive bidder, whose tender return price will be used as the benchmark for others to be compared against.