

DWP Central Freedom of Information Team

e-mail: freedom-of-information-rexxxxx@xxx.xxx.xxx.xx

Our Ref: VTR2264

DATE 3 July 2012

Dear Ian Wolf,

Thank you for your Freedom of Information request of 31 May 2012. Please accept our apologies for the reply being sent out a day late. You asked:

I would like you to disclose copies of the information Action for Employment (A4e) hold for it's job search tool kit, which you are able to disclose as the Jobsearch information is processed by A4e on behalf of the DWP and participants can be requested to sign such personal information disclosure.

"Modules of the job search tool kit offered to Work Programme participants by A4e can be printed off and there is an option to sign but this is not mandatory; it is at the discretion of the A4e adviser as to whether they think that they need to obtain a participant's commitment to help them structure their jobsearch."

<http://www.whatdotheyknow.com/request/112973/response/284312/attach/html/2/IR307.pdf.html>

Please disclose information that the consent of the Work Programme participant is needed if use of the A4e job search tool kit involves disclosure of participant personal data to A4E?

The Department for Work and Pensions does not hold the information that you have requested.

A4e's modular jobsearch tool kit offers advice, guidance, and suggested activities towards moving into employment; copy of the jobsearch tool kit, known as 'My Passport to Work' is attached.

If you have any queries about this letter please contact me quoting the reference number above.

Yours sincerely,

DWP Central Fol Team

Your right to complain under the Freedom of Information Act

If you are not happy with this response you may request an internal review by e-mailing freedom-of-information-request@dwpgsi.gov.uk or by writing to DWP, Central Fol Team, Caxton House, Tothill Street, SW1H 9NA. Any review request should be submitted within two months of the date of this letter.

If you are not content with the outcome of the internal review you may apply directly to the Information Commissioner's Office for a decision. Generally the Commissioner cannot make a decision unless you have exhausted our own complaints procedure. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow Cheshire SK9 5AF www.ico.gov.uk