

17 March 2020

Dear Ms Aked

Request for information under the Freedom of Information Act (FOIA) 2000 – 2020-208-FOI

Thank you for your recent request for information under the Freedom of Information Act, which we have copied at Annex A. This letter is to provide you with the outcomes of your request, which we have detailed below.

The Act says that you are usually entitled to be told whether we hold any information that falls within the scope of your request and, if we do, to have that information provided to you except where it is covered by an exemption.

Our response to your request

We don't hold information relating to your inquiry. We don't request this information as part of our core monitoring activity under the Monitoring Framework. Please see more information about our monitoring framework here: <https://www.officeforstudents.org.uk/advice-and-guidance/student-wellbeing-and-protection/counter-terrorism-the-prevent-duty/how-we-monitor/>

Appeals

You have the right to appeal this decision. Details of our appeals process and what to do if you are unhappy with the outcome of that process are provided at Annex C.

Yours Sincerely,

Robyn

FOI Team

ANNEX A: Your request

Copied below is your request, which we received on 5 March 2020, for your reference.

I've been shown some 2018 documents containing details of a working group involving the Greater Manchester Police, the Department for Education, the universities of Manchester, Salford, Chester and Manchester Met, and FE Institutions. One aim of the working group seems to be to create a legal means for Prevent data to be shared between FE and HE institutions.

I would like to request the following under the FOI Act:

- 1) Any material you hold outlining the purpose / brief / framework of this working group.*
- 2) A list of the dates, locations and attendees at each of these meetings.*
- 3) The minutes of each of these meetings.*
- 4) A copy of the final agreed protocol on Prevent information sharing*
- 5) All previous draft versions of this final document including comments on proposed changes*
- 6) A copy of all correspondence you hold related to the development of this document.*
- 7) A list of all institutions with whom (4) was shared as a model policy and copies of the relevant correspondence.*
- 8) A list of all educational institutions using (4) or some variation of it.*

ANNEX B: Refusal Notices: None issued

ANNEX C: Copyright and Appeals

The following section explains our standard approach to copyright and provides details of our FOI appeals process in case you are dissatisfied with our response.

Some of the information that we provide in response to requests under the Freedom of Information Act will be subject to copyright protection. In most cases the copyright will be owned by OfS. The copyright in other information may be owned by another person or organisation, as indicated in the information itself.

You may use any information supplied for your own use, including for non-commercial research purposes. The information may also be used for the purposes of news reporting. However, any other type of re-use, for example, by publishing the information or issuing copies to the public will require the permission of the copyright holder.

Please note that it is your responsibility to determine whether there are any obligations of confidentiality or other legal obligations which restrict your ability to make onward disclosure of this material.

If you think that an exemption has been wrongly applied or you are otherwise dissatisfied with our response you may submit an appeal to OfS' FOI Appeals Panel. We will need to receive your appeal within two calendar months of your receipt of this letter. After this time, we will consider your request for information closed.

Should you wish to appeal, please write to:

Freedom of Information Officer
Office for Students
Nicholson House
Lime Kiln Close
Stoke Gifford
Bristol
BS34 8SR

Or email us at: foi@officeforstudents.org.uk

Please state the reasons for your appeal. The Chair of the Appeal Panel will contact you to advise you of the outcome. Further details of the internal appeal process are available on our web-site: <https://www.officeforstudents.org.uk/contact/how-to-request-information-from-us/how-to-appeal/> . A printed copy is available on request.

If you are unhappy with the outcome of your appeal to OfS

Under section 50 of the Freedom of Information Act you have the right to complain to the Information Commissioner if you believe that your request has not been handled correctly. The Information Commissioner will not consider your complaint unless you have first been through our appeals process. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel.: 0303 123 113 or 01625 545745

E-mail: casework@ico.org.uk (please note that this e-mail may not be secure)

We would encourage you to contact the ICO to confirm time limits for the submission of complaints.

You can find out more about the Freedom of Information Act and how it affects you from the Information Commissioner's website: <http://www.ico.org.uk/>.