

**Our ref:** FOI 766,985  
**Your ref:** None

Mr P Silverman  
**By Email:** request-529106-  
1d51de13@whatdotheyknow.com

**SES Official Correspondence**  
Highways England  
Woodlands  
Manton Lane  
Bedford  
MK41 7LW

[www.highwaysengland.co.uk](http://www.highwaysengland.co.uk)

26 November 2018

Dear Mr Silverman

Thank you for your request for information about partnership working dated 29 October 2018, which referenced correspondence between us and Ms Flynn which is published on the internet at [https://www.cleanhighways.co.uk/wp-content/uploads/2018/10/HE-to-H-Flynn-02\\_10\\_18.pdf](https://www.cleanhighways.co.uk/wp-content/uploads/2018/10/HE-to-H-Flynn-02_10_18.pdf)

We have dealt with your request under the terms of the Environmental Information Regulations 2004. This is because the information requested concerns measures and activities affecting or likely to affect elements of the environment or affect factors such as noise, pollution discharges and other releases into the environment.

You asked us to provide the following information about how we manage litter on our roads as referred to in our correspondence with Ms Flynn:

1. The mandatory requirements
2. The briefing note produced to help partnership working
3. The similar note to be issued to local authorities with litter clearing responsibilities on HE trunk roads
4. The names of those local authorities

Please find below our response to each request.

1. The mandatory requirements to prevent activities being carried out that will detrimentally affect the network is still in draft. Essentially, the new mandatory requirements is intended to replace those contained in the Asset Maintenance Operational Requirements (AMOR) document. Therefore, we are withholding the information you requested under regulation 12(4)(d) of the Environmental Information Regulations 2004. Please find enclosed a copy of the public interest test to support non-disclosure of this draft document.

2. The Briefing Note produced to help partnership working is enclosed with this letter. The briefing note is an internal document created to promote 'Tackling Litter Together' with partners like local authorities and motorway service areas.
3. The similar note to be issued to local authorities with litter clearing responsibilities on Highways England trunk roads is still in draft. However, a copy of the document is enclosed with this letter but we must stress that at this point, it remains a draft document only.
4. As the briefing note you requested in point 3 is still in draft, we have not yet issued it to local authorities. Therefore, in accordance with Section 12.4(a), I confirm that we do not hold the information that you have requested.

If you have any queries about this letter, please contact us by email: [sesofficialcorrespondence@highwaysengland.co.uk](mailto:sesofficialcorrespondence@highwaysengland.co.uk). Please kindly quote reference number 766,985 in any future communications.

If you are unhappy with the way we have handled your request you may ask for an internal review. Our internal review process is available at: <https://www.gov.uk/government/organisations/highways-england/about/complaints-procedure>

If you require a print copy, please phone the Information Line on 0300 123 5000; or e-mail [info@highwaysengland.co.uk](mailto:info@highwaysengland.co.uk).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Yours sincerely



**Safety Engineering and Standards  
Official Correspondence Team**