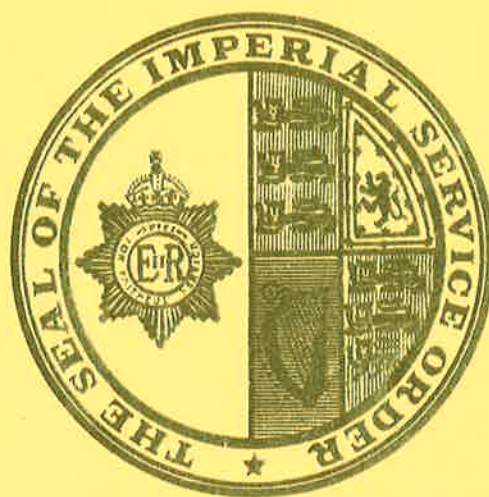


**THE STATUTES
OF**



THE IMPERIAL SERVICE ORDER
1970

ELIZABETH R.

ELIZABETH THE SECOND, by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Her other Realms and Territories Queen, Head of the Commonwealth, Defender of the Faith, and Sovereign of the Imperial Service Order, to all to whom these Presents shall come:

Greeting!

WHEREAS Our Royal Great Grandfather, His Late Majesty King Edward the Seventh, being desirous of recognizing more fully than had theretofore been possible the faithful and meritorious services rendered to Him by Members of the Civil Services of the various parts of His Empire, did, for Himself, His Heirs and Successors, by Warrant under His Majesty's Royal Sign Manual, dated the eighth day of August, one thousand nine hundred and two and in the second year of His Reign, institute and create a new Civil Order of Distinction, to be designated THE IMPERIAL SERVICE ORDER, and was graciously pleased to Make, Ordain and Establish Rules and Ordinances for the government of the same:

Recites Royal
Warrant 8th
August, 1902.

AND WHEREAS the Statutes of the said Order have from time to time been amended and re-enacted by Our Royal Predecessors; AND WHEREAS We deem it expedient that certain alterations should be made in the existing Statutes of the said Order as altered and augmented by Us on the Fourteenth day of December, one thousand nine hundred and fifty-four and at subsequent dates:

Abrogates the
former Statutes.

NOW, THEREFORE, in pursuance and in the exercise of the power vested in Us by the aforesaid Statutes, We do hereby Abrogate and Repeal all and every the aforesaid Statutes, and, in lieu thereof, We do, by these Presents, Make, Ordain, and Establish the following Statutes and Ordinances:

Style and
Designation.

I.—It is Ordained that this Order shall be styled and designated "THE IMPERIAL SERVICE ORDER".

Sovereign.

II.—It is Ordained that We, Our Heirs and Successors, Kings and Queens Regnant of these Our Realms, are and for ever shall be Sovereigns of this Order to whom doth and shall belong all power of Annuling, Interpreting, Explaining or Augmenting these and every part of these Statutes.

III.—It is Ordained that the Order shall consist of the Sovereign and such Companions as We, Our Heirs and Successors shall appoint.

Persons eligible
for appointment
to the Order.

IV.—It is Ordained that eligibility for the distinction of Companion in this Order shall be open only to those who are members of Our Civil Services provided that eligibility shall be determined in accordance with the grade held by such persons.

Number of
Companions not
to exceed 1,325.

Additional
Companions.

750 to belong to
Home Civil
Service.

575 to Overseas
Civil Services.

V.—It is Ordained that the number of Companions of this Order shall not exceed one thousand, three hundred and twenty-five (exclusive of those persons who were admitted into this Order at the Coronation of Our Royal Grandfather King George the Fifth, at the Coronation of Our Royal Father King George the Sixth and at Our Royal Coronation in the year one thousand nine hundred and fifty-three), of whom seven hundred and fifty shall belong to the Civil Service or Diplomatic Service of Our United Kingdom and five hundred and seventy-five to the Civil Services of self-governing Countries of the Commonwealth beyond the Seas of which We are Queen, the Civil Services of Our Colonies and Associated States or any Country under Our Protection or any Mandated or Trust Territory.

VI.—It is Ordained that no person shall be eligible to be a Companion of the Order whose name has not been laid before Us, Our Heirs or Successors, by Our Prime Minister, or, in the case of any of the Members of Our Commonwealth beyond the Seas the government whereof shall so desire, by the appropriate Minister of State for the said Country, and who has not at the time of his or her nomination rendered at least twenty-five years' meritorious service in Our said Civil Services: Provided that, in the case of persons, in any Country of the Commonwealth beyond the Seas of which We are Queen, or in any Country under Our Protection or in any Mandated or Trust Territory, which, under the United Kingdom Pensions Acts or Regulations applying thereto, is recognised as a place in which years of service for superannuation purposes are properly reckoned at a specially high rate, the minimum period of service shall be sixteen years: Provided also that it shall be competent for Us, Our Heirs and Successors, to appoint specially to the Order persons who, not having completed the aforesaid periods of service, have rendered such eminently meritorious service as to qualify them, in Our opinion, to become recipients of this distinction.

Prime Minister
to submit names
for appointment.

Length of
service required
to qualify for
appointment.

VII.—It is Ordained that, when We, Our Heirs or Successors, shall be pleased to appoint any person to be a Companion of this Order, such appointment shall be made by Warrant under Our Sign Manual, sealed with the Seal of this Order, and countersigned by one of the Officers of the Order.

Appointments
to be made by
Warrant.

VIII.—It is Ordained that the names of those upon whom We are pleased to confer this Order shall be published in the London Gazette.

Appointments
to be published in
London Gazette.

IX.—It is Ordained that the Companions of this Order shall have the privilege of adding the letters "I.S.O." after their names.

Companions
may add I.S.O.
after their names.

X.—It is Ordained that the Badge to be worn by Companions of this Order shall be; for men—a seven pointed star of silver, in the centre thereof a medallion of gold bearing the Royal Cypher of the Sovereign within a circle inscribed "For Faithful Service", the Cypher and inscription in dark blue enamel, the medallion ensigned with Our Royal Crown; and for women—

Description of
Badges.

a like medallion ensigned with Our Royal Crown and surrounded by a wreath of laurel in silver.

Method of
wearing Badge.

XI.—It is Ordained that the Badge shall be worn by men on the left breast, suspended from a riband of one inch and a half in width, consisting of a strip of blue between two strips of crimson of equal size; and by women, except with coats of military pattern, on the left shoulder, suspended from a riband of the same colour and width, fashioned into a bow.

Precedence.

XII.—It is Ordained that the Imperial Service Order shall rank next to Our Distinguished Service Order, that the men who are Companions of this Order shall, in all places and assemblies whatsoever, have place and precedence next to and immediately after Officers of Our Most Excellent Order of the British Empire, that the women who are Companions of this Order shall have place and precedence next to and immediately after the wives of Officers of Our said Most Excellent Order of the British Empire, and that the Companions shall rank among themselves according to the dates of their respective nominations.

Cancellation of
Appointments.

XIII.—It is Ordained that it shall be competent for Us, Our Heirs and Successors, by an Ordinance signed by the Sovereign and sealed with the Seal of the Order and on a recommendation to that effect by or through Our Prime Minister, or, in the case of Members of the Commonwealth beyond the Seas of which We are Queen the Government whereof shall so desire, by or through the appropriate Minister of State for the said Country, to cancel and annul the appointment of any person to this Order, and that thereupon his or her name in the Register shall be erased; provided that it shall be competent for Us, Our Heirs and Successors, to restore to the Order any person whose appointment may have been so cancelled and annulled when such recommendation has been withdrawn.

Imperial Service
Medal.

XIV.—It is Ordained that those Members of Our Civil Services who are eligible in accordance with grade may, on retirement from Our said Services after not less than twenty-five years of meritorious service therein, or, in the case of

service by persons in any Country of the Commonwealth beyond the Seas of which We are Queen, or in any Country under Our Protection or in any Mandated or Trust Territory, which, under the United Kingdom Pensions Acts or Regulations applying thereto is recognised as a place in which years of service for superannuation purposes are properly reckoned at a specially high rate, after not less than sixteen years of such service, be awarded a Medal to be designated "THE IMPERIAL SERVICE MEDAL": Provided that such Medal shall be granted only on the recommendation of Our Prime Minister, or, in the case of any Country of the Commonwealth beyond the Seas of which We are Queen the Government whereof shall so desire, on the recommendation of the appropriate Minister of State for the said Country: Provided also that it shall be competent for Us, Our Heirs and Successors, to confer the Medal upon not more than five Members of Our Civil Services in each year, who have retired after less than the specified years of service, should the special circumstances justify the grant.

Qualifications
necessary for
awards.

XV.—It is Ordained that the Imperial Service Medal, for men and women, shall be a circular medal of silver bearing the effigy of the Sovereign on the obverse, and on the reverse the words "For Faithful Service" and a design symbolic of the enjoyment of well earned retirement; and that the name of the recipient shall be engraved on the rim. It is further Ordained that the Imperial Service Medal shall be worn on the left side suspended from a riband similar to that prescribed for the Imperial Service Order.

Description of
Medal.

XVI.—It is Ordained that the names of those persons to whom the Imperial Service Medal shall be granted shall be duly published in the London Gazette.

Awards of Medal
to be published in
London Gazette.

XVII.—It is Ordained that it shall be competent for Us, Our Heirs and Successors, by an Ordinance signed by the Sovereign and sealed with the Seal of the Order, and on a recommendation to that effect by or through Our Prime Minister, or, in the case of any Member of the Commonwealth beyond the Seas of which We are Queen the Government

Cancellation of
Award of Medal.

Agreement to be
signed by
recipients.

whereof shall so desire, on a recommendation to that effect by the appropriate Minister of State for the said Country, to cancel and annul the award to any person of an Imperial Service Medal, and that thereupon his or her name in the Register shall be erased. Provided that it shall be competent for Us, Our Heirs and Successors, to restore any Imperial Service Medal which may have been so forfeited when such recommendation has been withdrawn. And every person to whom the said Medal is awarded shall, before receiving the same, enter into an agreement, should his or her name be erased as aforesaid, to return the Medal to the Registrar of the Order. Such agreements entered into under past Statutes, Warrants or Regulations of this Order shall have effect as if made under this Statute and an agreement made to return a Medal when called upon to do so by an Under Secretary of State shall have effect as though it has been an agreement to return a Medal at the request of the Registrar of the Order.

Seal of the
Order.

XVIII.—It is Ordained that the Seal of this Order shall consist of Arms: Gules, a representation of the Badge of the Order impaling Our Royal Arms, with the following circumscription "THE SEAL OF THE IMPERIAL SERVICE ORDER"; and the Statutes of the Order shall be sealed by and with the same.

Officers of the
Order.

XIX.—It is Ordained that the following Officers shall be appointed to this Order, that is to say a Secretary and a Registrar.

Secretary:
Duties.

XX.—It is Ordained that the Secretary of this Order shall be the Head of Our Home Civil Service, that he shall collect and tabulate the names of all those persons who are to be submitted to Us, Our Heirs or Successors for admission to this Order or to be awarded the Medal of the Order; and that in all ceremonies of this Order he shall wear, pendent from a gold chain round his neck, a representation of the badge of the Order, with, in the centre, two pens in saltire, in pearl enamel, in place of the Royal Cypher, the whole within a circle of gold inscribed "SECRETARY OF THE IMPERIAL SERVICE ORDER."

Badge.

It is Ordained that the Registrar of this Order shall be the Secretary of the Central Chancery of Our Orders of Knighthood, that he shall have the custody of the archives of the Order, and that in all ceremonies of this Order he shall wear, pendent from a gold chain round his neck, a representation of the badge of the Order with, in the centre, a closed book, in red enamel, in place of the Royal Cypher, the whole within a circle of gold inscribed " REGISTRAR OF THE IMPERIAL SERVICE ORDER."

Registrar:
Duties.

Badge.

On the resignation or decease of an Officer of the Order, his Badge of Office shall be restored for the Service of the Order.

XXI.—It is Ordained that the miniature Badges worn by the Companions of this Order shall be half the size of the Badges worn by the Companions; that the Miniature Medal to be worn by those awarded the Medal of the Order shall be a representation of the aforesaid Imperial Service Medal, save that it shall be half the size; and that sealed patterns of the said miniature Badges and Medal shall be deposited and kept in the Central Chancery of Our Orders of Knighthood.

Miniature
Badges.

XXII.—We reserve to Ourselves, Our Heirs and Successors, full power of Annuling, Altering, Abrogating, Augmenting, Interpreting or Dispensing with these Statutes and Regulations or any part thereof, by a notification under the Sign Manual of the Sovereign of the Order.

Power reserved
to alter Statutes.

GIVEN at Our Court at Saint James's, this twenty-eighth day of April one thousand nine hundred and seventy in the Nineteenth Year of Our Reign.

BY HER MAJESTY'S COMMAND

JAMES CALLAGHAN



ELIZABETH R.

ADDITIONAL STATUTE

ELIZABETH THE SECOND, by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Her other Realms and Territories Queen, Head of the Commonwealth, Defender of the Faith, and Sovereign of the Imperial Service Order to all to whom these Presents shall come:

Greeting!

WHEREAS by the Twenty-second and last Clause of the Statutes of the Imperial Service Order, bearing date the Twenty-eighth day of April, One thousand nine hundred and seventy, power was reserved to the Sovereign of annulling, altering, abrogating, augmenting, interpreting or dispensing with the same, or any portion thereof, by a notification sealed with the Seal of the Order.

Recites Statutes,
28th April, 1970.

WE, in pursuance and exercise of the power vested in Us, do annul the Sixth, Thirteenth, Fourteenth and Seventeenth of the aforesaid Statutes, and the same are hereby annulled accordingly, and in lieu of the said Statutes We, by these Presents sealed with the Seal of the said Order, do make, ordain and establish the following Statutes, and Ordinances:—

Cancellation of
Statutes VI, XIII,
XIV and XVII.

VI.—It is Ordained that no person shall be eligible to be a Companion of the Order whose name has not been laid before Us, Our Heirs or Successors, by Our Prime Minister, or, in the case of any of the Members of Our Commonwealth beyond the Seas the Government whereof shall so desire, by the appropriate Minister of State for the said Country or State of the Commonwealth of Australia, and who has not at the time of his or her nomination rendered at least twenty-five years' meritorious service in Our said Civil Services: Provided that, in the case of persons, in any Country of

Prime Minister to
submit names for
appointment.

Length of service
required to qualify
for appointment.

the Commonwealth beyond the Seas of which We are Queen, or in any State of the Commonwealth of Australia, or in any Country under Our Protection or in any Mandated or Trust Territory, which, under the United Kingdom Pensions Acts or Regulations applying thereto, is recognised as a place in which years of service for superannuation purposes are properly reckoned at a specially high rate, the minimum period of service shall be sixteen years: Provided also that it shall be competent for Us, Our Heirs and Successors, to appoint specially to the Order persons who, not having completed the aforesaid periods of service, have rendered such eminently meritorious service as to qualify them, in Our opinion, to become recipients of this distinction.

Cancellation of
Appointments.

XIII.—It is Ordained that it shall be competent for Us, Our Heirs and Successors, by an Ordinance signed by the Sovereign and sealed with the Seal of the Order and on a recommendation to that effect by or through Our Prime Minister, or, in the case of Members of the Commonwealth beyond the Seas of which We are Queen the Government whereof shall so desire, by or through the appropriate Minister of State for the said Country or State of the Commonwealth of Australia, to cancel and annul the appointment of any person to this Order, and that thereupon his or her name in the Register shall be erased; provided that it shall be competent for Us, Our Heirs and Successors, to restore to the Order any person whose appointment may have been so cancelled and annulled when such recommendation has been withdrawn.

Imperial Service
Medal.

Qualifications
necessary for
awards.

XIV.—It is Ordained that those Members of Our Civil Services who are eligible in accordance with grade may, on retirement from Our said Services after not less than twenty-five years of meritorious service therein, or, in the case of service by persons in any Country of the Commonwealth beyond the Seas of which We are Queen, or in any State of the Commonwealth of Australia, or in any Country under Our Protection or in any Mandated or Trust Territory, which, under the United Kingdom Pensions Acts or Regulations applying thereto is recognised as a place in which years of service for superannuation purposes are properly reckoned at a specially high rate, after not less than sixteen years of such service, be awarded a Medal to be designated "THE IMPERIAL SERVICE MEDAL": Provided that such Medal shall be granted only on the recommendation of Our Prime Minister, or, in the case of any Country of the Commonwealth beyond the Seas of which We are Queen the Government whereof shall so desire, on the recommendation of

the appropriate Minister of State for the said Country or State of the Commonwealth of Australia: Provided also that it shall be competent for Us, Our Heirs and Successors, to confer the Medal upon not more than five Members of Our Civil Services in each year, who have retired after less than the specified years of service, should the special circumstances justify the grant.

XVII.—It is Ordained that it shall be competent for Us, Our Heirs and Successors, by an Ordinance signed by the Sovereign and sealed with the Seal of the Order, and on a recommendation to that effect by or through Our Prime Minister, or, in the case of any Member of the Commonwealth beyond the Seas of which We are Queen the Government whereof shall so desire, on a recommendation to that effect by the appropriate Minister of State for the said Country or State of the Commonwealth of Australia, to cancel and annul the award to any person of an Imperial Service Medal, and that thereupon his or her name in the Register shall be erased. Provided that it shall be competent for Us, Our Heirs and Successors, to restore any Imperial Service Medal which may have been so forfeited when such recommendation has been withdrawn. And every person to whom the said Medal is awarded shall, before receiving the same, enter into an agreement, should his or her name be erased as aforesaid, to return the Medal to the Registrar of the Order. Such agreements entered into under past Statutes, Warrants or Regulations of this Order shall have effect as if made under this Statute and an agreement made to return a Medal when called upon to do so by an Under Secretary of State shall have effect as though it has been an agreement to return a Medal at the request of the Registrar of the Order.

Cancellation of
Award of Medal.

Agreement to be
signed by recipients.

AND it is Our Will and Pleasure that these Statutes, sealed with the Seal of the Order, shall be taken and received as part and parcel of the Statutes thereof.

GIVEN under the Seal of the said Order at Our Court at St. James's this Twenty-seventh day of March One Thousand Nine Hundred and Eighty-six in the Thirty-fifth Year of Our Reign.

BY HER MAJESTY'S COMMAND

DOUGLAS HURD

SEAL OF
THE ORDER

ELIZABETH R.

ADDITIONAL STATUTE

ELIZABETH THE SECOND, by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of Her other Realms and Territories Queen, Head of the Commonwealth, Defender of the Faith, and Sovereign of the Imperial Service Order to all to whom these Presents shall come:

Greeting!

WHEREAS by the Twenty-second and last Clause of the Statutes of the Imperial Service Order, bearing date the Twenty-seventh day of March, One thousand nine hundred and eighty six, power was reserved to the Sovereign of annulling, altering, abrogating, augmenting, interpreting or dispensing with the same, or any portion thereof, by a notification sealed with the Seal of the Order.

Recites Statutes
27th March 1986.

WE, in pursuance and exercise of the power vested in Us, do annul the Fifth of the aforesaid Statutes, and the same is hereby annulled accordingly, and in lieu of the said Statute We, by these Presents, sealed with the Seal of the said Order, do make, ordain and establish the following Statute, and Ordinance:-

Cancellation of
Statute V.

V. — It is Ordained that the number of Companions of this Order shall not exceed one thousand, nine hundred (exclusive of those persons who were admitted into this Order at the Coronation of Our Royal Grandfather King George the Fifth, at the Coronation of Our Royal Father King George the Sixth, at Our Royal Coronation in the year one thousand nine hundred and fifty-three and in commemoration of Our Silver Jubilee), of whom one thousand, three hundred shall belong to the Civil Service or Diplomatic Service of

Number of
Companions not to
exceed 1,900.

1,300 to belong to
Home Civil Service
or Diplomatic
Service.
600 to Overseas
Civil Services.

Our United Kingdom and six hundred to the Civil Services of self-governing Countries of the Commonwealth beyond the Seas of which We are Queen, the Civil Services of Our Colonies and Associated States or any Country under our Protection or any Mandated or Trust Territory.

AND it is Our Will and Pleasure that this Statute, sealed with the Seal of the Order, shall be taken and received as part and parcel of the Statutes thereof.

GIVEN under the Seal of the said Order at Our Court at Saint James's this twelfth day of May One thousand nine hundred and ninety in the Thirty-ninth Year of Our Reign.

BY HER MAJESTY'S COMMAND

DAVID WADDINGTON



BADGE OF COMPANION



BADGE OF COMPANION
(LADY)



(OBVERSE)

IMPERIAL SERVICE
MEDAL

(REPRODUCTIONS ACTUAL SIZE)



(REVERSE)

