



Astrea Academy Trust  
INSPIRING BEYOND MEASURE

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Mr J Boyle  
Email: Request-585201-a75b3973@whatdotheyknow.com

23<sup>rd</sup> July 2019

**Ref: MJB-JB-220719 Information Request – Longsands TMB minutes**

Dear Mr Boyle

In response to your request received by us on 26<sup>th</sup> June 2019, for information under the Freedom of Information Act 2000, regarding Longsands Transition Management Board minutes and associated papers, we provide the following information.

The Longsands TMB have met five times during this academic year, covering the period requested, on the following dates:

3<sup>rd</sup> October 2018  
28<sup>th</sup> November 2018  
16<sup>th</sup> January 2019  
26<sup>th</sup> March 2019  
14<sup>th</sup> May 2019.

Please find attached the agenda, minutes, action trackers and Principals report for all the above meetings. In addition to this we have provided the supporting papers for agenda items, which vary for each meeting.

For all the above meeting dates, the agenda includes a confidential item for Human Resources Updates, which are deemed as confidential by the TMB, due to the personal information of individuals and job roles are detailed. Therefore the details covered by this agenda item are not disclosed under:

Section 40 (1) Personal Information of the FOI Act 2000.

*There is information about staff and personnel issues relating to staff and we have considered the application under the FOI Act, Section 40 Personal Information exemption in order to avoid breaching data protection principle legislation.*

Three further redactions have been made to the documents:

- In the Principal's Report of 28<sup>th</sup> November 2018, details of a bullying incident have been removed where disclosure of these details might make the child or children identifiable.
- In the Principal's Report of 26<sup>th</sup> March 2019, examples of pupil illnesses have been removed where disclosure of a category of sensitive information would be prejudicial to the rights and freedoms of the child or children.

- In the Principal's Report of 14<sup>th</sup> May 2019, details of a bullying incident have been removed where disclosure of these details might make the child or children identifiable

We thank you for your enquiry and trust that our response is satisfactory.

If you are unhappy with the way we have handled your request you may request an internal review by writing to me at: The Hub, Hartley Brook Road, Sheffield, S5 0JF or at [dpo@astreaacademytrust.org](mailto:dpo@astreaacademytrust.org)

Your right to complain to the Information Commissioner

Generally, the Information Commissioner will not entertain a complaint until you have exhausted our internal review procedure. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane Wilmslow, Cheshire, SK9 5AF  
Tel: 0303 123 1113 (local rate) or 01625 545 745 if you prefer to use a national rate number. More information can be found at [www.ico.gov.uk](http://www.ico.gov.uk)

If you wish to discuss any of the above, please contact me in writing at the above address. Please remember to quote the reference above in any future communications.

Yours Sincerely

Data Protection Officer

