



Our Ref: 229.2020-21
Date: 5 August 2020

Civil Disclosure
Joint Corporate Legal Services

Dear Applicant,

FREEDOM OF INFORMATION REQUEST REFERENCE NO: 229.2020-21

I write in connection with your request for information which was received by North Yorkshire Police on 30 June 2020. Please accept our apologies for the delay in providing you with a response. I note you seek access to the following information:

I am writing today to enquire about the collar number structure and radio etiquette when transmitting a message to control.

Please can you provide the following:

- 1. The way the collar number system works-####-####*
- 2. What ranks have a collar number attached?*
- 3. What is used when calling to control?- I believe it is done by collar number for Response/NPT Officers and Car callsigns for 'Specialist divisions' If you could provide the car call sign format for these that would be great.*
- 4. What type of control is used in incidents such as pursuits?*

Extent and Result of Searches to Locate Information

To locate the information relevant to your request searches were conducted within North Yorkshire Police.

I can confirm that the information you have requested is held by North Yorkshire Police.

Decision

I have today decided to disclose the located information to you.

1. North Yorkshire Police collar numbers run from 1 – 9999 and are assigned to an individual when they start. When an individual leaves the force the collar number is not reassigned until

at least 6 months, unless the number is “retired” which is usually only done when an individual dies in service.

2. All ranks

3. Officers can use their handheld radio or vehicle radio to call control.

The collar number with a prefix indicating area and role is used by all Officers. The format of this is their 4 digit collar number followed by two letters indicating working area, then two letters indicating their rank. For example 1234 HAPC – Officer 1234 who is a Harrogate PC.

The format for vehicles is two letters indicating area, followed by two digits.

4. Call sign and control for pursuit’s work in the same way as any other incident.

Please note that systems used for recording information are not generic, nor are the procedures used locally in capturing the data. It should be noted therefore that this force’s response to your questions should not be used for comparison purposes with any other responses you may receive.

Complaint Rights

Your attention is drawn to the attached sheet which details your right of complaint.

If you have any queries concerning this request, please contact me quoting the reference number above.

Yours sincerely

Amie McNairn
Legal Officer (Civil Disclosure)
Joint Corporate Legal Services

COMPLAINT RIGHTS

Are you unhappy with how your request has been handled or do you think the decision is incorrect?

You have the right to request that North Yorkshire Police review their decision.

Prior to lodging a formal complaint you are welcome and encouraged to discuss the decision with the case officer that dealt with your request.

Ask to have the decision looked at again –

The quickest and easiest way to have the decision looked at again is to telephone the case officer that is nominated at the end of your decision letter.

That person will be able to discuss the decision, explain any issues and assist with any problems.

Complaint

If you are dissatisfied with the handling procedures or the decision North Yorkshire Police made under the Freedom of Information Act 2000 (the Act) regarding access to information you can lodge a complaint with North Yorkshire Police to have the decision reviewed. North Yorkshire Police must be notified of your intention to complain within 2 months of the date of its response to your Freedom of Information request. Complaints should be made in writing and addressed to:

Force Solicitor and Head of Legal Services
North Yorkshire Police
Alverton Court
Crosby Road
Northallerton
North Yorkshire
DL6 1BF

In all possible circumstances North Yorkshire Police will aim to respond to your complaint as soon as practicable but within 20 working days.

The Information Commissioner

After lodging a complaint with North Yorkshire Police if you are still dissatisfied with the decision you may make application to the Information Commissioner for a decision on whether the request for information has been dealt with in accordance with the requirements of the Act.

For information on how to make application to the Information Commissioner please visit their website at <https://ico.org.uk> Alternatively, phone: 0303 123 1113 or write to:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF