

HEALTH ASSESSMENT ADVISORY SERVICE

Office address:

Telephone: **0800 169 0310**

Textphone: **0800 169 0314**

Reference:

Date: **13th September 2018**

Capability for Work Questionnaire

This letter is for _____ for whom we understand you act as appointee.

Dear Mr

Important: You must fill in the enclosed form and send it to the address on the enclosed envelope by 17th September 2018.

Why we are sending you this form

Because:

- you have claimed, or already get, Employment and Support Allowance or National Insurance credits

OR

- you already get Incapacity Benefit, Income Support (due to health conditions, illnesses or disabilities) or Severe Disablement Allowance and these are being replaced by Employment and Support Allowance. If you already get one of the other benefits mentioned above, you will get Employment and Support Allowance as long as;
 - o you have limited capability for work
 - o you are at least 16 years old
 - o you have not reached pension age
 - o you are in Great Britain, **and**
 - o you are not getting Jobseeker's Allowance.

What happens next

- You must fill in and send your form to the Assessment Provider in the enclosed envelope **by the date we told you above. IMPORTANT:** If you **don't** do this, we might stop any payments you already get and we won't start paying you Employment and Support Allowance or give you National Insurance credits.
- Once the Assessment Provider receives your completed questionnaire, and any other information you send with it, they may contact you to arrange an appointment for a face-to-face assessment.



HEALTH ASSESSMENT ADVISORY SERVICE

About Employment and Support Allowance

Employment and Support Allowance was introduced to give people financial help and national insurance credits while they have limited capability for work because of a health condition, illness or disability.

Most people only have limited capability for work for short periods of time because some illnesses, health conditions and disabilities can change over time. We know people are better off in work so we assess them to decide when they are capable of doing some work.

About the work capability assessment

To help us decide if you are capable of doing some work we need to assess the effects your health conditions, illnesses or disabilities have on how you can do things on a daily basis.

The healthcare professional is responsible for providing DWP with an assessment of how you can do things on a daily basis. The decision maker is responsible for deciding whether you have limited capability for work or are now capable of some work.

If you need to talk to us about anything in this letter or the enclosed form, please call **Jobcentre Plus** on **0800 169 0310**.