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| Beech HouseOur Ref: 18424Your Ref: Please ask for: Philip HumphreysTelephone: 01246 514965E-mail address: agcsu.foi.lchs@nhs.net Date: 21 August 2018Witham ParkWaterside SouthLincolnLN5 7JHCalls via Text Relay are welcomeFax: 01522 539643[www.lincolnshirecommunityhealthservices.nhs.uk](http://www.lincolnshirecommunityhealthservices.nhs.uk) |

**FREEDOM OF INFORMATION – DECISION NOTICE**

Dear Will Minto

**FOI Reference Number: 18424**

I refer to your email of 29 July requesting information in respect of pharmacy management and staffing.

I can confirm on behalf of Lincolnshire Community Health Services NHS Trust (LCHS) and in accordance with S.1 (1) of the Freedom of Information Act 2000 (FOIA) that we do hold the information that you have requested. A response to each element of your request is detailed below:

*1. Copy of pharmacy management structure*

*2. Total WTE of pharmacists and pharmacy technicians*

*3. Chief Pharmacist/Director of Pharmacy name*

*4. Copy of Job Description for Chief Pharmacist / Director of Pharmacy*

**Response**

1.

Please note that LCHS’ Medicines Management Officer is equivalent to a Chief Pharmacist. However they are not a pharmacist by background. Our clinical pharmacy support (Pharmacists and Technicians) are provided through a contract with the COOP pharmacy.

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| Director of Nursing |
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| Medicines Management Officer |
|  |  |
| Medicines Management Pharmacy Technician | Medicines Management Clinical Trainer |

2 - 0.8 Medicines management technician is employed by LCHS this is a pharmacy technician by profession. All clinical pharmacists and pharmacy technicians who work within the clinical areas are all employed by coop pharmacy.

3 – Lorna Adlington

4 – see attached PDF

I hope that this answers your queries with the information we currently hold, but if I can be of any further assistance please do not hesitate to contact me.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to

Arden & GEM CSU

FOI TEAM

Cross O’Cliff Court

Lincoln

LN4 2NH

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by LCHS.

The Information Commissioner can be contacted at: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF, telephone 0303 123 1113, email casework@ico.org.uk

*All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the* [*Open Government Licence*](http://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/) *(OGL) a request to re-use is not required, but the licence conditions must be met. You must not re-use any previously unreleased information without having the consent from the Trust. Should you wish to re-use previously unreleased information then you must make your request in writing (email will suffice) to the FOI Lead via FOI.LCHS@ardengemcsu.nhs.uk. All requests for re-use will be responded to within 20 working days of receipt.*

Yours sincerely

Philip Humphreys

***FOI Manager***

***Arden & GEM CSU***

***On behalf of Lincolnshire Community Health Services NHS Trust***