

Research Committee

Membership:

- PVC Research & Quality Assurance (Chair)
- Director of Research, Business and Innovation (RBI)
- Director of Planning
- Institute Directors of Research
- 2 x Professors for Public Engagement
- Chair of University Research Ethics Panel
- Deputy Director of Human Resources (HR)
- Equalities Advisor
- REF & Research Monitoring Manager
- Professor for REF (*proposed new post*)

The Committee should also have the power to co-opt additional members for individual committee meetings where specialist knowledge is required.

Frequency of meetings and Reporting line: To meet termly; Reports to the *Finance and Strategy Committee*.

Terms of Reference:

- To develop, implement, support and review the University's Research Strategy
- To review the University's research management and governance processes and procedures.
- To develop, authorise, implement and review University policies relevant to the delivery of the University's research strategy.
- To advise the PVC Research and the Senior Management Team on strategies and mechanisms for promoting research activity, encouraging strong research grant applications, and facilitating multi- and inter-disciplinary research.
- To keep under review the external influences on the development of research, including HEFCW, Research Council and European Union policies on the funding of research in order to take maximum advantage of funding opportunities and initiatives.
- Develop the University's research environment in line with local, national and international initiatives including researcher development and support.
- To assist with the development of the research aspects of the strategic alliance between AU and BU, and develop and advise on collaborations with other Welsh Universities and other national and international institutions.
- To steer the development of interdisciplinary research centres.
- To develop the institution's strategic approach to REF, and to review Institute's/ Departments' REF preparations and readiness.
- To provide a strategic steer on the operations of the Department of Research, Business and Innovation.
- To provide clear guidance to Institutes on the organisation and management of research, including outlining minimum expectations on the roles and responsibilities of the Institute Directors of Research and Institute Research Committees; setting targets for Institute submissions to large funding calls and other strategic research objectives.
- To approve Institute and Departmental Research Strategies and receive reports from the Research Monitoring Group, detailing Institute/ Department delivery of strategic research objectives.
- To review and make recommendations on the extent and nature of the University's provision of staff to support the achievement of strategic research objectives including, the development of

research grant applications and the management of research funding and projects, and to receive reports and recommendations from the research staff group (Concordat).

- To receive progress updates on the Concordat for the Development of Aberystwyth Researchers Action Plan.
- To advise on the University's strategies for postgraduate research students.
- To advise Institutes/ Departments and the Centre for the Development of Staff and Academic Practice on appropriate induction, training and development activities for all staff with research responsibilities, at all career stages.
- To advise the Development and Alumni Relations Office (DARO) on the research priorities for fund raising activities.
- To promote and embed equality and inclusion in all University research activities.

Research Committee

Membership:

- PVC Research & Quality Assurance (Chair)
- Director of Research, Business and Innovation (RBI) (Alternate Chair)
- Professor for Research Excellence and Impact (Alternate Chair)
- Director of Planning
- Institute Directors of Research
- 2 x Professors for Public Engagement
- Head of the Graduate School
- Chair of University Research Ethics Panel
- Director of Ethics and Equality
- Deputy Director of Human Resources (HR)
- REF & Research Monitoring Manager

The Committee should also have the power to co-opt additional members for individual committee meetings where specialist knowledge is required.

Five members are necessary for the meeting to be quorum.

Frequency of meetings and Reporting line: To meet termly; Reports to the *Finance and Strategy Committee*.

Terms of Reference:

- To develop, implement, support and review the University's Research Strategy
- To review the University's research management and governance processes and procedures.
- To develop, authorise, implement and review University policies relevant to the delivery of the University's research strategy.
- To advise the PVC Research and the Senior Management Team on strategies and mechanisms for promoting research activity, encouraging strong research grant applications, and facilitating multi- and inter-disciplinary research.
- To keep under review the external influences on the development of research, including HEFCW, Research Council and European Union policies on the funding of research in order to take maximum advantage of funding opportunities and initiatives.
- Develop the University's research environment in line with local, national and international initiatives including researcher development and support.
- To assist with the development of the research aspects of the strategic alliance between AU and BU, and develop and advise on collaborations with other Welsh Universities and other national and international institutions.
- To steer the development of interdisciplinary research centres.
- To develop the institution's strategic approach to REF, and to review Institute's/ Departments' REF preparations and readiness.
- To provide a strategic steer on the operations of the Department of Research, Business and Innovation.
- To provide clear guidance to Institutes on the organisation and management of research, including outlining minimum expectations on the roles and responsibilities of the Institute Directors of Research and Institute Research Committees; setting targets for Institute submissions to large funding calls and other strategic research objectives.
- To approve Institute and Departmental Research Strategies and receive reports from the Research Monitoring Group, detailing Institute/ Department delivery of strategic research

objectives.

- To review and make recommendations on the extent and nature of the University's provision of staff to support the achievement of strategic research objectives including, the development of research grant applications and the management of research funding and projects, and to receive reports and recommendations from the research staff group (Concordat).
- To receive progress updates on the Concordat for the Development of Aberystwyth Researchers Action Plan.
- To advise on the University's strategies for postgraduate research students.
- To advise Institutes/ Departments and the Centre for the Development of Staff and Academic Practice on appropriate induction, training and development activities for all staff with research responsibilities, at all career stages.
- To advise the Development and Alumni Relations Office (DARO) on the research priorities for fund raising activities.
- To promote and embed equality and inclusion in all University research activities.

Research Committee Executive

Membership:

- PVC Research & Quality Assurance (Chair)
- Director of Research, Business and Innovation (RBI)
- Director of Planning
- Institute Directors of Research representative (annual term)
- Deputy Director of HR
- REF & Research Monitoring Manager
- Professor for REF (proposed new post)

The Committee should also have the power to co-opt additional members for individual committee meetings where specialist knowledge is required.

Frequency of meetings and Reporting line: To meet monthly; Reports to the Research Committee.

Terms of Reference:

- To implement the recommendations and initiatives from the Research Committee.
- To receive recommendations from Institute Research Committees.
- To approve applications to create University research centres and to receive reports and monitor their performance at suitable intervals.
- To review applications to, and allocate funds from, the University Research Fund (seed corn funding for research), the University Conference Fund and the Sir David Hughes Parry Awards.
- To monitor the rate of research grant applications and successes and advise Institutes/ Departments on appropriate actions.
- To receive regular reports and recommendations from the Research Monitoring Group on the review of Institute/ Department's REF readiness and delivery of strategic objectives.
- To review research leave completion reports and analysis relating to the allocation of research leave within Departments/ Institutes.
- To act as the Steering Group for the Open Access and Research Data Management Working Groups.

Research Committee Executive

Membership:

- PVC Research & Quality Assurance (Chair)
- Director of Research, Business and Innovation (RBI) (Alternate Chair)
- Professor for Research Excellence and Impact (Alternate Chair)
- Director of Planning
- Institute Directors of Research representative (annual term)
- Head of the Graduate School
- Director of Ethics and Equality
- Deputy Director of HR
- REF & Research Monitoring Manager

The Committee should also have the power to co-opt additional members for individual committee meetings where specialist knowledge is required.

Frequency of meetings and Reporting line: To meet monthly, in months where a Research Committee is not held; Reports to the *Research Committee*.

Terms of Reference:

- To implement the recommendations and initiatives from the Research Committee.
- To receive recommendations from Institute Research Committees.
- To approve applications to create University research centres and to receive reports and monitor their performance at suitable intervals.
- To review applications to, and allocate funds from, the University Research Fund (seed corn funding for research), the University Conference Fund and the Sir David Hughes Parry Awards.
- To monitor the rate of research grant applications and successes and advise Institutes/ Departments on appropriate actions.
- To receive regular reports and recommendations from the Research Monitoring Group on the review of Institute/ Department's REF readiness and delivery of strategic objectives.
- To review research leave completion reports and analysis relating to the allocation of research leave within Departments/ Institutes.
- To act as the Steering Group for the Open Access and Research Data Management Working Groups.