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| N Thomas <request-740677-0f508edf@whatdotheyknow.com> | FOI/EIR  Department of Finance  2nd Floor West, Clare House  303 Airport Road West,  Belfast  BT3 9ED  **Email:** [foi@finance-ni.gov.uk](mailto:foi@finance-ni.gov.uk)  **Date: 31 March 2021**  **Ref: DOF/2021-0142** |
|  |  |

Dear N Thomas,

**Freedom of Information Act 2000**

I refer to your request for information under the terms of the above Act, dated 24 March 2021

Your response is attached.

You have the right to request a formal review by the Department within two calendar months of the date of this letter and if you wish to do so, please write to [foi@finance-ni.gov.uk](mailto:foi@finance-ni.gov.uk) or Department of Finance FOI/EIR Unit, 2nd Floor West, Clare House, 303 Airport Road West, Belfast BT3 9ED.

If after such an internal review you are still unhappy with the response, you have the right to appeal to the Information Commissioner at Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF, who will undertake an independent review.

Yours sincerely

**Pamela Bannon**

**FOI/EIR Unit**

**ANNEX A**

**FOI DOF/2021-0142**

**Request**

I write in relation to a recently awarded tender/contract opportunity for:

Gravel, sand, crushed stone and aggregates

Ref: ID3137151

Please could you address the following questions:

1) Please provide a list of all documents and attachments detailing the methodology of the tender evaluation and award (docs detailing Qualification Criteria, Selection Criteria, Specification, Award Criteria, Weightings etc)

2) Please provide electronic copies of all documents that you have listed in your response to question 1

3) If any Qualification Criteria, Selection Criteria, Specification, Award Criteria, Weightings etc or anything else considered during evaluation is NOT on the documents you have provided in your response to question 2 (e.g. they are listed solely on your tender portal), please highlight this in your response

4) Further to question 3, please ensure all Qualification Criteria, Selection Criteria, Specification, Award Criteria, Weightings or anything else considered during evaluation of tenders is described fully in your response.

5) Please provide a list of all evaluation/adjudication members that evaluated and awarded the Framework positions/contracts (if this is deemed to infringe data protection rules, please just provide job titles and parent departments)

**Response**

I can confirm that the Department hold the information requested

1) Documents and attachments that detail the methodology of the tender evaluation and award are:

1. Specification of Requirements document;
2. Instructions to Tenderers document; and
3. Quarry Materials Pricing Schedule

The Specification outlines the criteria/Specifications/minimum requirements (Declaration of Product Performance or Conformity) that are required for the various products, ISO’s required etc, and all Annex’s are contained within.

The ITT contains all the Selection and Award criteria and weightings that were used for the evaluation process and the Pricing schedule details the specification/minimum standards required for each product as per the Specification of Requirements.

2) Electronic copies of all documents listed in 1 are attached.

3) N/A

4) N/A

5) The evaluation panel consisted of one representative from each of DfI Roads, DAERA Forest Service and DAERA Inland Fisheries. The grades of each panel member are as follows:

1. Higher Professional and Technical Officer (DfI Roads),
2. Forest Officer (DAERA Forest Service),
3. Senior Fisheries Officer (DAERA Inland Fisheries)