

Mr Ally Tibbitt
By email

Please ask for: **Miles Watters**
Contact Number: **01463 702029**
Email Address: foi@highland.gov.uk
Your Ref:
Our Ref: **HC0226-5077**
Date: **1 April 2019**

Dear Mr Tibbitt

Freedom of Information

I refer to your Freedom of Information Request received on 4 March 2019.

I have given my response below.

1. *Common Good accounts for the council from 2007/08, 2012/13, and 2017/18. This should be supplied in Microsoft excel format, or another machine readable, open format. It should not be supplied in pdf format files.*

2. *The online location of all Common Good accounts for the council from 07/08 - 17/18.*

A: In respect of 2007/2008 to 2010/2011, please see the attached pdf files. These are only available in pdf format. Also, you will see that details of Common Goods accounts are contained within the Council's Annual accounts.

For subsequent years, these are published on the Highland Council's website. Again, these are only available in pdf format. Online locations, as requested:

2012/2013:

http://www.highland.gov.uk/download/downloads/id/5256/audited_accounts_april_2012_to_march_2013.pdf

2017/2018:

http://www.highland.gov.uk/download/downloads/id/19624/annual_accounts_april_2017_to_march_2018.pdf

3. *An itemised breakdown of all debits from the Common Good account for the last three financial years, showing the recipient, and summary purpose of each debit.*

A: Please see the attached spreadsheet – 'Debits'. Names of any recipients considered 'Sole Traders' have been removed. Although the Council does hold this information, it is believed to be exempt under Sections 38(1)(b) and 38(2)(a)(i) of the Act. This is because the information falls under the definition of "personal data" as defined by the Data Protection Act 1998.

Depute Chief Executive & Director of Corporate Resources

Glenurquhart Road, Inverness IV3 5NX

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4. *An itemised list of any Common Good assets that have been sold or otherwise removed from the accounts in the last three financial years. This should show the revenue raised by the sale. In the case of assets that were otherwise removed from the Common Good fund, please provide a short summary explanation of why they were removed.*

5. *An itemised list of any Common Good assets that have been added to the register in the last three financial years. This should include the value of the asset and a description or location of the asset, and the date it was added.*

A: Please see the attached spreadsheet – ‘Asset Additions Disposals’.

6. *An itemised list of any Common Good assets that are currently leased to other organisations, including other council departments or public sector bodies. This list should include summary details of the start and end date of the lease, the lease holder, and the annual revenue that is raised from the lease.*

A: See 2 attached spreadsheets – ‘CGF Leases Inverness’ & ‘CGF Leases Non Inverness’

Again, names of ‘Sole Traders’ have been removed. Revenue raised from leases has also been removed. These are individually negotiated leases, and further detail in respect of value is considered non-disclosable under Section 33 (Commercial Interest) of the 2002 Act.

I trust that the information supplied is useful to you.

I trust you understand the reasons for not being able to provide you with all the information which you requested. However, Section 20 of the Freedom of Information (Scotland) Act gives you the right to request the Council review any aspect of how it dealt with your request. If you wish to do so please write to Mr Miles Watters, Freedom of Information officer, The Chief Executive's Office, The Highland Council, Glenurquhart Road, Inverness IV3 5NX. Your request should include the information requested and the aspects of the Council's response that you are not satisfied with and should be received within 40 working days of this response.

If you are subsequently dissatisfied with the outcome of the Council's review, you have the right to appeal to the Scottish Information Commissioner under Section 47 of the Act (Regulation 17 of the EIRS), within six months of receiving the Council's review response

Yours sincerely



Derek Yule
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