

31 March 2023

Freedom of Information  
Barts Health NHS Trust  
Information Governance (FOI)  
Shape Your Story  
Floor 9, 20 Churchill Place  
London, E14 5HJ

Dear Jacob Paul,

**Your Request for Information: FOI 23-0203**

Thank you for your request for information which has been processed under the Freedom of Information (FOI) Act 2000.

Your request and the response are below:

- 1. Does your authority have a team responsible for responding solely to information requests made under FOIA and another responsible for responding solely to DPA requests or are all information requests dealt with collectively by a single team?**

They are dealt with by different teams.

- 2. Please provide an overview of the structure of your Freedom of Information department including Job Titles and Pay Grades, for example:**

FOI Lead – Band 6

FOI Officer – Band 5

- 3. Please provide Job Descriptions and Salary for all posts included in your answer to Q.2.**



JD - FOI Lead.pdf JD - FOI Officer.pdf

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If you are dissatisfied with how your request has been handled, please contact the FOI Team to see if your concerns can be addressed informally.

Alternatively, you can request a formal internal review of our response. Please state that you are requesting an internal review and address your complaint in writing to:



Head of Information Governance  
& Trust Data Protection Officer  
Barts Health NHS Trust  
Email: [foi.bartshealth@nhs.net](mailto:foi.bartshealth@nhs.net)

Postal address:  
Head of Information Governance  
& Trust Data Protection Officer  
Barts Health NHS Trust  
Information Governance  
Shape Your Story  
Floor 9, 20 Churchill Place  
London, E14 5HJ

If, after we have addressed your complaint, you remain dissatisfied with how we have responded, you are entitled to appeal to the Information Commissioner (Tel: 01625 545 745). Details are shown at [www.ico.org.uk](http://www.ico.org.uk).

Yours sincerely,

Freedom of Information Team  
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Information Governance (FOI)  
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London, E14 5HJ

Website: [www.bartshealth.nhs.uk](http://www.bartshealth.nhs.uk)  
[foi.bartshealth@nhs.net](mailto:foi.bartshealth@nhs.net)