

15 March 2017

Business Services Organisation
Procurement and Logistics Service (PaLS)
77 Boucher Crescent
BELFAST
BT12 6HU

FAO: [REDACTED]

Dear Sirs

I request, on behalf of St John Ambulance (NI), under the terms of the Freedom of Information Act the following information:

- 1) A log of all the tenders received by your organisation electronically between 2.15 pm and 3.00 pm on Monday, 6 March 2017 showing the time at which each was received.
- 2) We also require the reference number for each tender to be disclosed beside the timing information.

I look forward to receipt of information in due course.

Yours faithfully

[REDACTED]

[REDACTED]

Contact details:
St John Ambulance (NI)
Erne, 35 Knockbracken Healthcare Park,
Saintfield Road, Belfast, BT8 8RA
Tel: 028 9079 9393 ext 228

St John Ambulance (NI)
Erne, 35 Knockbracken Healthcare Park, Saintfield Road, Belfast, BT8 8RA
Telephone: 028 9079 9393 Facsimile: 028 9079 3303 Email: districthq@ni.sha.org.uk

Inland Revenue Charity Number XR38256 / NIC Charity Commission 103839
Company Registration Number NI 39213

March 28th 2017

BY EMAIL

Tel: 028 9536 3863
Email: FOI.BSO@hscni.net

Our Ref: FOI 676

Dear [REDACTED]

Your request for information was received on March 15th 2017 and was dealt with under the terms of the Freedom of Information Act 2000. Please be advised that the Business Services Organisation (BSO) has now completed its search for the information you requested with regards to:

- 1) A log of all the tenders received by your organisation electronically between 2.15 pm and 3.00 pm on Monday 6th March 2017 showing the time at which each was received.
- 2) We also require the reference number for each tender to be disclosed beside the timing information.

<u>Date Created</u>	<u>Tender Name and Reference</u>
06/03/2017 14:16	Trampoline [812470]
06/03/2017 14:23	Non - Emergency Ambulance Transport Service [453942]
06/03/2017 14:33	Blinds, Curtains and Disposable Curtains including associated Maintenance and Service [735416]
06/03/2017 14:35	Non - Emergency Ambulance Transport Service [453942]

I hope that the information provided assists you. If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter.

In the event that you require a review to be undertaken, you can do so by writing to

Providing Support to Health and Social Care



Information Governance Manager,
2 Franklin Street,
Belfast,
BT2 8DQ

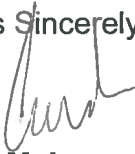
If, following an internal review, carried out by an independent decision making panel, you remain dissatisfied in any way with the handling of the request, you may make a complaint under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the BSO has complied with the terms of the Freedom of Information Act.

You can contact Information Commissioner at:

Website: www.ico.org.uk
Phone: 0303 123 1113
Email: casework@ico.org.uk
Post: Information Commissioner's Office
3rd Floor, 14 Cromac Place
Belfast
BT7 2JB

In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out. However the Commissioner has the option to investigate the matter at his discretion.

Yours Sincerely,



Liam McIvor
Chief Executive