

Gavin Chait  
Email: request-523948-  
050b6d1c@whatdotheyknow.com

Our Ref : JDJ/FOI/579/18  
Your Ref :  
Date : 22 October 2018  
Ask For : Joan Jones  
Ext : 1601  
Email : joan.jones@ambervalley.gov.uk

Dear Mr Chait

### **Freedom of Information Act 2000 – Request for Information**

Thank you for your email received 4 October 2018 requesting the following information:-

“A complete and up-to-date list of all business (non-residential) property rates data for your local authority, and including the following fields:

- Billing Authority Property Reference Code (linking the property to the VOA database reference)
- Firm's Trading Name (i.e. property occupant)
- Full Property Address (Number, Street, Postal Code, Town)
- Occupied / Vacant
- Date of Occupation / Vacancy
- Actual annual rates charged (in Pounds)

If you are unable to provide an absolute “Occupation / Vacancy” status, please provide the Exemptions and / or Reliefs that a particular property may be receiving.”

### **Our obligation**

The Council is treating your request as having been made under the Freedom of Information Act 2000 (the “Act”).

When dealing with requests for information, the Council’s obligations include:

- (1) confirming or denying whether it holds information of the description specified in the request; and
- (2) Communicating the information requested to the applicant. You should note that this is effectively a decision that the information can be released into the public domain and not simply to the specific applicant.

Under the Act, the Council is required to release any information that it holds to you unless an exemption applies.

**Response to your request**

I confirm that the information you have requested is not held and I am able to give you the following:-

Please see the attached Excel spreadsheet.

If you are dissatisfied with the handling of your request, you may ask the Council for an internal review of the decision within 20 working days. Someone other than the person who took the initial decision will conduct the internal review. Requests for an internal review should be addressed to the Civic Links and FOI Officer at the above address. If, following the internal review, you are still not happy with the outcome; you have the right of appeal to the Information Commissioner at:

Information Commissioner's Office  
Wycliff House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Tel: 01625 545 745  
Fax: 01625 524 510  
Email: [mail@ico.gsi.gov.uk](mailto:mail@ico.gsi.gov.uk)

If you have any further queries, please contact me either in writing at the above address or by telephone on 01773 841601 and quote your ID No 579/18.

To help us to improve the quality of our responses to future Freedom of Information requests, any feedback you may have on this response would be appreciated. A copy of the Council's Customer Comments leaflet is attached to assist you.

Yours sincerely

Joan D Jones (Mrs)  
Civic Links & FOI Officer