

Business Assurance  
Information  
Compliance

5<sup>th</sup> Floor  
James Clerk Maxwell Building  
57 Waterloo Road  
London  
SE1 8WA

Tel: 020 7848 7816  
Email: [info-compliance@kcl.ac.uk](mailto:info-compliance@kcl.ac.uk)



KAI CHEN

By email only to: [request-568258-fe8bfb3d@whatdotheyknow.com](mailto:request-568258-fe8bfb3d@whatdotheyknow.com)

25 April 2019

Dear Kai,

### **Request for information under the Freedom of Information Act 2000 ("the Act")**

Further to your recent request for information held by King's College London, I am writing to confirm that some of the requested information is held by the university.

#### **Your request**

We received your information request on 15 April 2019 and have treated it as a request for information made under section 1(1) of the Act.

You requested the following information:

*Specifically and if possible, I would like to request, for each of the aforementioned courses:*

- 1) Number of applicants*
- 2) Number of Chinese (Domiciled in China PR) applicants*
- 3) Number of offers made*
- 4) Number of Chinese (Domiciled in China PR) offers made*
- 5) Offer holders' bachelor degree top 10 subject areas*
- 6) Offer holders' top 10 previous institutions*
- 7) Offer holders' bachelor degree average academic performance*
- 8) Offer holders' bachelor degree lowest academic performance*

*Please provide information on the latest 5 admission cycles.*

#### **Our response**

We have given careful consideration to your request and have determined that the cost of complying would exceed the appropriate limit set out in The Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004 and we are therefore refusing to comply with your information request under section 12(1) of the Act.

The appropriate limit for Higher Education Institutions, such as King's College London, is currently set at £450 which represents the cost of one person spending more than 18 hours identifying, locating, retrieving and extracting information falling within the scope of your request.

We have estimated that it would take at least 400 hours for us to locate and collate the information requested. This is because the answers to questions 5 – 8 are gathered through free text fields in applications. As there are over 12,000 offer holders for the programmes in question, each application would need to be reviewed manually to extract the requested information and we estimate it would take at least two minutes to review and extract the requested information in each application. We do not group degree subject into areas, relying instead on what the applicant has input as their degree title, and similar degrees may have various names depending on where the degree was completed. In addition, applications are assessed holistically, and academic performance in offer holder's bachelor's degrees are not actively recorded within the application and once again this information would need to be manually extracted from each application (if it was contained in the application). The information we do hold that we may be able to collate within the appropriate timeframe is the answers to questions 1 – 4.

The university may be able to disclose some of the requested information if you are prepared to narrow the scope of your request. However, we cannot confirm at this stage if this would bring your request under the appropriate limit, or that another exemption will not apply.

This completes the university's response to your information request.

### **Your right to complain**

If you are unhappy with the service, you have received in relation to your information request or feel that it has not been properly handled you have the right to complain or request a review of our decision by contacting the Assistant Director of Business Assurance (Information Compliance) within 60 days of the date of this letter.

Further information about our internal complaints procedure is available at the link below:

[http://www.kcl.ac.uk/college/policyzone/assets/files/governance\\_and\\_legal/Freedom\\_of\\_Information\\_Policy\\_updated\\_Oct\\_20202011.pdf](http://www.kcl.ac.uk/college/policyzone/assets/files/governance_and_legal/Freedom_of_Information_Policy_updated_Oct_20202011.pdf)

If you are not content with the outcome of your complaint you may apply to the Information Commissioner for a decision. Generally, the Information Commissioner cannot make a decision unless you have exhausted the internal complaints procedure provided by King's College London.

The Information Commissioner can be contacted at the following address:

The Information Commissioner's Office  
Wycliffe House

Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Yours sincerely

Jade Roche  
Information Compliance